



BURGH LE MARSH TOWN COUNCIL

20th July 2022

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 26th July 2022 at 7.00pm

**Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 1. There will be an opportunity for prayer prior to the start of the meeting.**
- 2. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
3. Chairman's remarks.
4. Discuss any matters that may need referring to the District or County Council representatives.
5. Approve and adopt as minutes the notes from the meetings held on 12th July 2022.
6. Consider and comment on the following Planning Matters:
 1. Planning correspondence received (see appendix 1)
7. Review of Income and Expenditure against budget for the first quarter of the financial year April to June 2022. (see appendix 2)
8. Consider and note financial matters for July 2022:
 1. Approve payment schedule for July 2022 (see appendix 3)
 2. Note financial position and reserve funds for July 2022 (see appendix 4)
9. Resolve to delegate authority to The Chairman and Clerk to make payment of properly due salaries and suppliers for August 2022 as no Town Council Meeting will be held.
10. Review Clerk's report on council's task (see appendix 5)
11. Review of actions required for Picnic in the Park on Saturday 6th August 2022. (see appendix 6)
12. Correspondence Schedule (see appendix 7)
13. Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.
14. Update for Christmas lighting enhancements and quote. (see appendix 8)
15. Update of seating pod / shelter for Tinkers Green (see appendix 9)
16. Update in relation to the Marsh Lane Football Field (verbal update)

Appendix Schedule

1. Schedule of planning correspondence.
2. Income and expenditure against budget April to June 2022.
3. Payment Schedule July 2022
4. Financial statements and Reserve Funds July 2022
5. Clerks Report
6. Picnic in the Park
7. Correspondence Schedule
8. Christmas lighting quote
9. Pod / shelter design and quote.

