



BURGH LE MARSH TOWN COUNCIL

3rd October 2023

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

**Tuesday 10th October 2023 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

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Public Session

1. Receive apologies.
2. Receive declarations of interest under the Localism Act 2011, being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
3. Chairman's remarks.
4. Approve and adopt as minutes the notes from the meeting held on 26th September 2023.
5. Consider and comment on the following Planning Matters:
 1. Planning correspondence received:(see appendix 1)
 2. Application: S/023/01833/23
Applicant Mr J Epton
Proposal Planning Permission - erection of 1 no. dwelling incorporating the existing agricultural building, which is to be converted and the construction of vehicular access.
Location Agricultral Building on land off Marsh Lane, Burgh le Marsh.

[Online Planning](#)

6. Clerks Report on completed and outstanding tasks (see appendix 2)
 7. Review and vote on requirements for Christmas Trees and lighting for December 2023
(See appendix 3)
 8. Review of maintenance and refurbishments requirements of the public toilets (see appendix 4)
 9. Discuss initial precept budget requirements for the forthcoming financial year 2024/25
(See appendix 5)
 10. Policy approval (see appendix 6)
 11. Correspondence Schedule (appendix 7)
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1. Planning correspondence.
 2. Clerks report
 3. Christmas 2023.
 4. Maintenance and refurbishment requirements of public toilets
 5. Precept planning 2024/25
 6. Policies of approval
 7. Correspondence Schedule.