



BURGH LE MARSH TOWN COUNCIL

19th October 2021

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 26th October 2021 at 7.00pm

**Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 1. There is preceding Planning Committee meeting at 6.30pm.**
- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Chairman's remarks.
3. Report from representatives of our outside bodies.
4. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
5. Approve and adopt as minutes the notes from the meetings held as follows:
 1. Town Council Meeting 28th September 2021
 2. Planning Committee Meeting 5th October 2021
 3. Finance Committee Meeting 5th October 2021
 4. Extra Ordinary Meeting Town Council Meeting 12th October 2021
 5. Planning Committee Meeting 12th October 2021
6. Consider financial matters:
 1. Approve payment schedule for October 2021 (see appendix 1)
 2. Note financial position, reserve funds and proposals regarding earmarked funds for October 2021. (see appendix 2)
7. Consider and note Clerk's report.
(See appendix 3)
8. Update on Glebe Rise Cemetery and Ground works/ Maintenance.
9. Update and vote on the asset transfer of the public toilets and Market Place (see appendix 4)
10. Update on Land Registration of the Picnic Site, Bratof Lane (see appendix 5)
11. Receive recommendations from the Open Spaces Committee (see appendix 6)
12. Consider Tinkers Green access (see appendix 7)
13. Review of waste collections at the Bottle Bank, Common Lane.
14. Correspondence Schedule
(See appendix 8)

Appendix Schedule

1. Payment Schedule
2. Finance Statement, reserve funds and proposals for earmarked funds.
3. Clerks Report
4. Asset Transfer documents
5. Documentation regarding the Picnic Site, Bratfot Lane
6. Recommendations from the Open Spaces Committee
7. Tinkers Green Access
8. Correspondence Schedule