

Minutes for a meeting of the Burgh le Marsh Town Council
26th November 2024
Burgh le Marsh Town Council, Jacksons Lane, Burgh le Marsh

Present: Chairman: Cllr Mike Greenhalgh
Cllr Dave Hartly, Cllr Lisa Broomfield, Cllr Mandy Willis, Cllr Victoria Driver,
Cllr Graeme Driver, Cllr Pat Phillips.
Clerk: Kelly Stevenson

Public: Three members of public present.

Car parking in the village is becoming a problem.
Council could consider signage at the Market Place car park advising of overflow parking available at Tinkers Green. The Gates at Tinkers Green need to remain open to 8.00pm.

No further comments or questions.

268.1 Receive apologies.

Apologies were received accepted from Cllr J Moss, Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Chris Sanderson and Cllr Sue Nutman.

269.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None received.

270.3 Approve and adopt as minutes the notes from the meeting held on 12th November 2024.

It was resolved to approve on the next meeting agenda.

Action: Clerk to email notes of the meeting of 12th November 2024 and list on the next meeting agenda.

271.4 Discuss any matters relating to the District and County Council Representatives.

The Chairman and clerk met with Cllr Brookes regarding the possibility of grant funding and support for the potential council purchase of the Methodist Church purchase. This was for information gathering purposes.

No additional comments received from council regarding matters for the District or County Council.

272.5 Consider financial matters:

a. Approve payments and receipts for November 2024.

Council Resolved payments for November 2024 as scheduled:

Date	Net	VAT	Total	Description	Supplier	Bank
26/11/2024	152.25	30.45	182.70	fire alarm service / emergency lighting	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)
26/11/2024	775.00	-	775.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
26/11/2024	325.00	-	325.00	Cleaning WC at Tinkers Green	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
26/11/2024	2,062.60	-	2,062.60	Staff costs -	HMRC	Lloyds Bank Current Account (a/c 00318763)
25/11/2024	75.00	-	75.00	Footpaths 22/11/2024	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
22/11/2024	13.25	-	13.25	TV Licence	TV Licensing	Lloyds Bank Current Account (a/c 00318763)
21/11/2024	13.47	-	13.47	Van Insurance - cancellation refund	NFU	Lloyds Bank Current Account (a/c 00318763)
19/11/2024	9.35	1.87	11.22	Safety tape	Amazon	Lloyds Bank Current Account (a/c 00318763)
19/11/2024	7.49	1.50	8.99	Napkins	Amazon	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	171.25	-	171.25	Water charges - WC Market Place	Wave	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	61.00	-	61.00	Business rates (Market Place Car Park)	ELDC	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	37.42	7.48	44.90	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	203.11	40.62	243.73	Tiles (Market Place WC) refurb	Tile Enterprise	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	157.68	31.53	189.21	Fixings, PPE (Handyman)	Cash Account (Screwfix)	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	107.55	21.51	129.06	MKM - wood ./ fixings	MKM	Lloyds Bank Current Account (a/c 00318763)
18/11/2024	24.94	5.00	29.94	mortar mix (Market place paving)	Cash Account (Screwfix)	Lloyds Bank Current Account (a/c 00318763)
15/11/2024	660.97	132.19	793.16	Church yard lighting update (2)	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)
15/11/2024	100.50	20.10	120.60	Library summer reading challenge	GILL	Lloyds Bank Current Account (a/c 00318763)
13/11/2024	16.65	3.33	19.98	Xmas market - Cups	Amazon	Lloyds Bank Current Account (a/c 00318763)
11/11/2024	80.00	-	80.00	Footpaths 08/11/2024	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
11/11/2024	423.50	-	423.50	Jet Washing - Market Place	Gary Sharpe - Jet Washing	Lloyds Bank Current Account (a/c 00318763)
11/11/2024	7.50	1.49	8.99	Amazon Prime (delivery)	Amazon	Lloyds Bank Current Account (a/c 00318763)
08/11/2024	9.07	-	9.07	Water charges - library	SES Business Water	Lloyds Bank Current Account (a/c 00318763)
06/11/2024	24.98	5.00	29.98	Litter pickers x2	Amazon	Lloyds Bank Current Account (a/c 00318763)
04/11/2024	23.54	-	23.54	Van Insurance	NFU	Lloyds Bank Current Account (a/c 00318763)
01/11/2024	9.12	1.83	10.95	Flag role and clips.	Amazon	Lloyds Bank Current Account (a/c 00318763)

Council resolved receipts for November 2024 as scheduled.

Date	Net	VAT	Total	Description	Customer	Bank
15/11/2024	700.00	-	700.00	Asset Sale - sale of van NC07 GKG	Cash account	Petty Cash
05/11/2024	4,266.78	-	4,266.78	Parish agreement 24/25	LCC	Lloyds Bank Current Account (a/c 00318763)
11/11/2024	62.58	-	62.58	Interest received	Lloyds Bank	Lloyds Bank Instant Access Account (30-97-67 31021768)

- b. Approve council's financial position for November 2024.

Council resolved the financial position for November 2024. Council funds total £117,731.02 following all the above November transactions. This includes reserved and earmarked funds of £70,584.89.

- c. Delegate to the Clerk and Chairman / Deputy Chairman payment of supplier/salaries for December 2024 as no meeting will be held at the end of December 2024.

It was resolved to delegate payment of suppliers/salaries to the Clerk, Chairman and Deputy for December 2024 as no council meeting will be held at the end of December.

273.6 Receive update for the forthcoming Christmas Market on Saturday 30th November 2024

Plans were summarised for the Christmas Market. All Councillors helping with the set up will be at the Market Place from 8.00am on Saturday 30th November 2024.

Council Resolved the risk assessment prepared.

Council made no additional comments.

274.6 Receive update regarding the Methodist Church, Burgh le Marsh.

Council received the acknowledgment from the Methodist Church to their registered interest in the Church building.

The Church note the Councils interest for purchase and are supportive of the community hub use. However, any sale would have to be at market value as per their charitable constitution. A valuation is yet to be completed.

It is currently estimated that running costs are not dissimilar to that the of the current council and library. The Methodist Church are to supply details of the costs they incurred for the previous year.

Following discussion, it was felt that grant funding could be applied for to support the purchase up to possibly 75%.

Council acknowledged that the Methodist Church could be a replacement for the current council building, which is of temporary prefabricated structure and will not last for ever.

Following discussion and vote it was unanimously Resolved to continue looking and the feasibility of purchasing the Methodist Church. It was Resolved the working group: Cllr Mike Greenhalgh, Cllr Jim Moss, Cllr David Hartley and the clerk to continue with grant funding possibility and business planning. Council to be updated a future meeting.

275.7 Receive update on plans and budget request for the Christmas Reception on 18th December 2024. (see appendix 4)

It was Proposed and Resolved to hold a Christmas Reception for invited guests as a thank you for their help to Burgh and the Council on Wednesday 18th December 2024 at 7.00pm.

It was further Resolved Cllr Sue Nutman, and the Clerk organise refreshments with a budget of £100.00 to £150.00.

Action: The Clerk to send out invitations.

The Clerk and Cllr Sue Numan to organise refreshments for the event.

276.8 Receive correspondence and national plans for VE Day 80 on 8th May 2025 (see appendix 5)

Council noted the national plans for VE day 80 on 8th May 2025. Following discussion, it was Resolved council take part in the event. It was further resolved to try and work with the Churches in Burgh and community groups to have combined celebrations.

It was Resolved a working group of Cllr Mike Greenhalgh, Cllr Mandy Willis, Cllr Dave Hartley and the Clerk plan events and report to full council at a future meeting.

277.8 Consider planning matters:

- a. Planning correspondence (see appendix 6)

No additional correspondence.

- b. Application S/023/0754/24
Applicant Mr J Giraldez
Proposal planning permission – extension and alterations to existing restaurant and pizza kiosk to provide additional kitchen with seating area (some work commenced)

Location: Sycamore Lakes, Skegness Road, Burgh le Marsh, Skegness PE24 5LN

Council noted the application and plans. Following discussion, it was Resolved the application was supported.

279.9 Correspondence Schedule (see appendix 7)

- Letter from HM Land Registry and Hodgkinson’s.
Query from HM Land Registry regarding LCC signage at the picnic site, Bratoft Lane.
Council noted the query and are aware of the sign relating to the public footpath.
It was Resolved the Clerk and Chairman contact Hodgkinson’s to confirm the footpath and signage.
- Letter from ELDC regarding the percentage of precept increases.
Currently council note the draft budget is prepared with an estimated increase of approx. 3%. There is still budget expenditure that is to be reviewed and could increase. The 2025/26 tax base is also awaited. Council continues to be mindful to keep any increase to a minimum and ensure best value.
Action: The Clerk to confirm the possible increase currently estimated at approx. 3%.

There being no further business the meeting closed at 8.15pm

Signed..... Dated