



BURGH LE MARSH TOWN COUNCIL

29th April 2024.

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

**Tuesday 7th May 2024 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

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1. Election of Chairman (Mayor)
2. Signing of Chairman's Declaration of Office.
3. Election of Deputy Chairman (Deputy Mayor)
4. Signing of Deputy Chairman's Declaration of Office.
5. Receive apologies.
6. Receive and approve meeting schedule for 2024/25 (see appendix 1)
7. Appoint councillors to the personnel staffing committee. (see appendix2)
8. Review and adopt updated Council Standing Orders (see appendix 3)
9. Approve councils AGAR year end return for 2023/24. (see appendix 4)
10. Review grass cutting support for the football field at Marsh Lane and repair of the lawn mower gifted to the Windmill (see appendix 5)