Minutes for a meeting of the Burgh le Marsh Town Council
14th March 2023
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: Meeting Chairman: Deputy Chairman: Cllr Jim Moss
Cllr Pat Phillips, Cllr Paul Rawlinson, Cllr Due Blackburn, Cllr Andy Cooper.
Clerk: K Stevenson

Public: None

264.23 Receive apologises.

Apologies were received and accepted from Cllr Chris Sanderson, Cllr Lisa Broomfield. Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Colin Wright.

265.23 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None received.

266.23 Chairman's remarks.

Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Jim Moss, and Cllr Pat Phillips attended the licensing service of the new parish priest. It was well attended and a great welcome to our community.

Due to a bad weather forecast the Litter Pick scheduled for 11th March 2023 was cancelled. The next Litter Pick will be 8th April 2023.

267.23 Approve and adopt as minutes the notes from the meeting held on 28th February 2023.

Council requested approval be added to the next meeting agenda on 28th March 2023.

Action: The clerk to list approval of the minutes from the meeting held on 28th February 2023 to the next council agenda.

268.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received:(see appendix 1)

1. Approval of section 73 application – S/023/00190/23, Land at The Common, Burgh le Marsh. Erection of 9 detached houses.
2. Outline planning permission – S/023/02383/22 – Land South of Station Road, erection of 7 no. dwellings.
3. Outline planning permission – S/023/02478/22 - Land opposite 104 Station Road, erection of a dwelling.
4. Planning permission – S/023/02367/22 – The Chestnuts, Wainfleet Road, Burgh le Marsh, erection of a dwelling.
5. Planning permission – S/023/02175/22 – 30 -32 The Causeway, Burgh le Marsh, siting of 2 static caravans.
6. Approval of section 73 application – S/023/00014/23 – Land between Parkburn and Wheel House , Station Road – erection of 2 detached dwellings.

269.23 Update on asset transfer of the public toilets and Market Place:

1. Sign transfer documents to complete the asset transfer. (Appendix 2)

Council acknowledged receipt of the Transfer Documents and contents.

It was Resolved to complete the transfer of the public toilets and Market Place from East Lindsey District Council with two Councillors to sign on behalf of behalf of the Council, as per the councils Standing Orders.

Action: Two Councillors to the sign the legal documents on behalf the council. The Clerk to return the document to solicitors and confirm a completion date to Council.

2. Review of cleaning and maintenance processes (appendix 3)

Council noted estimated running costs for the budget year 2023/24 (1st April 2023 to 31st March 2024).

Council noted the likely overspend in running costs which will be met for the financial year 2023/24 from the earmarked reserve fund for the running of the public toilets and year 1 of the revenue grant from ELDC.
Council resolved to instruct contract cleaners as quoted. Council will keep this and efficiency of the running under review.

It was resolved for the Clerk to add the asset to the Council's current insurance policy.

Action: The clerk to liaise with the cleaning contractors.
The Clerk to obtain a quotation for the additional insurance.

270.23 Update on proposed celebrations of King Charles III Coronation weekend: Saturday 6th May - Monday 8th May 2023 (see appendix 4).

Council noted plans organised by the working Group.

After discussion it was Resolved to proceed with the following council supported events:

1. Saturday 6th May 2023: During library opening times of 10.00am to 1.00am provide light refreshments for the watching of the Coronation.
2. Sunday 7th May 2023: As previously agreed, participate in the Big Community Lunch. It was Resolved host an event with an afternoon tea / picnic lunch to those with a ticket. Tickets for the lunch will be available for collection from the library during opening times week commencing 27th March 2023 and 3rd April 2023.
   Event refreshments will be available for purchase from the school PFTA charity organisation. A memorial is still to be agreed upon.
   The working group will update council at the next meeting with progress.

271.23 Consider tree maintenance requirements at Tinkers Green (see appendix 5)

Council noted the resident request and report from the Tree Surgeon regarding trees along the boundary of Tinkers Green. Due the proximity to the adjacent property, 11 Springfields Burgh le Marsh, and root damage the two trees at the bottom of the field are not structurally safe. It is therefore recommended the trees are taken down.

Council resolved the completion of the work at the cost of the property owner / developer of Springfields.

Council also resolved the removal of the tree to rear of the library that is no longer safe.

Council request listing on a future agenda planting to replace trees at the boundary.

Action: The clerk to organise with the tree surgeon removal of the trees as discussed.

272.23 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

No public present.

273.23 Review of HR Matters, Staffing Salaries, and training for 2023/24 (see appendix 6)

The outcome of the closed session item:

It was resolved to increase staffing salaries in line with the minimum wage increase and current PayScale of LC21 from 1st April 2023.

It was resolved for the clerk to update council on the progress with the CILCA course in April 2023.

There being no further business the meeting closed at 7.50pm

Signed ……

Dated……..