

**Minutes for a meeting of the Burgh le Marsh Town Council
10th June 2025.**

Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane Burgh le Marsh

Present: Chairman Cllr David Hartley
Deputy Chairman Cllr Mike Greenhalgh
Cllr Jim Moss, Cllr Mandy Willis, Cllr Pat Phillips, Cllr Victoria Driver,
Cllr Graeme Driver
Clerk: Kelly Stevenson

Public: Two members of public

Public Session.

1. Footpath between Jacksons Lane and Foundry Mews:
The Footpath is in a diabolical state with low branches and weeds.
The tarmac path needs widening.
Response: Council can deal with the cutting and clearing weeds.
Widen the tarmac path will be reported on Fix my street.
Trees will again be reported to LMDb
2. Cervantes Court, parking and speeding traffic is dangerous. Concerned resident ask again, what is being done by this council.
Response: LCC highways have reviewed the area in the past. Double yellow lines have been applied for and refused.
New LCC Councillor is going to ask Highways to come and assess the area again due to number of complaints we get and increased traffic with the additional caravan site open on Ingoldmells Lane.

7.16pm Two members of the public left the meeting.

7.16pm Council Meeting commended.

126.1 Receive apologies.

Apologies were noted from Cllr Lisa Broomfield, Cllr Sue Nutman, Cllr Chris Sanderson, Cllr Pauline Cooper and Cllr Neil Cooper.

127.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

No Declaration received.

128.3 Approve and adopt as minutes the notes from the meeting held on 25th May 2025.

It was resolved to list this approval of notes from the meeting held on 25th May 2025 to next meeting.

129.4 Chairman's remarks.

Sunday 8th June 2025: Pentecostal party in the park and very well attended and organised, thank you to the Baptist Church.

The water leak on Jackson Lane has been reported to Anglian Water. They have attended to assess and scheduled a repair. The road is likely to be closed to vehicles. Although they are now not responding to when the repair is likely to be.

There is Notice at the end of Brewery Street regarding Road Closure. This is concerning for residents as there is no other access.

Enquire with LCC regarding the closure and access of emergency vehicles.

130.5 Receive and approve financial year end matters for the year 2024/25 as follows:

1. Consider and agree council's fixed assets for 2024/25 (see appendix 1)

Council resolved the Fixed Asset Register balance of £286,573.61 at 31/03/2025.

Council acknowledge the depreciation of assets needs to be completed for the next return.

Cllr Jim Moss to review the schedule of assets with the Clerk. Council will review at a future meeting.

2. Approve Annual Governance and Accountability Return 2024/25 for submission to external auditors (see appendix 2)

Council noted the completed Annual Governance and Accountability Return (AGAR) for the year 24/25 and resolved the return submission to the external auditors.

It was resolved the Chairman sign the return on behalf of the Council

Action: the clerk to submit the return to the external auditors with the supporting documents.

3. Consider council's financial year end position at 31/03/2025 along with reserve and earmarked balances and propose any transfer of funds. (see appendix 3)

Council noted report documents received.

Year fund funds at 31/03/2025 total £89,388.25 with general reserve of £43,670.59 and earmarked funds of £20,550.74 and general working fund of £25,166.91.

Council made no resolutions to transfer any balances to general reserves or earmarked balances. Council will continue to review funds during in the current financial year when further knowledge is known regarding purchase or the church and grant funding.

The Clerk advised it is best practice to have an election cost earmarked fund, which is advised at £100 per elector. This would mean an earmarked of approx. £2,300. Council resolved this will be actioned for the 26/27 financial year for parish election in 2027.

131.6 Receive updates relating to purchase of the Methodist Church:

1. Receive and review public consultation data and comments in relation to purchase of the Methodist Church (see appendix 4)

The consultation is currently live and shared on the council website and social media.

Currently approx. 119 completed returns: outcome so far

96% support purchase of the Church building
95% agree community hub services need improving
90% would consider room hire for say one off bookings.
89% agree Burgh needs and youth club and events for young people
94% agree there is a need for a warm a wellbeing drop in venue.

There are 68 responses of written comments, offering ideas and views of support and comments regarding the Council proposals.

Council resolved to keep the consultation live and keep sharing in Burgh and the surrounding area. Paper copies of the consultation are available at the library. Cllr Jim Moss has taken to the luncheon club. Cllr David hartley has also taken around to village and to the antique shop. It was resolved Councillors continue to promote the consultation and taking to residents.

Council will review again at the July Council Meeting.

2. Update of purchase, (verbal update)

Confirmation has been received that the Church Circuit leaders are also meeting today (10th June 2025). Hopefully following this meeting formal acceptance of the £90,000 will be received. Review at the next council meeting on 24th June 2025.

Following further discussion, it was resolved council would wish to proceed with the purchase of the church at £90,000 even if grants towards refurbishment from the lottery were not awarded.

It was unanimously resolved purchasing at £90,000 was an opportunity that could not be passed on.

List on next meeting agenda for further update.

132.7 Update in relation to community assets: (verbal updates/ appendix 5)

1. Football Field, Marsh Lane.

Some councillors are still unsure on the process being completed to secure the field and transfer the legal title.

Cllr Mike Greenhalgh explained the field is currently registered to Burgh Sports Association and is it believed one remaining trustee. That trustee has agreed to complete legal ownership to the football club and council.

A limited company by guarantee is being set up with equal responsibility (50% football club, 50% council)

The cost is likely to have to be met by the Council with the main objective to secure the field for future use and as a community asset.

It was resolved to continue with the company set up and process. Costs will be review by council a future meeting.

2. Cricket Field, Station Road.

Meeting with the members of the Cricket Club and Willson's is agreed for Thursday 19th June 2025 at 2.00pm

Cllr Chirs Sanderson would also like to join the meeting.

It was Resolved council would be represented by: Cllr David Hartley, Cllr Jim Moss, Cllr Mike Greenhalgh and Cllr Chris Sanderson. Council to be updated at the council meeting on 24th June 2025.

133.8 Consider and review requirements for Tinkers Green (see appendix 6)

1. Re-surfacing of the entrance

Quote for a full repair has been received. However, a temporary repair has again been completed by Spences, free of charge. This will give approx. another year. Thanks was given to Spences, and council requested a letter of thanks is sent.

2. Trees (contractor report, if complete)

Council have requested a contract to assess the tree on the boundary to 5 Springfields. The outcome remains outstanding. The residents continues to be concerned about the safety of the tree overhanging their property with falling branches.

Action: clerk to chase tree contractor. Review at next council meeting.

134.9 Review and consider parking at the Market Place (verbal update, discussion)

Over time several complaints are received regarding available parking at the Market Place, there is concerning regarding vehicles left all day, some that are left for weeks with no tax or mot. In the past six months the clerk has reported three vehicles to ELDC.

Council are now responsible for the Car Park and is considered a commercial asset. It was proposed to consider allowing a minimal amount of free parking time, say 1 to 2 hours then a small charge applied. Following discussion, it was resolved for councillors to give this further consideration and enquire with neighbouring towns of Spilsby and Alford to see if they charge or have a free amount of time for parking.

Action: Clerk to enquire with Spilsby and Alford regarding car parks owned by the Town Council's and their procedures for parking charges.

Council to review at their next meeting on 24th June 2025.

135.10 Correspondence (see appendix 7)

1. Email from the Village Hall Community Complex of 2nd June 2025. Hodgkinson's are enquiring if the Council hold a copy of the conveyance for the village hall dated 28th March 1967. It was agreed Cllr Jim Moss, and the Clerk would look through the documents in the old Council office at the Market Place. From past searches Cllr Jim Moss believes there are old documents regarding the village hall.
2. Notice of a road closure received 4th June 2025 on Station Road between 8th July and 14th July 2025. Noted by Council. Not further comments or actions from Council.
3. Email from the Parish Church, 3rd June 2025. It is hopeful a church service marking VJ day will be held on Friday 15th August. Confirmation of events and times in Wainfleet from the RBL are awaited. Once known a time for a service in Burgh can be set. Church to update in a few weeks. Noted by Council. No additional comments or actions. Council will review at one of the June Council Meetings.

4. Email form Notice Board company 5th June 2025. The council logo is not of an acceptable quality to be added the notice board, if they use the JPEG image, we have it will be pixilated. Following discussion Council resolved to proceed without adding the crest logo.
Action: Clerk to advise the company to proceed and send Notice Board and map proof without a logo.

There being no further business the meeting closed at 8.40pm

Signed.....

Dated 24th June 2025.