



BURGH LE MARSH TOWN COUNCIL

22nd March 2022

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 29th March 2022 at 7.00pm

**Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 1. There is no preceding Planning Committee meeting.**
- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Chairman's remarks.
3. Report from representatives of our outside bodies.
4. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
5. Approve and adopt as minutes the notes from the meetings held as follows:
 1. Planning Committee Meeting 22nd February 2022
 2. Town Council Meeting 22nd February 2022
6. Consider and note financial matters for March 2022.
 1. Approve payment schedule for March 2022 (see appendix 1)
 2. Note financial position and reserve funds (see appendix 2)
7. Consider and note Clerk's report.
(See appendix 3)
8. Update on the asset transfer of the public toilets and Market Place (see appendix 4)
9. Consider actions required for Land Registration of the Picnic Area (see appendix 5)
10. Update on planned council events (see appendix 6).
11. Consider and vote on installation of a Flag Pole at Tinkers Green (see appendix 7)
12. Consider and vote on correspondence received from the Baptist Church in relation to Ukraine Appeal. (see appendix 8)
13. Receive recommendations from the Open Spaces Committee in relation to picnic benches and concrete surface pads at Tinkers Green (see appendix 9).
14. Correspondence Schedule (See appendix 10)
15. Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.
16. Consider options in relation to council van (see appendix 11)
17. Receive update on personnel.

Appendix Schedule

1. March 2022 Payment schedule
2. Council funds – March 2022
3. Clerks Report
4. Update on Asset Transfer – solicitors' correspondence
5. Land registration of picnic area – solicitors' correspondence.
6. Update on council event
7. Installation of flag pole
8. Baptist Church Correspondence – Ukraine Appeal

9. Recommendations from Open Spaces Committee.
10. Correspondence schedule.
11. Council van.