



BURGH LE MARSH TOWN COUNCIL

3rd December 2025

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 9th December 2025 at 7.00pm

**Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.**

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

1. There will be an opportunity for prayer prior to the start of the meeting.
2. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

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Public Session.

1. Receive apologies.
2. Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
3. Chairman's remarks.
4. Exclude public and press pursuant to the to the Public Bodies (admission to meetings) Act 1960 to the confidential nature of the business to be discussed.
5. Consider co-option procedure (see appendix 1)
6. Consider applications received to fill on vacancy currently available for co-option (see appendix 2)
7. Meet candidates applying for the role of Councillor.
8. Council vote for one candidate to fill the vacancy currently available for co-option.
9. Meeting outcome and completion of Councillor Declaration.