

**Minutes for a meeting of the Town Council
Tuesday 26th September 2023 at 7.00pm
Burgh le Marsh Town Council**

Present: **Chairman: Cllr Jim Moss**
 Cllr Amanda Willis, Cllr David Hartley, Cllr Mike Greenhalgh, Cllr Pat Phillips,
 Cllr Neil Cooper, Cllr Pat Philips

Public **Three member of public present.**

Public Session

1. Parking there is still parking outside the Chip Shop, which is dangerous. What can be done.
Council acknowledges this, along with dangerous parking on High Street near the crossing on the yellow zig zag lines on early evenings.
Council will write to parking enforcement, and Lincolnshire Police Road Safety Partnership.
2. Public footpath off Ingoldmells Road, this looks to have moved or the stye access has.
Cllr J Moss gave a personal update as a user of the footpath. The footpath is still accessible however the access has been changed with a new access, which does compromise access.

188.23 Receive apologies.

Apologies were received and accepted from Cllr Lisa Broomfield and Cllr Sue Broomfield.

Cllr Colin Wright, Cllr Chris Sanderson, Cllr Victoria Driver did not attend.

189.23 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

190.23 Chairman's remarks.

Chairman, Cllr Jim Moss, will be attending at the school at School on Thursday 28th September 2023 to present awards to those children who completed the library's summer reading challenge.

The library is holding a quiz and coffee morning on Friday 29th September 2023 in support McMillan Cancer Research.

191.23 Approve and adopt as minutes the notes from the meeting held on 12th September 2023.
It was Resolved to approve as minutes the notes from meeting held on 12th September 2023, with Cllr Jim Moss signing on behalf the council.

192.23 Discuss any matters relating to the District and County Council Representatives.
Review alongside matters previously reported at public sessions (see appendix 1)

It was agreed would be split into categories of responsibility, for either the County Council, District Council or Town Council.

193.23 Consider and comment on the following Planning Matters:

Planning correspondence received was noted as follows:

1. Application: S/023/01429/23, full planning permission received – change of use of land to fishing lake.

Lloyds Farm, Billgate Lane, Burgh le Marsh, Skegness, PE24 5AF.

2. Application: S/023/01307/23, full planning permission received – erection of 1 no. bungalow.
Land to the Rear of Burgh House, High Street, Burgh le Marsh.
3. Application: S/023/00950/23, full planning permission received – erection of 5 no. house with integral double garages and construction of internal access roads.
Burgh Hall, Hall Lane, Burgh le Marsh PE24 5AQ.
4. Application S/023/00622, Application withdrawn, change of use of land for the siting of touring caravan's amenity block and office.
New Field Farm, Youngers Lane, Burgh le Marsh.
5. Application S/023/1378/23, Application withdrawn, change of use of land the siting of 10 no. holiday lodges and construction of internal access road. Land adjacent to Homeland, Orby Road, Burgh le Marsh.

Following further discussion, it was Resolved by council to from a data base of planning applications received, the council's vote of support or not and comment together the decision received from ELDC.

ACTION: The Clerk to form a data base of planning applications received and outcome of each application from ELDC.

194.23 Consider financial matters:

1. Approve payment schedule for September 2023 (see appendix 3)

Council approved payments for September 2023 as follows:

September 2023 payment					
04.09.2023	£20.20	£0.00	£20.20	NFU - Van Insurance	NFU
08.09.2023	£23.62	£0.00	£23.62	Water charges	SES Business Water
18.09.2023	£33.38	£6.68	£40.06	BT - phone / broadband	BT
20.09.2023	£49.99	£10.00	£59.99	Office 365 - microsoft - renewal	Mircrosoft
21.09.2023	£82.14	£7.83	£89.97	Work wear / large broom - Handyman	Cash Account (Screwfix)
21.09.2023	£93.42	£18.68	£112.10	2 x notice boards library / A4 copier paper	Viking Direct
22.09.2023	£13.25	£0.00	£13.25	T V Licence	T V Licensing
27.09.2023	£1,397.57	£0.00	£2,269.88	Staff Costs	Staff Costs
27.09.2023	£75.00	£0.00	375	Councillor Allowance	Councillor Allowances
27.09.2023	£420.00	£84.00	£504.00	Annual Return (external auditors) Fee 22/023	PFK Littlejohn LLP
27.09.2023	£700.00	£0.00	£700.00	Cleaning WC, Market Place, 26/08/23 - 22/09/2023	The Captains Cleaners
27.09.2023	£125.00	£0.00	£125.00	Cleaning WC at Tinkers Green Wk 28/08/23, Wk 04/09/23	The Captains Cleaners
27.09.2023	£196.18	£39.24	£235.42	Cleaning supplies - Peter Hogarth	Peter Hogarth & Son Ltd
27.09.2023	£33.00	£6.60	£39.60	Lawn Mower Repair	Whites of Willoughby
30.09.2023	£2,358.07	£0.00	£2,358.07	Loan Payment	PWLB
27.09.2023	£31.81	£0.00	£31.81	Printing	GLL

2. Approve council's financial position at 26/09/2023 (see appendix 4)

Council approved funds totalling £97,554.41 following issue of September 2023 payments. This includes reserve and earmarked funds totalling £81,020.54.

The Clerk confirmed the successful opening and deposit of £50,000 into the fixed term saver account with Redwood bank.

195.23 Consider Clerks report and outstanding tasks (see appendix 5)

Council noted the previously received report of scheduled tasks.

196.23 Consider and vote on working group recommendations for a Notice Board and Parish Map in the Marketplace (see appendix 6)

Council noted the notice board selection which will include the design licensing for the parish map. The map will be displayed on a section of the notice board.

After discussion it Resolved to proceed with ordering and installation of the notice board and parish map at a cost of £4,345.00 plus vat.

ACTION: The clerk to process the order the map design and notice board installation. Council to be updated regarding proofs of map design approval.

197.23 Consider and vote on working group recommendations for adult gym equipment at Tinkers Greens (see appendix 7)

Council noted the recommendation of a starter pack of three pieces of adult gym equipment with Freshair Fitness.

After discussion it was Resolved to proceed with the starter pack installation with grass matting surfacing at a cost of £4360.00 plus vat.

ACTION: The Clerk to process order of the order and installation of the equipment.

198.23 Consider and vote on purchase of maintenance equipment required (see appendix 8)

Council noted the equipment request. After discussion, it was Resolved to proceed with purchase of a leaf blower at the estimated cost of £300.00.

Council will further review watering and jet wash equipment and list on a future agenda for discussion and vote.

ACTION: The Clerk to arrange purchase of the Stihl leaf blower. Research watering and jet wash equipment and list on a future agenda.

199.23 Review of the Market Place Public Toilets and vote on purchase of new signs (see appendix 9)

Council noted that sign proof and quotes are awaited.

It was Resolved to delegate ordering and installation of sign up to a cost of £500.00 to the Chairman and Clerk.

ACTION: The Clerk / Chairman to approve sign proofs and arrange installation. If the cost exceeds £500.00 list on a future agenda.

200.23 Review of village maintenance requirements: (see appendix 10)

1. Cleaning / powder coating of railings on Cock Hill and High Street

Powder coating quotes are awaited, and council will be updated on a future agenda.

2. Grass Cutting contracts and requirements for 2024.

After discussion, it was Resolved to obtain quotations for grass cutting for 2024.

ACTION: The Clerk to obtain quotations for grass cutting for 2024 and list on a future agenda for contractor selection.

3. Update on library building roof.

The clerk gave an update on advice received regarding ventilation of the roof space, remedial work on the guttering. Due to not hearing from the contractors selected at the beginning of the year, another company have been contacted and is now providing a quotation. The Clerk will update council at the next meeting.

201.23 Correspondence Schedule (see appendix 11)

1. Resident email dated 7th August and 20th September 2023: Burgh – full fibre broadband.

Council noted correspondence received. After discussion, it was agreed to invite the resident to a council meeting to advise council on the full fibre broadband and how council may be able to assist.

ACTION: The clerk to contact the resident to arrange a meeting with the Council.
Council to be updated via email.

2. Email 15th September 2023, request for a grant to Burgh Rainbows.
(A draft grant policy and grant application to follow on a separate email for Councils approval).

Council noted the grant request. Council resolved to approve a grant policy and application from. Once approved the application can be sent to the Rainbows Group for completion. Council will consider the request at a future meeting.

3. Email 22nd September 2023, St Barnabas funding raising.
No action / comment from council.

There being no further business the meeting closed at 8.20pm