

Minutes for a meeting of the Burgh le Marsh Town Council
11th February 2025
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman: Cllr Mike Greenhalgh,
Cllr Dave Hartley, Cllr Jim Moss, Cllr Lisa Broomfield, Cllr Mandy Willis, Cllr Pat Phillips.
Clerk: Kelly Stevenson

Public: **No members of public present.**

Public Session

No public present, however, councillors raised the following:

Potholes: There is a large and rather deep pothole on Billgate Lane and one on Chapman Avenue. These will be reported on Fix My Street.

313.1 Receive apologies.

Apologies were received and accepted from Cllr Victoria Driver, Cllr Graeme Driver, Cllr Chris Sanderson and Cllr Sue Nutman.

Cllr Neil Cooper and Cllr Pauline Cooper's continued absence is approved by council. It was Resolved to send a bouquet of flowers to Neil and Pauline to let them know they are in the Councillors thoughts.

Action: The Clerk to arrange a bouquet of flowers to Cllr Neil and Cllr Pauline Cooper.

314.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None received.

315.3 Approve and adopt as minutes the notes from the meeting held on 14th January and 28th January 2025.

It was Proposed and Resolved to approve as minutes the notes from the meetings held on 14th and 28th January 2025.

316.4 Update from the Councils Working Group on the Methodist Church (see appendix 1)

Update received from the working group: Clerk, Cllr Mike Greenhalgh, Cllr Jim Moss and Cllr David Hartley.

Valuation of the methodist church has been completed, however this information is still awaited.

The Methodist Church property manager has advised council to need to currently wait on survey and building refurbishment assessment, as they still have work to complete in the process.

The working group continue to research funding and possible grant applications. Grants from The Lottery Fund are not currently open for capital application. This is expected to be online in April 2025 for application.

The Working group met with representatives from ELDC, a grant from UKSPF looks very favourable.

In the meantime, the meantime council need to work on gathering community support. Consultation showing support and that there is need for the project is an absolute must for any grant applications.

Following discussion, it was resolved prepare an information leaflet to go to all residents in Burgh le Marsh and first stage consultation document for issue on the website and social media page.

Council noted the quotes received for printing and distribution of the information leaflet. It was agreed the distribution costs via royal mail were too high. It was resolved distribution will be completed by councillors or volunteers. It was suggested the Windmill Heritage Group may be able to assist with a joint delivery of the council leaflet with their historic newsletter being gifted to the community as part the VE Day Celebrations. This will be reviewed as discussed with at the VE Day review meeting on 20th February 2025.

Council will be updated on printing costs following completion of the leaflet.

Action: The clerk and working group to prepare an information leaflet and consultation document, for submission via the website and social media.

The working group will continue business planning and report back to full council at a future meeting.

317.5 Vote and agree plans for picnic in the park 2025 (see appendix 2)

Council noted the plans for picnic in the park 2025 and following discussion it was Resolved to proceed with event on Saturday 2nd August 2025.

The working group of the Clerk, Cllr Sue Nutman, Cllr Jim Moss, Cllr Lisa Broomfield, Cllr David Hartley and Cllr Mike Greenhalgh to continue with event plans and update full council at a future meeting.

Action: The clerk and working group to plan Picnic the Park for Saturday 2nd August 2025. List on a future agenda for review.

318.6 Update on the picnic site, Bratoft Lane (see appendix 3)

The pre-planning advice from ELDC unfortunately has not been received. It was resolved the clerk to chase this up and email to councillors upon receipt.

However, following discussion, it was Resolved council feel they have a duty to achieve the best price for the sale the land for the community of Burgh. Council Resolved to review planning advice before proceeding.

Action: Ther clerk to chase up ELDC for the pre-planning advice. List on the next agenda.

319.7 Receive draft of notice board sample with village map on (see appendix 4)

Council noted the proof of the noticeboard with the plan.

Following discussion, the notice board was approved, however it was agreed to make the following amendments to the map:

- No. 3 Change the wording to Village Hall.
- Swap 11 and 12
- Suggest add another number 15, and put second one at junction of Brewery street and High Street and rename Convenience stores.
- Suggest deleting track at junction of Ingoldmells road (part of it is a private lane)
- Suggest naming Ingoldmells road and showing it blocked at end.
- No. 14 rename to Windmill and Heritage Centre

Action: the clerk to arrange the map amendments. List on a future agenda for review.

320.8 Update on Phone Box Restoration and approve purchase and installation of Defibrillator and annual maintenance costs from Community Heartbeat Trust. (see appendix 5)

Council noted completion of the restoration and thanked Mr Rob Allsop for his hard work in volunteering to complete the work.

Following discussion, it was resolved to purchase the defibrillator with a locked box as quoted at the cost of £1950.00.

Action: The clerk to arrange purchase and installation of the defibrillator. Council to be updated via email.

321.9 Review of access to Tinkers Green and the Play Area at the side of the library (see appendix 6)

Council noted the concern and viewed photos of the access to the green and play area. Following discussion, it was Proposed and Resolved to obtain quotes for:

- A ramp access and large stepped access with a support hand rail in a slab finish along with slabbed footpath along the back of the play area, which also becomes a muddy slippery area.

Action: The clerk to arrange quotations and list on a future agenda for council action.

322.10 Review of parking concerns in Burgh raised by residents (see appendix 7)

In previous months council have received concerns either at public sessions of council meetings or correspondence to the council. Council noted these and resolves actions as follows:

- **Cervantes Court / Ingoldmells Road:** parking, speeding.
Council resolved a letter of complaint to LCC Highways, specifically stating the area is single carriage way parked vehicles and speeding makes this a seriously dangerous area that could well result in a fatality.
Council asks for Highways to consider double yellow lines on both sides of the road.
- **Wainfleet Road:** persistent parking, blocking driveways.
Council resolved a letter to LCC Highways asking for review of the double yellow lines and a letter to parking enforcement to request more frequent attendance and varying times.

- **Station Road / West End:** persistent parking, blocking driveways, parking blocking visibility turning out of Wainfleet Road.
Council resolved a letter to LCC Highways for review of double yellow lines in the area.
- **Market Place:** abandoned vehicles.
Currently a large white transit van, which takes up two spaces, has been abandoned for approx. 6 weeks.
Council resolved reporting this to ELDC for removal.
The clerk informed in the last month two other vehicles have also been reported as abandoned. However, parking is improving. The Children's centre staff are using the Centre car parking which is freeing spaces up in the Market Place.
- **Orby Road:** persistent parking / abandoned vehicles.
Residents have written letters of complaints to LCC Highways to request parking restrictions.
Council resolved to again write to LCC Highways to request review of obstructive parking and request parking restrictions on the Orby Road,
- **East End:** (Chip Shop) parking on double yellow lines.
Council resolved a letter to parking enforcement to request more frequent attendance during the chip shop opening times.

It was resolved that council review requests to LCC Highways / parking enforcement at the first March meeting (11th March 2025).

Action: The clerk to email letter of complaint / concerns to LCC Highways and Parking Enforcement. List on a future agenda for council review.

323.11

Consider Planning matters: (see appendix 8)

1. Application: S023/00113/25
Applicant: Mr and Mrs I Limb
Proposal: Planning permission – extension and alterations to existing dwelling to provide additional living accommodation.
Location: Lea Lodge, Jacksons Lane, Burgh le Marsh PE24 5LA

Council noted the application and plans. Following discussion, it was resolved to support the application.

2. Application: S/023/00868/24
Applicant: Mr L Silvester
Proposal: Planning permission – erection of 7 no. lodges, excavation of fishing lakes, raising of the land level, construction of access roads, car parking and landscaping.
Location: Land West of Home Farm Park, The Common, Burgh le Marsh.

Council noted the application and plans. Following discussion, it was resolved to support the application.

3. Application: S/023/00016/25
Applicant: Vernon Holdings Estates Ltd.
Proposal: Planning permission – erection of stable block, horse shelters, provision of sand paddocks and erection of an indoor menage (works commenced)
Location: Stables and Menage, Rear of Cairns House, Hall Lane, Burgh le Marsh.

Council noted the application and plans. Following discussion, it was resolved to support the application.

324.12 Correspondence Schedule (see appendix 9)

1. LCC Parish agreement email and letter of agreement, 7th February 2025.
The council will receive funds totalling £4,339.33, £72.53 more than the budget amounted expected.
Council Resolved to continue with the parish agreement for grass cutting.
The clerk to return the signed agreement for 2025.
2. Resident email, 06/02/2025: VE Day Enquiry.
Noted by Council along with the clerks reply of plans to date.
No further comment of action from Council.
3. Post Office email 05/02/2025 regarding post office facilities in Burgh.
Noted by council. An application has been made for a post office in Burgh. No timescales given. Therefore, the mobile service is not possible.
No further comments or actions from Council.
4. LALC Training Bulletin, February 2025.
Noted by Council. No further comments or actions from Council.
5. Email from resident, 11-02-25. The works around the village installing fibre broadband are leaving the footpaths in a terrible condition and re-instatement work does not look to be adequate.
Noted by Council. Council resolved contacting LCC Highways to advise on resident's concerns.
No further comments or actions from council.

There being no further business the meeting closed at 8.40pm

Signed

Dated