



BURGH LE MARSH TOWN COUNCIL

24th January 2023

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

**Tuesday 31st January 2023 at 7.00pm
Burgh le Marsh Town Council,
Tinkers Green, Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

TEL: 01754 811218 Email: burghlemarshclerk@btconnect.com

Public Session

1. Receive apologies.
2. Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.
3. Discuss any matters relating to the District and County Council Representatives.
4. Chairman's remarks.
5. Approve and adopt as minutes the notes from the meetings held on: 10th January 2023.
6. Consider and comment on the following Planning Matters:
 1. Planning correspondence received (see appendix 1)
 2. Application S/023/00014/23
Applicant Mr W Hawkins
Proposal: section 73 application re: condition no. 4 (ecological enhancements) as imposed on planning permission S/023/00670/22 for erection of 2 no. dwellings each with a detached single garage and construction of a vehicular access.
Location: Land between Park Burn and Wheelhouse, Station Road, Burgh le Marsh

[Online Planning](#)

3. Application S/023/02478/22
Applicant Mr. S. Clow
Proposal Outline erection of a dwelling (with means of access to be considered)
Location Land Opposite 104 Station Road, Burgh le Marsh

[Online Planning](#)

7. Consider and financial matters:
 1. Approve payments issued for December 2022 (see appendix 2)
 2. Approve payments for January 2023 (see appendix 3)
 3. Approve council's financial position for January 2023 (see appendix 4)
8. Consider clerks report on completed and outstanding tasks (see appendix 5)
9. Receive update on the installation of the new toddler play equipment at Tinkers Green and vote on replacing the toddler swing cradle seats (see appendix 6)
10. Consider council events for 2023 and delegate a budget for planning to a working group.
 1. King Charles III Coronation weekend: Saturday 6th May – Monday 8th May 2023 (see appendix 7).
 2. Picnic in the park: Sunday 6th August 2022 (see appendix 8)
11. Consider arrangements for planting of the village flower planters (see appendix 9)
12. Consider and vote on the purchase of two IT Pods for the library from library grant reserve funds. (See appendix 10).
13. Receive update on community litter pick dates and plans for 2023 and vote on purchase of a display flag. (See appendix 11)

14. Receive update on the Asset Transfer of the Market Place and WC (verbal at the meeting)
15. Correspondence Schedule (see appendix 12)
16. Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.
17. Review of HR matters and policy review. (See appendix 13)

Appendix Schedule

1. Planning correspondence
2. December 2022 payments
3. January 2023 payments
4. Financial position – January 2023
5. Clerks report
6. Toddler Equipment Install and quotes for replace toddler swing seats.
7. Event: Coronation weekend 6th – 8th May 2023
8. Event: litter pick 6th August 2022.
9. Village planting
10. Library IT Pods
11. Litter pick dates and
12. Correspondence schedule.
13. HR and Policy update.