

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 14th June 2022
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Public Session

No questions or comments for the council.

Present: Chairman: Cllr Neil Cooper, Deputy Chairman: Cllr Jim Moss.

Cllr Andy Cooper, Cllr Lisa Broomfield, Cllr Sue Blackburn, Cllr Chris Sanderson,
Cllr Pauline Cooper.
Clerk: K. Stevenson

Public One member of the public present.

120.22 Receive apologies.

Apologies were received and accepted from Cllr Paul Rawlinson, Cllr Ricky Gandeche, Cllr Pat Phillips and Cllr Colin Wright.

121.22 Chairman's remarks.

Thanked everyone involved for the successful Jubilee Event. Councillors involved and the Volunteers did a tremendous job with organising the big community lunch to celebrate the Queen's Platinum Jubilee.

122.22 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

Cllr Neil Cooper declared an interest in Planning application S/023/00955/22 item 5.6 on the agenda being the planning agent for the applicant. Cllr Pauline Cooper also declared an interest being the spouse of Cllr Neil Cooper.

It was Proposed and Resolved that Deputy Chairman, Cllr Jim Moss, chair the meeting for the planning items on the agenda.

123.22 Approve and adopt as minutes the notes from the meetings held on 31st May 2022.

Notes from the meeting held on 31st May 2022 are to be added to the next agenda for adopted as minutes.

Cllr Jim Moss took chair of the meeting.

124.22 Consider and comment on the following Planning Matters:

1. Planning correspondence received (see appendix 1)

Full planning permission received in relation to application S/023/00687/22

Full planning permission received in relation to application S/023/00670/22

2. Application: S/023/00823/22
Applicant: Ms. J Bailey
Proposal: Planning permission – extension to existing dwelling to provide a conservatory.
Location: 7 Windmill Drive, Burgh le Marsh, PE24 5EJ

After noting the application and plans council had no objection. It was therefore Resolved the application is supported.

3. Application: S/023/01014/22
Applicant: Mr J Giraldez
Proposal: Section 73 application to vary condition no 2,3, 4, 6,8 & 9 on planning permission S023/1884/19.
Location: Sycamore Lakes, Skegness Road, Burgh le Marsh, Skegness, PE24 4LN.

Council noted the application and amendments.

After discussion, all councillors agreed the planning conditions were put in place and therefore, should be adhered to. It was therefore Resolved the application was not supported.

4. Application: S/023/ 00940/22
Applicant: Burgh le Marsh Community Church
Proposal: Erection of a house and detached double garage and construction of vehicular access.
Location: Land off, Ingoldmells Road, Burgh le Marsh, PE24 5HB

Councillors noted the application, which is a renewal of a planning application granted.

All councillors agreed the application was supported.

5. Application: S/023/00767/22
Applicant: Berkley Properties Ltd
Proposal: Erection of house with integral double garage.
Location: Land adjoining Burgh Hall, Hall Lane, Burgh le Marsh PE25 5AQ

Councillors noted the application and location. All agreed the application was supported.

6. Application: S/023/00955/22
Applicant: Mr M Homes
Proposal: Planning permission – change of use, conversion of, extensions and alteration of the existing garage to provide a retail unit. (work completed)
Location: 8 Wildshed Lane, Burgh le Marsh. Skegness PE24 5BW

Cllr Neil Cooper and Cllr Pauline left the meeting discussion however, remained in the meeting room having declared an interest in this item.

Council noted the application. All agreed it was important to have a butcher shop within the village. Three voted in favour of supporting, while two voted against the application due the residential location.

The majority outcome was therefore in support of the application.

7.30 pm Chris Sanderson left the meeting

Chairman Cllr Neil Cooper took chair of the meeting.

125.22 Review of completed internal audit and approve annual return for the submission to the External Auditors for 2021/2022. (see appendix 2)

Council noted the internal audit report of 1st June 2022, confirming excellent recording of the council financial documents and records.

As noted in the audit, Council Resolved to look at improving the council website, which is a statutory requirement.

ACTION: The clerk to research website improvements to improve data transparency and list on a future agenda.

The annual return for 2021/2022 was approved by council detailed as follows:

Opening Balance 01/04/2021:	£111,733
Precept Income	£71,709
Other Income	£13,685
Staff Costs	(£24,802)
Loan Repayments	(£10,152)
Other Expenditure	£40,193)
Closing Balance 31/03/22:	£121,259

Asset Balance 31/03/2022: £266,271

Total loan borrowing 31/03/2022 £74,802

Council noted the year end closing balance of £121,259 which includes a general reserve and earmarked funds of £114,690. It was Resolved to leave surplus funds of £6,569 within the general fund.

It was Resolved the Chairman sign the return on behalf of the council and the return be submitted the external auditor.

ACTION: The Clerk to submit the annual return to the external auditor, PFK Littlejohn.

126.22 Receive update on the next council event: picnic in the park on 6th August 2022, and give consideration to Burgh in Bloom and community award. (see appendix 3)

Council noted the Windmill are now holding Burgh Bloom at their event in July 2022. It was therefore agreed that council will not hold this event.

All plans for picnic in the park were noted and agreed upon by Council. Posters and advertising for the event are now on display.

127.22 Consider Christmas lighting enhancements and possible event and vote on delegating proposals to a working group. (see appendix 4)

All councillors present volunteered to form a working group to plan Christmas lighting for 2022.

It was therefore Resolved, Cllr Neil Cooper, Cllr Jim Moss, Cllr Sue Blackburn, Cllr Andy Cooper, Cllr Pauline Cooper and Cllr Lisa Broomfield form a working group to consider Christmas lighting and obtain quotes for 2022.

The Clerk to email councillors details of a working group meeting.

128.22 Review work previously delegated to the open spaces committee in relation to concrete bases for the picnic tables at Tinkers Green and seating pods (see appendix 5)

Council noted the current works completed of two concrete bases for the picnic benches. It was Resolved to continue with concrete bases for the remaining two benches.

Council noted the remaining budget of approx. £4,100.00 of the £5,000 budget delegated to the open spaces committee.

It was Resolved Cllr Jim Moss, Cllr Blackburn and Cllr Neil Cooper form a working group to consider further ideas and proposals for a shelter / seating pod.

The Clerk to arrange a working meeting to further discuss ideas and obtain quotes. This will then be listed on a future agenda for full council to consider.

129.22 Correspondence Schedule (see appendix 6)

1. Letter from ELDC 6th June 2022 – confirmation of £1000.00 for Jubilee Event.
Council noted the grant award.
2. Card from resident: - Thank you for the excellent Jubilee event.
Noted by council.

130.22 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

One member of the public left the meeting.

131.22 Review update in relation to the Marsh Lane Football field (verbal update)

Outcome of the confidential discussion:

After discussion it was Resolved, a letter is sent to the remaining trustee of the field to request copy minutes, advise of the council's interest in field in relation to current community use and request a meeting.

The council will continue further research and review on the next council meeting.

ACTION: The clerk to write to the trustee of the field and list on the next council agenda.

132.22 Review requirements in relation to the council van (verbal update)

The van has been repaired temporally. It was agreed the van will go for service, mot and repair the week commencing 20th June 2022 and reviewed at the next council meeting.

There being no further business the meeting closed at 8.45 pm

Signed: *Cllr Neil Cooper*
28/06/2022