

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 12th September 2023
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: Chairman: Cllr Jim Moss
Deputy Chairman: Cllr Sue Nutman
Cllr Victoria Driver, Cllr David Hartley,
Cllr Amanda Willis, Cllr Mike Greenhalgh.

Public: one member of the public.

Public Session

1. The Causeway: Please can you advise of any update regarding the road re-surfacing. There have been markings sprayed on the road etc.
Cllr Sue Nutman gave information on re-surfacing schedule. The Highways Office has emailed her with an update which she will forward to the resident for full information. It is believed current plans are for a temporary repair.
2. The Causeway: Is there any update on the trees for verges.
The Clerk to follow up communications with LCC Highways.
3. Story's Lane: The recent incident on Story's Lane was impacted by illegal parking. Can the Council do anything support this?
Parking enforcement is beyond the powers of the Parish Council. Council do fully acknowledge the issue in this area.
Cllr Sue Nutman to enquire with LCC Highways regarding making the double yellow lines exempt for disable parking.
Council to also to support with a letter to the MP.

174.23 Receive apologies.

Apologies were received and accepted from Cllr Chris Sanderson, Cllr Lisa Broomfield, and Cllr Colin Wright.
Cllr Neil Cooper, Cllr Pauline Cooper and Cllr Pat Phillips did not attend.

175.23 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None received.

176.23 Chairman's remarks.

Picnic in the park on the 6th of August 2023 was successful with a good turnout, just unfortunately cut short due to down pour of rain.

The litter pick was well attended on Saturday 9th September 2023 when we welcomed new volunteers. The next litter pick is Saturday 14th October 2023.

177.23 Approve and adopt as minutes the notes from the meeting held on 25th July 2023

It was Resolved to adopt as minutes the notes from the meeting held on 25th July 2023. Chairman, Cllr Jim Moss, to sign the minutes on behalf of the Council.

178.23 Discuss any matters relating to the District and County Council Representatives. Review alongside matters previously reported at public sessions. (See appendix 1).

Council noted the schedule of reported matters.

Cllr S Nutman, will make enquiring with LCC regarding the barrier on form the footpath on the Wainfleet Road as requested by a member of the public at the previous meetings.

It was requested cleaning or powder coating of the railings on Cock Hill and High Street be added to the next agenda. In readiness it was agreed the Clerk contact companies for advice and possible quotations.

Action: The Clerk to speak with powder coating companies for advice and possible quotation treatment of all railings on Cock Hill and Hight Street.
List on the next council agenda for review.

179.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received:(see appendix 2)

Council noted the decision notice from ELDC:

Approval of : Section 73 application in relation to condition no. 8 (opening hours) as imposed on planning permission reference no. S/023/01653/20 which was for change of use, conversion and extension to existing agricultural buildings to be used under Class B8 (Storage or Distribution) of The Town Country (Use Classes) (Amendment) (England) Regulations 2020 and provision of associated car parking and servicing area, and alterations to vehicular access.

Location: Field Farm, Station Road, Burgh Le Marsh, Skegness, PE24 5ES.

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|-----------------|---|
| 2. Application: | S/023/01531/23 |
| Applicant: | Mr and Mrs Oakley |
| Proposal: | Planning permission – erection of 1 no. house and construction of vehicular access. |
| Location: | 83 Station Road, Burgh le Marsh, Skegness, PE24 5EW |

7.15pm, One member of the public arrived.

Council noted the Application, location, and comment from the Highways Report. After discussion it was agreed by all the application was supported.

Meeting Paused for comments and questions from a member of the public.
See public session details.

7.35pm One member of the public thanked council for their time and left the meeting. Meeting re-commenced.

180.23**Consider financial matters:****1. Approve payments issued in August 2023 (see appendix 3)**

Council approved the payments issued in August 2023, as scheduled.

Code	Date	Bank	Cheque	Description	Supplier	VAT	Net	VAT	Total
Van Running Costs	03/08/2023	Lloyds Bank Current Account	(a NFU - Van Insurance	NFU	X	20.11			20.11
Civic Service	03/08/2023	Lloyds Bank Current Account	(a Prizes - teddy bears picn	Councillor Reimbursemer	X	19.24			19.24
Civic Service	06/08/2023	Petty Cash	Band (lizzie and Sandboys	Petty Cash	X	350.00			350.00
Civic Service	06/08/2023	Petty Cash	JJ Entertainer (06/08/2023	Petty Cash	X	150.00			150.00
Civic Service	06/08/2023	Petty Cash	Hussy's Ice Creams: Fee	Petty Cash	X	50.00			50.00
Water Rates - building	08/08/2023	Lloyds Bank Current Account	(a Water charges	SES Business Water	S	19.68	3.94		23.62
Public Toilets - Market F	09/08/2023	Lloyds Bank Current Account	(a Amazon - Radar Keys (WC	Amazon	S	12.08	2.41		14.49
Office Supplies	15/08/2023	Lloyds Bank Current Account	(a Folder / storage	Amazon	S	22.90	4.58		27.48
Subscriptions	16/08/2023	Lloyds Bank Current Account	(a Amazon prime delivery	Amazon	X	8.99			8.99
Phone/Broadband/Posta	17/08/2023	Lloyds Bank Current Account	(a BT - phone / broadband	BT	S	33.38	6.68		40.06
Public Toilets - Market F	21/08/2023	Lloyds Bank Current Account	(a 2 X Sets of keys for Marke	Clerk/ Councillor - reimb	S	20.00	4.00		24.00
Equipment (open spaces	22/08/2023	Lloyds Bank Current Account	(a Strimmer (Stihl FS131)	Charles H Hill	S	607.50	121.50		729.00
Village Grass Cuts	22/08/2023	Lloyds Bank Current Account	(a Grass Cuts - 05/07/2023 /	Glendale	S	644.12	128.82		772.94
Van Running Costs	22/08/2023	Lloyds Bank Current Account	(a Fuel	T D Motors	S	55.50	11.10		66.60
Staff Costs (1)	22/08/2023	Lloyds Bank Current Account	(a Staff Costs	Staff Costs	X	2,515.58			2,515.58
Equipment (open spaces	22/08/2023	Lloyds Bank Current Account	(a Strimmer (Stihl FS131)	Charles H Hill	S	59.28	11.86		71.14
Council Insurance	22/08/2023	Lloyds Bank Current Account	(a Insurance: addition of mai	BHIB Insurance	X	170.05			170.05
Civic Service	22/08/2023	Lloyds Bank Current Account	(a First Aid (picnic in the par	Group Together	X	80.00			80.00
Public Toilets - Market F	25/08/2023	Lloyds Bank Current Account	(a Cleaning - WC Market Plac	The Captains Cleaners	X	475.00			475.00
Cleaning	29/08/2023	Lloyds Bank Current Account	(a Cleaning materials - saniti	Peter Hogarth & Son Ltd	S	58.28	11.66		69.94
Professional Fees	29/08/2023	Lloyds Bank Current Account	(a ROSPA report 2023	ROSPA	S	164.00	32.80		196.80
Subscriptions	29/08/2023	Lloyds Bank Current Account	(a Accounts Software Subscr	Scribe	S	561.60	112.32		673.92
Total						6,097.29	451.67	6,548.96	

2. Review of Councils funds and reserves funds following the capital payment off the Public Works Loan (see appendix 4)

As agreed at the council meeting on 25th July 2023 the capital balance payment was made to the Public Works Loan Board on 28th July 2023. This was a total payment off the loan of £33,040.28. Cost to the council of £30,605.99 as there was an interest discount of £2,645.93.

The balance now outstanding on the Public Works Loan is £33,040.28. The payments due on 30th September 2023 and 31st March 2024 will be £2,538.07. An annual payment of £5076.14.

3. Update on opening a 90-day fixed term savings account (see appendix 5)

The Clerk confirmed the 95 days access savings account with Redwood Bank has been successfully opened. The account has been opened with the same signatories as the Lloyds Bank, which is The Clerk, being the Responsible Financial Office for the Council, Cllr Jim Moss, and Cllr Neil Cooper.

Council acknowledged the minimum account balance/deposit amount of £10,000. When funds are withdrawn it is via the online system and funds will only be paid to the nominated

account that is set at the point of opening the account. This is the council's Lloyds Current Account. If funds are withdrawn below the £10,000 it will close the account and return funds to the nominated account (Lloyds). Interest is paid annually at 4.05%.

After discussion it was Proposed a deposit of £85,000 was transferred to the saver account. During discussions it was agreed a deposit should be transferred to the savings account, however £85,000 was too much to restrict access to. It was further Proposed to deposit £50,000 of council to the saver account.

Cllr David Hartley requested votes be recorded.

One vote, Cllr Mike Greenhalgh, in favour of depositing £85,000 to the Redwood Bank Saver Account.

Four Votes, Cllr Jim Moss, Cllr Victoria Driver, Cllr Sue Nutman and Cllr Amanda Willis, voted against a deposit of £85,000 and in favour of deposit to the Redwood Saver Account of £50,000.

One vote, Cllr David Hartley, voted against transferring any amount to the saver account.

It was therefore Resolved, being the majority vote, a balance of £50,000 of council funds are transferred to the Redwood Bank.

ACTION: The clerk to arrange transfer from council funds, held in the Lloyds Bank Account, of £50,000, to the Redwood Savings Account.

181.23 Consider Clerk's report and outstanding tasks (see appendix 6)

Council noted the report. Council made no further comments.

182.23 Consider proposal for village planters (see appendix 7)

Council noted and discussed options for the white gate planters that either need replacing or removing from the gates as they are rotten. It has proved difficult with watering of plants to keep the gates looking presentable.

After discussion, it was Resolved to remove the planters from the gates and plant bubs around the gates.

It was also Resolved to place signs on the gates that say, "please drive carefully through our village".

ACTION: The clerk to arrange removal of the planters on the white gates, planting of bulbs, and contact Highways regarding drive carefully signs on the white gates.
Update council regarding signs at a future meeting.

183.23 Receive ROSPA inspection reports and action where necessary (see appendix 8)

Council noted the previously received reports. There are no immediate / urgent matters requiring action.

After discussion it was Resolved the Clerk and Cllr Jim Moss draw up a list of requirements covered within the report for completion by the council handyman or contractors.

Cllr Mike Greenhalgh may be able to supply fencing appropriate for The Causeway play area and will report to council at the next meeting.

ACTION: The clerk and Cllr Jim Moss to action repairs by the Handyman. Council to be updated at future meeting.

184.23 Policy approval (see appendix 9)

Council noted previously received policies. All policies are the latest version from the LALC and NALC. Council approved the following policies:

Grievance Policy
Disciplinary Policy
Lone Working Policy
Capability Policy.

It was Resolved to continue review all council policies and procedures. The Clerk to list a further batch of policies for approval on the first October meeting.

Action: The clerk to list on the October 2023 Council agenda further policies requiring approval.

185.23 Correspondence Schedule (see appendix 10)

1. Email correspondence regarding LCC Highways refurbishment of crossing on High Street commencing 21st September 2023 for approx. 3 weeks. Request for use of Market Place parking.
Council supports the use of the Market Place. The Clerk to confirm with LCC Highways.
2. Email 07-09-23, Anglian Water. Works on Wainfleet Road. Removal of Bench.
Council supports the work and thank Anglian Water for the donation of a new bench, The Clerk to confirm.
3. Email 07-09-2023 regarding Sale of the Picnic Area, Bratfot Lane.
Noted by Council.

186.23 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

No member of public present.

187.23 Update on staffing (verbal)

Outcome of confidential discussion.

The Handyman appointed in June 2023 has unfortunately resigned. The personnel committee, who interviewed in June, all voted and agreed the appointment of a new Handyman, from the original candidates. Council Handyman started on 7th September 2023.

There being no further business the meeting closed at 8.20pm

Signed:

Dated 26/09/2023