



BURGH LE MARSH TOWN COUNCIL

9th May 2023

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 16th May 2023 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

+1TEL: 01754 811218 Email: clerk@burghlemarsh-tc.gov.uk

1. Election of Chairman (Mayor)
2. Signing of Chairman's Declaration of Office.
3. Election of Deputy Chairman (Deputy Mayor)
4. Signing of Deputy Chairman's Declaration of Office.
5. Receive apologies.
6. Chairman / Deputy Chairman welcome, new councillor introductions and future meeting dates
(See appendix 1)
7. Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.
8. Receive update in relation to staffing and future actions regarding village maintenance.
(See appendix 2)

Appendix Schedule

1. Councillor list and contact details, meeting calendar 2023/24
2. Staffing update in relation to village maintenance.