



BURGH LE MARSH TOWN COUNCIL

23rd November 2021

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 30th November 2021 at 7.00pm

**Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 1. There is no preceding Planning Committee meeting.**
- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Chairman's remarks.
3. Report from representatives of our outside bodies.
4. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
5. Approve and adopt as minutes the notes from the meetings held as follows:
 1. Planning Committee Meeting 26th October 2021
 2. Town Council Meeting 26th October 2021
6. Consider financial matters:
 1. Approve payment schedule for November 2021 (see appendix 1)
 2. Note financial position and reserve funds (see appendix 2)
7. Consider and note Clerk's report.
(See appendix 3)
8. Receive and vote on the LCC parish agreement for 2022/2023 (see appendix 4)
9. Update and vote on the asset transfer of the public toilets and Market Place (see appendix 5)
10. Receive update and vote on events for 2022 (see appendix 6)
11. Receive proposal in relation to the War Memorial (see appendix 7)
12. Receive proposal in relation to maintenance of the council/library building (see appendix 8)
13. Correspondence Schedule (See appendix 9)

Appendix Schedule

1. Payment Schedule
2. Finance Statement and Reserve Funds
3. Clerks Report
4. Parish Agreement 2022/2023
5. Public Toilets and Market Place Asset Transfers
6. Planned events for 2022
7. Maintenance of the council/library building.
8. War memorial proposal
9. Correspondence Schedule