



BURGH LE MARSH TOWN COUNCIL

25th October 2023

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

**Tuesday 31st October 2023 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

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Public Session

1. Receive apologies.
2. Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
3. Chairman's remarks.
4. Approve and adopt as minutes the notes from the meeting held on 26th September 2023 and 10th October 2023.
5. Discuss any matters relating to the District and County Council Representatives. Review alongside matters previously reported at public sessions (see appendix 1)
6. Consider and comment on the following Planning Matters:
 1. Planning correspondence received:(see appendix 2)
 2. Application: S/023/01983/23
Applicant: Mr W Hawkins
Proposal: Planning permission – erection of 2 no. detached dwellings with detached double garages and 1 no. detached dwelling with an attached garage and construction of vehicular accesses.
Location: Land between Park Burn and Wheelhouse, Station Road, Burgh le Marsh.

[Online Planning](#)

3. Application: S/023/02041/23
Applicant: The Welton Group
Proposal: Planning permission – erection of a house with integral garage which is an amendment to a previously approved under section 73 application reference number s/023/2018/21 (works already completed).
Location: 25 Orby Road, Burgh le Marsh.

[Online Planning](#)

7. Consider financial matters:
 1. Approve payment schedule for October 2023 (see appendix 3)
 2. Approve council's financial position for October 2023 (see appendix 4)
 3. Review external auditors report for the financial year 2022/2023. (see appendix 5)
8. Consider Clerks report and outstanding tasks (see appendix 6)
9. Receive and vote on the quotation for installation of personnel door to storage container and remedial work to the library roof. (see appendix 7)
10. Consider on vote on request to replace the undercounter fridge for the council and library building (see appendix (see appendix 8)
11. Consider and vote on plans for a Christmas Market on Saturday 2nd December 2023. (see appendix 9)

12. Receive and vote on requests for community grants from Burgh Rainbows and Burgh School PFTA.
(see appendix 10)
13. Review and update of:
 1. Football Field, Marsh Lane
 2. Cricket Field, Station Road.
(see appendix 11)
14. Correspondence Schedule (see appendix 12)