

Minutes for meeting of the Burgh le Marsh Town Council
Tuesday 16th January 2024
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: Chairman, Cllr Jim Moss
Cllr David Hartley, Cllr Victoria Driver, Cllr Lisa Broomfield, Cllr Chris Sanderson
Cllr Pat Phillips, Cllr Amanda Willson,
Cllr Mike Greenhalgh,

Public One member of the public present.

Member of the public present requested to give council some context to the correspondence sent for them to consider the proposal of footpath access to and across Tinkers Green, which will support his planning application S/023/00751/18, outline planning approved for 30 dwellings, Land North of Common Lane, Burgh le Marsh.

The applicant gave a summary to council on history of the land, his family ownership, previous planning applications and discussions with the council regarding access.

Moving forward he would hope the Town Council would re-consider his request for a footpath access to and across Tinkers green.

One of the planning conditions prior to any development starting is for an agreement with the Town Council of a footpath across Tinkers Green, which gives the development a sustainable link to the village.

There is a section 106 financial compensation condition, which the applicant believes are for an educational benefit.

Council have previously voted against the request. However, the applicant wishes to see if any of the councils concerns and reasons for objection can be addressed with the aim of agreeing an access.

Councillors asked questions and pointed out a few of their concerns regarding the proposal:

- Who would cover the costs including future long-term maintenance of any footpath access.
Applicants reply costs relating to the footpath installation would be part of the development. Future costs would be agreed in say a 3 x multiply lump sum payment to the council or by way of maintenance contract attached to the properties.
- What about street lighting, council again have concern regarding the costs and maintenance involved.
Applicants reply: Street lighting would again be met similar to the footpath installation. LCC would advise on the requirements to ensure lighting regulations are met.
- Currently the entrance to Tinkers Green is locked at night, the pedestrian access gate is not adequate.
Applicants reply: The entrance is something that could be looked at as part of the footpath installation.
- With most households now having two cars, council are concerned Tinkers Green car park could become a place resident to the development use for visitors etc.
Applicant acknowledged this concern.
- In relation to the Section 106 agreement where do these funds go.
The applicant believes it is for education and libraries.
Council: is there a fund to the Council?
Applicant: That would be footpath installation cost.

The applicant would like to reach an agreement with the council as this is the best possible course of footpath access. If no agreement can be reached, the applicant will pursue the option of access through Stedwyn Court or a new planning application with ELDC for say fifteen larger houses and

request to have the condition regarding accessed removed, it is likely then a natural access would form on to the green.

Council thanked the applicant for his time and discussion. The request will be listed on the council agenda on 30th January 2024 for full council discussion.

241.24. Receive apologies.

Apologies were received and accepted from Cllr Sue Nutman, Cllr Neil Cooper, and Cllr Pauline Cooper. Cllr Colin Wright did not attend.

7.35pm One member of the public left the meeting.

242.24 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

Cllr Lisa Broomfield declared an interest in agenda item 5.3, planning application S/023/02295/23 and 5.4, planning application S/023/02292/23 due to living next to the proposed development.

243.24 Chairman's remarks.

Cllr Jim Moss welcomed all attending. We started the new year with the litter pick on Saturday 12th January, which was well attended, with new volunteers joining.

244.24 Approve and adopt as minutes the notes from the meeting held on 28th November 2023.

Council asked minutes to be emailed again and listed on the next agenda for adoption.

245.24 Consider and comment on the following Planning Matters:

1. Planning correspondence (see appendix 1)

Council noted planning correspondence as follows:

- a. Planning permission received: S/023/01983/23.
- b. Planning permission received: S/023/02041/23.
- c. Correspondence: consider request for footpath access across Tinkers Green. Support application: S/023/00751/18, outline planning approved for 30 dwellings, Land North of Common Lane, Burgh le Marsh.
As discussed in the public session, this matter is be listed on the next council agenda.
- d. LCC re-vetting form of brown tourism signs on A158.
Council agrees the processing of the re-vetting form and £200.00 for both signs on the A158.

7.50pm Cllr Neil Cooper and Cllr Pauline Cooper arrived at the meeting.

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|-----------------|--|
| 2. Application: | S/023/02379/23 |
| Applicant: | Mr R Blades |
| Proposal: | Planning permission – erection of 1no house with attached garage and construction of a vehicular access. |
| Location: | Land of Wildshed Lane, Burgh le Marsh. |

Council noted the application, plans and comments received from a resident.

Following council discussion, Council were in support of the application. However, on request from a resident, ask the proximity of the dyke to the boundary is clarified and checked with work commenced.

3. Application: S/023/02295/23
Applicant: Mrs M. Mackinder-Jones
Proposal: Section 73 application in relation to condition no. 2 (works to public highway) as imposed on planning permission reference S/023/01300/22 for section 73 application in relation to condition no, 5 (affordable housing) previously imposed on reference S/023/00249/20 section 73 outline planning permission in relation to condition no, 5 (highways improvements) previously imposed on planning permission ref S/023/01993/15 for the outline erection of 9no. dwellings.

Location: Land at The Common, Burgh le Marsh.

Cllr Lisa Broomfield declared an interest due to living next the site location and left the meeting discussion and vote.

Council noted the application to amend planning conditions. Following discussion and vote, Eight councillors voted against support of the application.
The access road is a country single track lane, it is not adequate or safe for regular and additional traffic uses that the development will bring.

4. Application: S/023/02292/23
Applicant: Mrs M Mackinder-Jones
Proposal: Section 73 application in relation to condition no. 1 (approved plans) condition no 2 (landscape scheme) and condition no. 4 (drainage strategy) as imposed on planning permission ref S/023/00190/23 for the section 73 application to vary condition no. 1 (approved plans) previously imposed on planning permission ref S/2023/0895/18 which was detailed particulars for the erection of 9 no detached houses with associated garages and construction of vehicular accesses and turning areas.

Location: Land at, The Common, Burgh le Marsh.

Cllr Lisa Broomfield declared an interest due to living next the site location and left the meeting discussion and vote.

Council noted the application to vary planning conditions. Following discussion, all nine councillors voted in support of the application.

5. Application: S/023/02455/23
Applicant: Mr D Murphy
Proposal: Planning permission – erection of a detached house with an integral double garage and construction of vehicular access.
Location: Plot 8 Land off, Wildshed Lane, Burgh le Marsh.

Council noted the application and plans. Following discussion, all ten councillors, voted in support of the application.

246.24

Consider and vote on appointment of Council contractors for 2024 (see appendix 2)

Council noted quotations for grass cutting contractors for 2024. Following discussion, it was Resolved to continue with Glendale contractors.

However, before any agreement is made council would like assurance of improvement to the service with cuts every two weeks and a schedule put in place so council know expected dates of cutting. If this cannot be agreed with the contractor's council request the clerk list on the next agenda for review.

Action: The clerk to instruct Glendale for 2024 grass cutting every two weeks and put in place a schedule of cutting. List on the next council agenda if council requirements cannot be agreed.

Council resolves to continue with the use of the current cleaning contractors for the cleaning of the public toilets in the Market Place on a rolling contract basis.

Council proposes the Personnel Committee review with the Handyman possible cleaning contracts or hours which may include cleaning of the public toilets and report back to full council on a future agenda.

Action: The personnel committee to review working hours / contracts with handyman. The clerk to list on a future council agenda.

247.24

Receive proposed precept budget for the forthcoming financial year 2024/2025 and vote on the precept submission to ELDC. (see appendix 3)

Council noted the previously received budget documents and Resolved the following:

Expenditure budget totalling £87,562.58 for 2024/25. *This is increase of £4,329.80(5%) from 2023/24.*

Income and carry forward balance totalling £6,493.15.

(This balance is made up of: LCC parish agreement income of £1993.15, Interest received of £2000.00 and 2023/24 carry forward from underspent funds)

Council Resolved a precept claim and submission request to East Lindsey District Council of £81,069.43 . *(Total expenditure £87,562.58 less income /carry forward balance 6,493.15)*

An increase of £3601.13 (4.44%) from the 2023/24 claim amount.

The tax base for Burgh le Marsh, which determines the cost for each council tax paying property, for 2024/25 has increased from 863 in 2023 to 894 (3.47%).

The larger tax base increase of 3.47% has absorbed the majority of the budget increases. The average band D property will pay an annual council tax amount of £90.68 toward parish council costs. This is an increase of £0.92 per year (1.01%)

Copy of the full budget the foot of the meeting minutes.

Action: the clerk to submit a precept claim to ELDC for 2024/25 for £81,069.43.

248.24

Review and update where necessary council's outstanding projects. Delegate each project to a working group for actions, reporting back to full council should any further actions and resolutions be required (see appendix 4).

Council noted the previously received schedule of tasks.

Council agrees this is a working document to be updated with time scales and working groups as appropriate monthly as per actions completed.

Actions for February:

Phone Box restoration: Clerk / Cllr Jim Moss: meeting with Community Heartbeat Trust.

Noticeboard, Market Place: clerk to chase map proof and notice board ASAP.

Picnic site: Clerk to action land valuation, and chase Hodgkinson's for Land Registry update. List on next council agenda.

Church yard lighting: Hallgate to update the quotation, once received, council agree actioning completion.

War memorial: list on the next agenda for update, include memorial stone at Elm Crescent.

Football Field, March Lane: Cllr Mandy Willis, to contact Burgh Athletic, regarding a meeting with the Town Council. Update council at a February meeting.

Council events: Review of Christmas market and list on next agenda for agreement of 2024 dates for a Christmas Market and Picnic in the park.

There being no further business the meeting closed at 9.20pm

Signed

Dated

			Budget 2024/2025		
	2022/2023	2023/2024	Adj. amount £	Budget Amount	% of Total budget
Expenditure Budget					
Administration					
Cleaning	250.00	400.00	362.00	762.00	0.87%
Council Insurance	2,800.00	2,800.00	200.00	3,000.00	3.43%
Office Supplies	500.00	300.00	-	300.00	0.34%
Phone / Broadband /postage	800.00	1,000.00	(599.00)	401.00	0.46%
Training	500.00	500.00	-	500.00	0.57%
Training travel costs	100.00	100.00	(100.00)	-	0.00%
Subscriptions	1,212.00	1,273.76	155.34	1,429.10	1.63%
Bank Charges	60.00	60.00	(60.00)	-	0.00%
Professional fees	600.00	750.00	1,766.30	2,516.30	2.87%
Library Costs	150.00	150.00	200.00	350.00	0.40%
			-	-	
Civic Services / Community Events			-	-	
Events Civic Service / picnic in the park / C	700.00	700.00	100.00	800.00	0.91%
Jubilee 2022 / Coronation 2023	2,000.00	-	-	-	0.00%
			-	-	0.00%
Council Building					
Electricity Costs (building	1,200.00	2,500.00	500.00	3,000.00	3.43%
Water Rates	440.00	440.00	(140.00)	300.00	0.34%
Building Maintenance	1,500.00	1,500.00	-	1,500.00	1.71%
			-	-	

Market Place			-	-	
Public Convenience	5,000.00	5,000.00	1,000.00	6,000.00	6.85%
Market Place office refurb	1,500.00	-	-	-	0.00%
Market Place Car Park Area			612.00	612.00	0.70%
Open Spaces			-	-	
Village Grass Cutting	5,356.00	5,676.96	1,671.52	7,348.48	8.39%
Village weed spraying	500.00	500.00	920.00	1,420.00	1.62%
Equipment	500.00	500.00	-	500.00	0.57%
Flowers Tubs (Linkage)	1,500.00	750.00	750.00	1,500.00	1.71%
Christmas	5,000.00	5,700.00	300.00	6,000.00	6.85%
War Memorial (Church)	100.00	100.00	-	100.00	0.11%
Church Yard lighting	570.00	570.00	(270.00)	300.00	0.34%
Burial Ground (Glebe Rise	100.00	-	-	-	0.00%
Village Maintenance			-	-	0.00%
Parish Allowance			-	-	
			-	-	
Parish Allowance (councillors 12)	2,400.00	3,600.00	-	3,600.00	4.11%
			-	-	
PWLB Loan			-	-	
Loan Payment (full)	10,152.26	10,152.26	(5,436.12)	4,716.14	5.39%
PWLB Capital Repayment (reserve funds)			-	-	0.00%

Section 137			-	-	
Donations S137	600.00	600.00	400.00	1,000.00	1.14%
Donation reserve (windmill)	1,000.00	-	-	-	0.00%
			-	-	
Staff Costs			-	-	
Total Staffing Costs	25,075.96	27,309.80	1,797.76	29,107.56	33.24%
			-	-	
			-	-	
Tinkers Green			-	-	
Play Equipment / Repairs Tinkers	1,500.00	1,000.00	-	1,000.00	1.14%
New Play Equipment	5,000.00	5,000.00	-	5,000.00	5.71%
			-	-	
Van Costs			-	-	
Van Running Costs	2,000.00	2,300.00	(300.00)	2,000.00	2.28%
			-	-	
Contingency			-	-	
Contingency fund	2,000.00	2,000.00	500.00	2,500.00	2.86%
Library Captial Grant					
Election Costs					
Budget Total	82,666.22	83,232.78	4,329.80	87,562.58	100.00%

Budget Deductions / Income offset					5%
Less Parish Agreement Income	(1,764.48)	(1,764.48)	(228.67)	(1,993.15)	
Transfer from general reserve for Jubilee	-2000	-	-	-	
Transfer from reserve	-4000			-	
Carry Forward: surplus funds (current A/C Yr.)		(4,000.00)	-	(2,500.00)	
Interest received				(2,000.00)	
Total: Income / Budget Reductions	(7,764.48)	(5,764.48)		(6,493.15)	(728.67)
					11.22%
Precept Claim	74,901.74	77,468.30		81,069.43	
Annual Increase / Decrease					
Precept Claim Increase / Decrease		2,566.56		3,601.13	
% Increase		3.31%		4.44%	
Tax Base - Annual Cost via council tax					
Tax Base (ELDC)	844.00	863.00		894.00	
Band D average annual cost	£88.75	£89.77		£90.68	
Band D Average Annual Increase		£1.02		£0.92	
% increase		1.13%		1.01%	
Tax Base Increase		19.00		31.00	
Tax Base % Increase		2.20%		3.47%	