



BURGH LE MARSH TOWN COUNCIL

18th January 2022

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 25th January 2022 at 7.00pm

**Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 1. There is no preceding Planning Committee meeting.**
- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Chairman's remarks.
3. Report from representatives of our outside bodies.
4. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
5. Approve and adopt as minutes the notes from the meetings held as follows:
 1. Town Council Meeting, 30th November 2021
 2. Planning Committee Meeting, 21st December 2021
 3. Finance Committee Meeting, 4th January 2022.
6. Consider financial matters for January 2022:
 1. Approve payments issued in December 2021 (see appendix 1)
 2. Approve payment schedule for January 2022 (see appendix 2)
 3. Note financial position and reserve funds (see appendix 3)
7. Receive proposed precept budget and recommendations from the finance committee for the forthcoming financial year 2022/2023 and vote on the precept claim amount for submission to ELDC (see appendix 4)
8. Consider and note Clerk's report.
(See appendix 5)
9. Update on the asset transfer of the public toilets and Market Place (see appendix 6)
10. Receive and vote on correspondence from Cadent (see appendix 7)
11. Consider and vote on proposal for purchase of additional library uniforms (see appendix 8)
12. Consider on vote on proposal to add a personnel door to the storage container (see appendix 9)
13. Review and update on councillor email addresses and vote on a deadline for commencement (see appendix 10)
14. Vote on the annual plan and calendar for community litter picks (see appendix 11)
15. Correspondence Schedule (See appendix 12)

Appendix Schedule

1. December 2021 Payments Issued
2. January 2022 payment schedule
3. Finance statement and reserve funds.
4. Precept Budget 2022/2023 (recommendations)
5. Clerks Report
6. Update on Asset Transfer
7. Cadent correspondence
8. Proposal for library uniforms.
9. Proposal for personnel door to storage container

10. Update on councillor emails.
11. Community litter picks schedules 2022
12. Correspondence schedule