BURGH LE MARSH TOWN COUNCIL

20th October 2026

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 27th October 2026 at 7.00 pm
Burgh le Marsh Town Council,
Community room
Jacksons Lane, Burgh le Marsh.

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **ENCLOSED AGENDA**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

1. There will be an opportunity for prayer prior to the start of the meeting.

2. The purpose of the public session is simply to take statements or questions from members of the public for handling in future or immediate assignment to the Clerk and not for discussion presently.

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

+1TEL: 01754 811218 Email: clerk@burghlemarsh-tc.gov.uk

Public Session

1. Receive apologies.

2. Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

3. Approve and adopt as minutes the notes of the meetings held on: 29th September 2026.

4. Chairman's Remarks

5. Discussions and reports relating to the District and County Council

6. Update regarding the Cricket Field and outcome of the Extraordinary Council meeting held on 23rd October 2026. (verbal update)

7. Consider finance matters:

a. Payments and Receipts: October 2026 (see Appendix 1)
b. Financial position: October 2026 (see Appendix 2)
c. Income and Expenditure against Budget set: October 2026(see Appendix 3)
d. Update from the Clerk and working group regarding budget preparations for 27/28 (verbal update)

8. Receive update and consider actions on refurbishment works at the former Methodist Church / new council building (see Appendix 4)

a. Discuss building name.
b. Update on current works
c. Obtain quotes for flooring and decoration works.
d. Grant update

9. Receive and consider an update on the current planned maintenance and repairs of council assets, including those recommended in the annual ROSPA inspection (see Appendix 5)

10. Receive an update and consider actions required regarding Christmas 2026 (see Appendix 6)

a. Christmas Trees and lighting displays.
b. Christmas Market on 28th November 2026.
c. Christmas Reception on 9th December 2026.

11. Receive and action documents relating to the Covenant at Tinkers Green (see Appendix 7)

12. Receive update regarding the Football Field, Marsh Lane (verbal update)

13. Consider Correspondence (see Appendix 8)