

Minuets for a Meeting of the Burgh le Marsh Town Council
Tuesday 3rd May 2022
(Postponed meeting from 26th April 2022)
Burgh Le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: **Chairman; Cllr Neil Cooper, Deputy Chairman Jim Moss**
Cllr Pauline Cooper, Cllr Pat Phillips, Cllr Colin Wright,
Cllr Chris Sanderson, Cllr Lisa Broomfield, Cllr Mike Greenhalgh
Cllr Sue Blackburn, Cllr Andy Cooper, Cllr Mike Greenhalgh.
Clerk: K. Stevenson

Public: Four members of public present

Public Session:

Member of public in attendance would like to donate funds to cover the cost of a new bench for the for Church Yard. The council gave thanks for such a kind and generous donation.
The Clerk to liaise and make arrangements for replacing the bench.

Members of the public requested an update for the Jubilee event and requested four tickets for the lunch.
The clerk confirmed these would of course be reserved for them.

Council Meeting:

364.22 Receive apologies.

Apologies were received and accepted from Cllr Ricky Gandechea

365.22 Chairman's remarks.

Thanked all for attending and again thanked member of the public in attendance for the generous donation of a new bench for the church yard.

366.22 Report from representatives of our outside bodies.

No report from the District Council.

Cllr Blackburn gave details of the consultation that will commence for the extension of the bus stop on High Street.
The parking/ waiting space on Jacksons Lane is being chased with LCC Highways.

367.22 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

No declarations.

368.22 Approve and adopt as minutes the notes from the meetings held as follows:

1. Planning Committee Meeting 22nd March 2022
2. Town Council Meeting 29th March 2022
3. Planning Committee Meeting 5th April 2022
4. Open Spaces Committee Meeting 5th April 2022

It was Resolved to adopt as minutes the notes from the meetings scheduled above.

369.22 Consider and note financial matters for April 2022.

1. Approve payment schedule for April 2022 (see appendix 1)

All payments were approved by Council.

2. Note financial position and reserve funds (see appendix 2)

Council noted the financial position of £153,207.45 at the end of April 2022. This includes reserved funds of £114,690.06 at 31/03/2022.

Council noted the first precept instalment for 2022/23 of £37450.87 has been received.

It was proposed to obtain quotes for paying off the public works loan now that interest rates are increasing.

It was Resolved for the finance committee to research the possible options available and report back to council at a future meeting.

370.22 Consider and note Clerk's report (See appendix 3)

Council noted the clerk's report.

371.22 Vote and agree on a date for the Annual Parish Meeting and Annual Meeting of the Town Council. (see appendix 4).

It was Proposed and Resolved to hold the Annual Parish Meeting followed by the Annual Town Council Meeting on 17th May 2022 .

It was also Proposed and Resolved to list on the Annual Council Meeting agenda to review the council committee structure and meeting plan.

ACTION: The Clerk to arrange the Annual Parish Meeting for 17th May 2022.

The Clerk to arrange the Annual Meeting of the Town Council for 17th May 2022 and list on the agenda review of the council committee structure and meeting plan.

372.22 Consider request to place a memorial bench at Windmill Drive / Elm Crescent and note requirements of LCC. (See appendix 5)

Council noted the request to place a memorial bench at Windmill Drive / Elm Crescent and the requirements of the LCC Licence.

After discussion it was Resolved to proceed with the LCC Licence and placement of the bench.

ACTION: The clerk to complete the LCC licence application and liaise with the resident wishing to place the bench.

373.22 Update on the asset transfer of the public toilets and Market Place (see appendix 6)

Council noted that the legal documents for the transfer are still awaited from ELDC.

It was Resolved to continue to chase this matter and list on a future agenda.

ACTION: The Clerk list this matter on a future agenda when the legal documents for the transfer are received.

374.22 Update on council events:

1. Jubilee Celebrations 2nd and 5th June 2022 (see appendix 7)

Council noted plans for the Jubilee. Tickers for the lunch are ready and will be available for collection from Tuesday 10th May 2022 for two weeks during library opening times.

After discussion it was Resolved that ticket availability during the first week should be prioritised to Burgh residents and opened up the surrounding area the second week of availability.

2. Picnic in the Park 6th August 2022. (See appendix 8)

Council noted all confirmed plans and bookings. It was Resolved to commence promoting the event after the Jubilee.

Any updates will be notified to council at future meetings.

375.22 Consider nominations received and make recommendations for a Community Award. (See appendix 9)

After discussion it was Resolved to publish and promote the council award for community recognition and receive nominations from members of the community.

The clerk to advertise and invite members of the public to make a nomination for someone they feel serves the community.

ACTION: The clerk to arrange advertising and list nominations for council vote on a future agenda.

376.22 Correspondence Schedule (See appendix 10)

1. Email 4th April 2022 from PC Miller: Parking Church Street/ Brewery Street.
The clerk confirmed conversations with the PCSO regarding this matter. Parking is outside of the parish councils' responsibilities and are not aware of any by-laws regarding parking in this area.
2. Email 20th April 2022: additional correspondence: request for footpath access across Tinkers Green.
Council acknowledged this second request for footpath access across Tinkers Green and specifically now a proposed route as shown on the plan.
The first request in February 2022, council voted against a footpath access and therefore could not suggest a route as they were requested.
The route now put forward was discussed by council. All Councillors agreed the suggested route was totally inappropriate to cut across the field and rather a long access route which would destroy the integrity of the Green.
After further discussion regarding access ten councillors voted against an access and therefore could offer no alternative route. Council comments were that protecting the green space is of paramount importance for the community of Burgh.

Action: The Clerk to confirm the outcome in writing and also send a copy to the Planning Department at ELDC.

377.22 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

Four members of public left the meeting.

378.22 Receive update on personnel and staffing salaries. (See appendix 11)

Conclusion of the confidential agenda item.

After discussion it was Resolved to increase the clerk's salary in line with the current NALC payscale, LC21.

There being no further business the meeting closed at 9.05pm.

Signed: *Chairman, Cllr Neil Cooper*
31/05/2022