

Minutes for a meeting of the Burgh le Marsh town Council
14th January 2025
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane Burgh le Marsh

Present: Chairman Cllr Mike Greenhalgh
Dave Hartley, Pat Phillips, Jim Moss, Mandy Willis, Lisa Broomfield

Public: Two members of the public.

Public Session

No public comments received.

291.1 Receive apologies.

Apologies were received and accepted from Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Graeme Driver, Cllr Victoria Driver, Cllr Sue Numan and Cllr Chris Sanderson.

292.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

No declarations received.

293.3 Chairman remarks.

Wishing everyone a happy new year for 2025.

The reception the council held before Christmas was a brilliant success. The public were so pleased to have been invited and thanked for their work in the Burgh and helping the council. The council hope to make this an annual event. Thank you to Cllr Sue Nutman for organising all the refreshments.

There is news regarding the football; it is looking like the football club will split to form an adults club and youth team club due to differences. The two clubs will operate from the ground. Council will be updated when further information is received.

294.4 Approve and adopt as minutes the notes from the meeting held on 17th December 2024.

It was resolved to approve and adopted as minutes the notes from the meeting held on 17th December 2024.

295.5 Approve payments issued in December 2024.

Council all unanimously resolved a Christmas bonus of £250.00 paid to the clerk. The Clerk was thanked for all her had work and support to the Council throughout last year. Council resolved the payments issued in December 2024 as scheduled below:

Date	Net	VAT	Total	Description	Supplier	Bank
24/12/2024	403.47	20.17	423.64	Electricity - Tinkers Green	Engie	Lloyds Bank Current Account (a/c 00318763)
24/12/2024	89.85	-	89.85	Water charges - WC Market Place	Anglian Water	Lloyds Bank Current Account (a/c 00318763)
24/12/2024	18.69	-	18.69	electricity - market place upstairs room.	Engie	Lloyds Bank Current Account (a/c 00318763)
23/12/2024	49.71	-	49.71	Electricity - Public Toilets	Total Energies	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	111.66	-	111.66	Road Tax refund	DVLA	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	78.00	-	78.00	Printing costs - April 22 - March 23	Clerk/ Councillor - reimbursement of expenditure	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	79.50	-	79.50	Printing costs - April - 23 - March 24.	Clerk/ Councillor - reimbursement of expenditure	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	184.40	-	184.40	Christmas Reception - Refreshments (Sue)	Councillor Reimbursement	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor allowance - GD	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor allowance - VD	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor allowance (S N)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor Allowance - LB	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor Allowance Jim Moss	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor Allowance DH	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	75.00	-	75.00	Councillor allowance (AW)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
27/12/2024	2,304.47	-	2,304.47	Staff costs: inc £250 bonus.	Staff Costs	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	402.50	80.50	483.00	Electrical - 5 yr cert, service access control, emergency lighting repair.	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	750.00	-	750.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	212.50	-	212.50	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	160.00	-	160.00	Lawn Mower Repair (50% balance) Donation to Football club	Mister Mower	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	213.00	42.60	255.60	Christmas Tree - Market Place - December 2024	Peter Strawson Ltd	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	740.50	148.10	888.60	Christmas Trees - December 2024 (village)	Peter Strawson Ltd	Lloyds Bank Current Account (a/c 00318763)
20/12/2024	200.00	40.00	240.00	Library volunteer uniforms	Nationwide School Uniforms	Lloyds Bank Current Account (a/c 00318763)
22/12/2024	13.25	-	13.25	T V Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)
19/12/2024	61.00	-	61.00	Rates - Market Place Car Park	ELDC	Lloyds Bank Current Account (a/c 00318763)
18/12/2024	55.00	-	55.00	Footpaths 18/12/2024	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
18/12/2024	24.98	4.99	29.97	Table cloths / paper plates - Christmas Reception	Amazon	Lloyds Bank Current Account (a/c 00318763)
17/12/2024	37.42	7.48	44.90	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
16/12/2024	14.16	2.83	16.99	plastic wine glasses (50) - Christmas Reception	Amazon	Lloyds Bank Current Account (a/c 00318763)
10/12/2024	87.84	-	87.84	Xmas market refreshments. (Re-reimbursement - RE-imbursement: Clerk re: Tea, coffee for Xmas market.	Councillor Reimbursement	Lloyds Bank Current Account (a/c 00318763)
10/12/2024	12.80	-	12.80	market.	Re-imbursement (Library)	Lloyds Bank Current Account (a/c 00318763)
10/12/2024	459.26	91.86	551.12	Village Grass Cut	Glendale	Lloyds Bank Current Account (a/c 00318763)
10/12/2024	70.00	-	70.00	Footpaths 06/12	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
09/12/2024	7.50	1.49	8.99	Amazon Prime (delivery)	Amazon	Lloyds Bank Current Account (a/c 00318763)
09/12/2024	29.32	-	29.32	Water charges - Tinkers Green	SES Business Water	Lloyds Bank Current Account (a/c 00318763)
09/12/2024	41.40	8.29	49.69	Stapler, name badges, card inserts and note book	Amazon	Lloyds Bank Current Account (a/c 00318763)
03/12/2024	13.21	0.67	13.88	Electricity - Public Toilets	Total Energies	Lloyds Bank Current Account (a/c 00318763)
	7,227.07	448.98	7,676.05			

296.6 Receive income and expenditure report to date and estimated year end forecast for the current financial year 1st April 2024 to 31st March 2025. (see appendix 1)

Council noted and resolved the previously received finance statements of income and expenditure up to 31/12/2024 for the year 2024/25

Total income	£96,293.73
Total expenditure	£74,743.77

Council noted the estimated income and expenditure for the next financial quarter of January 2025 to March 2025, end of the financial year.

Total est. Income (vat refunds)	£ 3,954.00
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Total est. Expenditure	£29,512.00
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Council noted expenditure items include general expected costs, legal costs due on land registration of the picnic site, balance due WC refurbishment at the Market Place, balancing payment on the village map and notice board, balance due on the defibrillator installation.

A year end over-spend is expected, with Council year ends fund estimated to be in the region of £85,000, including general and earmarked funds.

As part of the working groups review of the council funds the following earmarked funds are proposed to be transferred to the Council's general funds.

Earmarked fund:	Balance
Glebe Rise Cemetery	£4562.22
Market Place (office refurbishment)	£9,000.00
Windmill (Donation)	£2000.00
Total	£15,567.22

It was Resolved to transfer to the above earmarked balances to the council's general fund. This will give a general reserve balance of £43,607.59.

Action: The clerk to complete the transfers with the accounts software to update council's reserve and earmarked funds.

297.7 Receive proposed precept budget for the forthcoming financial year 2025/26 and vote on the precept submission to ELDC. (see appendix 2)

The working group have reviewed the council's expenditure budget, income and reserve funds for 2025/26. Following the proposal at the December council meeting expenditure for legal fees have been reduced in the budget to £2,000.

The council's proposed budget for 2025/26 is as follows:

Expenditure	£90,856.80	Increase	£3,299.22
Income offset	(£5,766.80)	Decrease	(£726.35)
Total Precept claim	£85,095.00	Increase	£4025.57 4.73%

Council note, the tax base for 2025/26 of 908, an increase from 894, of 14 (1.54%). This reduces the overall precept claim increase to 3.24%, with the average Band D annual cost of £93.72.

Council unanimously resolved to submit a precept request of £85,095.00 to ELDC.

Action: The clerk to submit the precept request claim to ELDC for 85,095.00.

298.8 Consider events for VE Day 80 on 8th May 2025 and vote on the possible application for a road closure (see appendix 3)

Verbal update from the Chairman.

Council wants to plan a joyous event marking VE Day 80. The Working Group are planning an event likely to be held at the Windmill and then Cock Hill for the lighting of the Beacon. A Proposal is put forward to apply for a temporary road closure from 9.00pm to 10.00pm from the top of Wainfleet Road / West End to East End.

Following discussion, Council resolved the plans for an application to be submitted for a possible road closure.

Action: Chairman and Clerk to submit event details and road closure application to Lincolnshire County Council.

299.9 Review cleaning of the War memorial (see appendix 4)

The clerk informed this was quoted at the start of 2024. The company have been contacted to provide an updated quote.

Action: The clerk to list on the next agenda, when the updated quote is received.

300.10 Update on football field at Marsh Lane (verbal update)

The chairman gave an update during agenda item: Chairman's remarks.
Councillors made no additional comments.

301.11 Correspondence Schedule (see appendix 5)

1. Email of LCC Highways of 6th January 2025, Highway funding cuts support from communities to support with their fairer funding campaign.
Noted by Council. Council support this and will write to the local MP.
2. Hodgkinson's letter and HM Land Registry Documents for the Picnic Site, Bratoft Lane.
Council noted, the receipt of the HM Land Registry Documents and resolve, as previously agreed, the site can be listed for sale.
It was Resolved the Clerk contact the Sales Agents to progress the matter.
Following discussion, it was further resolved to contact ELDC Planning to seek pre-planning advice on the site e.g. Likelihood planning being approved. It was felt the council should have this advice to ensure the community asset is given best value and, or future value.
Action: list on the next council meeting for further discussion.
3. Email from ELDC, 10th January 2025: information and application on pre-application planning advice. Town Council are exempt from fees.
Noted by Council. No additional comment or action.
4. Email from Robert Bells, 10th January 2025m regarding sale of the picnic site. Noted by Council.
In light of earlier discussions, it was resolved to wait on advertising the land for sale while planning advice is obtained from ELDC.
Action: The clerk to advise the Sales to postpone advertising the land for sale until advice from ELDC is received.

There being no further business the meeting closed at 8.15pm

Signed

Dated