

Minutes for a meeting of the Burgh le Marsh Town Council
24th February 2026.
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman: Cllr David Hartley
Deputy Chairman: Cllr Mike Greenhalgh
Cllr Jim Moss, Cllr Andy Wardell, Cllr Pat Phillips, Cllr Chris Sanderson,
Cllr Mandy Willis.
Clerk: Kelly Stevenson

Public: Cllr Jimmy Brookes for ELDC and LCC.
Five members of public present

Public Session.

No comments or queries received.

281.1 Receive apologies.

Cllr Sue Nutman has emailed her resignation.
Council are saddened to receive this and request a letter of heartfelt thanks is sent to Sue for all her work and support to the Council and Burgh.

Apologies were received and accepted from Cllr Lisa Broomfield and Cllr Graeme Driver.

Cllr Neil Cooper and Cllr Pauline Copper did not attend and their absence was noted.

282.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

Non received.
Councillors advised to raise any declaration of interest, as necessary as the meeting progresses.

283.3 Chairman's remarks.

As you have seen in correspondence, the mobile post office is now going to be adding Burgh le Marsh to the circuit and will be attending for 1 hour per week on Thursday lunch time, which will commence at the beginning of April. Networking signal was not sufficient at Tinkers Green or the Village Hall. Signal strength was improved and sufficient at the Methodist Church. Other locations such as the Market Place were ruled out by the service due to available space. The service is provided as part of the Coningsby Post Office Service.

284.4 Approve and adopt as minutes the notes of the meeting held on 27th January 2026.

It was Proposed, Seconded and Resolved to adopted as minutes the notes from the meeting held on 27th January 2026.

285.5 Discussion and reports relating to the District and County Council, and noting:

a. ELDC Community Grant award.

Thank you to Cllr Brookes, Council have received £500.00 from his Community Grant Award for 25/26. This grant will go towards supporting Picnic in the Park in August 2026.

b. LCC installation of bus shelters on Skegness Road.

Council have advised that LCC have a funding for new bus shelter installations across the county. They have identified two shelters on Skegness Road that will be replaced with new shelters and maintained by LCC.

Update from Cllr Brookes of LCC and ELDC.

LCC: budget for 26/27 was approved on 20th February 2026 with an increase of 2.9%. It has been kept as low as possible due the cost of living.

Dobsons Windmill (Currently owned by LCC and managed by the Heritage Committee for Bugh le Marsh). The Heritage Committee would like to meet with LCC Executive Councillors regarding the windmill repair and future. Cllr Brookes is arranging this meeting. Currently one LCC Executive Councillor is onboard.

Cllr Brookes advised LCC are going to reporting in May on the future of the four Windmills in the county. Each mill is being accessed individually. Engagement and forward thinking for future planning will be necessary.

Council asked if the meeting being arranged with LCC Executives and Heritage Committee is something they are also invited to attend. Cllr Brookes advised not at this stage it is the Heritage Committee have asked for LCC Executives only.

In the last few weeks approx. 40 issues in the Skegness South Ward, which also includes Burgh le Marsh have been reported on Fix My Street to LCC.

Update regarding the 56 A bus service between Burgh le Marsh and Skegness; Stagecoach have confirmed this service will not be re-instated due to numbers and cost; they cannot fund this. Cllr Brookes is asking for any service, even a part service. LCC executives are being asked to support.

LCC are looking at grants for Town and Parish Councils to apply for help to support streetlighting after midnight. Cllr Brookes will give information in order for council to list this on a future council agenda.

ELDC: Budget approval is planned for 4th March 2026. Increase as likely to be around 2.99%

The recycling bins at Common Lane Bottle Bank have now been removed by ELDC with no charge.

Council resolved the removal of the sign at the Bottle Bank.

Action: The Clerk to organise removal of the council signage the Common Lane Bottle Bank.

286.6

Consider finance matters:

a. Payments and Receipts for February 2026 (see appendix 1)

Council acknowledged all previously received financial reports and statements.

Following discussion and update from the Clerk

Council Proposed, Seconded and Resolved the issue of February 2026 payments.

Payments - February 2026.						
Column8	Column1	Column2	Column3	Column5	Column6	Column7
Date	Net	VAT	Total	Description	Supplier	Bank
25/02/2026	17.80	0.89	18.69	electricity - market place upstairs room.	Engle	Lloyds Bank Current Account (a/c 00318763)
25/02/2026	457.13	91.43	548.56	Electricity - Tinkers Green	Engle	Lloyds Bank Current Account (a/c 00318763)
24/02/2026	780.00	-	780.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
24/02/2026	1,400.00	280.00	1,680.00	Building survey - Methodist Church	Sutherland Consulting	Lloyds Bank Current Account (a/c 00318763)
24/02/2026	2,235.80	-	2,235.80	Staff Costs	Staff Costs	Lloyds Bank Current Account (a/c 00318763)
23/02/2026	100.00	-	100.00	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
23/02/2026	15.00	-	15.00	TV License	TV Licensing	Lloyds Bank Current Account (a/c 00318763)
19/02/2026	30.84	6.17	37.01	Stationery: Dividers, A4 lever Arch files, post it notes, tags	Amazon	Lloyds Bank Current Account (a/c 00318763)
17/02/2026	4.25	-	4.25	Bank Account Charge (Lloyd's Current)	Lloyds Bank	Lloyds Bank Current Account (a/c 00318763)
12/02/2026	40.95	8.19	49.14	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
11/02/2026	18.58	3.73	22.31	lime scale remover, urinal deodorizer mats, cable ties	Amazon	Lloyds Bank Current Account (a/c 00318763)
10/02/2026	55.00	-	55.00	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
10/02/2026	200.00	-	200.00	Search Fees - payment on acc.	Hodgkinson's	Lloyds Bank Current Account (a/c 00318763)
09/02/2026	7.50	1.49	8.99	Amazon prime delivery	Amazon	Lloyds Bank Current Account (a/c 00318763)
05/02/2026	240.00	-	240.00	Guttering at Methodist Church.	Gary Sharpe - Jet Washing	Lloyds Bank Current Account (a/c 00318763)
	5,602.85	391.90	5,994.75			

Council Resolved income received during February 2026.

Receipts - Feb 2026						
Column1	Column2	Column3	Column4	Column6	Column7	Column8
Date	Net	VAT	Total	Description	Customer	Bank
09/02/2026	68.63	-	68.63	Interest received	Lloyds Bank	Lloyd's Instant Access Account (30-97-67 31021768)
23/02/2026	500.00	-	500.00	Grant: ELDC Community Grant.	ELDC	Lloyds Bank Current Account (a/c 00318763)
03/02/2026	5,006.16	-	5,006.16	Vat Refund	HMRC	Lloyds Bank Current Account (a/c 00318763)
	5,574.79	-	5,574.79			

b. Financial position: February 2026 (see appendix 2)

Council funds taking into account payments and receipts for February 2026, total £157,595.11. This includes a general reserve of £43,670.59 and earmarked funds totalling £99,438.87. Funds are split between three council bank accounts, as follows:
Lloyds Current Account £6,475.75.
Lloyds Instant Access Saver Reserve Account, £121,808.77
Redwood Bank, (95-day access account) £29,238.32
Petty Cash balance £72.27.
Total Funds £157,595.11

It was Proposed to consider a withdrawal of funds from the Redwood Bank due the 95-day access terms. Funds may be required to be available.
Following discussion, it was Resolved to leave funds in the Redwood Bank 95-day access account for the time being and review at a future meeting.

287.7 Receive update on purchase and refurbishment of the Methodist Church (see appendix 3)

7.45pm Cllr Brookes left the meeting.

Updates were discussed:

Purchase: The councils' solicitors, Hodgkinson's, have been supplied with all requested information regarding council funds. Searches have been instructed and further £200.00 has been paid to Hodgkinson's on account of the search fees and costs. This totals £700.00 on account towards costs at this stage.

Council have confirmed no connected persons the Methodist Church Chairity by completion of the Connected Persons Certificate under the Charities Action 2011.

Council have confirmed agreement of the title plan of the site.

Survey: The building survey was completed on 5th February 2026, with the full report being received on 13th February 2026 and circulated via email to all councillors.

The survey together with suggested queries for the Methodist Church regarding maintenance and survey logs have been forwarded to the council's Solicitors.

Council noted the suggested queries along with the repairs and repair monitoring over a 12-month period, along with recommendations over 2, 3, 5 and 10 years.

Grant Funding: Council have provided the interim report for the current grant award of £24,999 from the ELIF (East Lindsey Investment Fund).

The clerk again advised 50% of the grant fund award has been received and balance will be paid in arears of completion.

Council resolved funding the balance of £12,499 from their reserve and general funds until the grant funding is received. The time scale for receiving the funds should be approx. 1 week from completion.

Council made no further comments and will await any email updates prior to the next meeting.

8.05pm Cllr Chris Sanderson left the meeting

Refurbishment:

The working group have not reached a unanimous view on the refurbishment plans.

The majority of the group feel that the most realistic and cost-effective option would be to keep refurbishment to a minimum by levelling the floor in the church room and installing the library in that space. They also discussed the possibility of opening the room into the back room and creating a council office and meeting space at a later stage. Members of the working group presented plans in support of this proposal and the benefits of having the library at the front of the building and making no alterations to the back community room, which is in extremely good condition with excellent facilities that does not need unnecessary work completing on the space.

An alternative proposal was then presented to the council. This plan also included levelling the floor in the church room but suggested relocating the library to the community room at the rear of the building, moving the kitchen to the centre of the building, and retaining the church room for wider community use, including potential youth club activities.

Following heated discussion and arguments from councillors in support of their preferred options, it was agreed to postpone the decision to the next meeting to allow all councillors further time to consider the proposals.

It was agreed that this matter will be listed on the next meeting agenda for further discussion regarding the proposed use of the building.

Actions: The clerk to list refurbishment planning of the Methodist Church on the next meeting agenda.

8.30pm Four members of the public left the meeting.

297.7 Update from working group regarding maintenance of Council Assets at Tinkers Green (see appendix 4)

a. Play area equipment, large multi-play, see quote for repair.

Council noted the repair required and quote received.

Following discussion, it is agreed to proceed with repair and quote from PlayDale. However, it was Resolved to enquire with PlayDale for a quote to complete all suggested repairs as advised in the ROSPA Reprot.

Action: The Clerk to arrange a further quote for all recommended repairs in the annual ROPSA report to the large multi-play equipment.

Council to review the next meeting on 31st March 2026.

b. Update on actions required following the ROSPA inspections.

Cllr Andy Wardell is currently reviewing the reports. No further comments or council actions at this stage. Review at a future meeting.

c. Entrance to Tinkers Green.

A trench has been dug at the side of the entrance; this has improved the soak away of rain fall and is currently alleviating the problem of standing water at the entrance.

Following discussion, Council resolved to put on hold any further repairs and will review the matter, if necessary, at a future meeting.

d. Footpath / ramp: handrail quote.

Council received an update and quotes for a handrail to be placed alongside the path. Following on previous concerns, the path alterations have been completed to the footpath with the removal of the step.

Following discussion, it was resolved for the working group (Cllr Andy Wardell and Cllr Jim Moss) meet with the handyman and obtain quotes for the completion of the work.

Council will review at the next meeting.

289.9 Consider Market Place WC, painting of doors and windows. (see appendix 5)

Council noted the Handyman's request for painting works and window repairs. Members acknowledged the importance of completing this work; however, the council's strategic priorities for 2026/27 remain focused on the purchase of the Methodist Church and the refurbishment and repairs at Tinkers Green. Further works to the WC have been scheduled for the 2027/28 financial year. It was therefore resolved to place any painting works on hold for the current year.

Council further noted the more urgent matter of the damaged / rotten window, which is currently boarded up. Following discussion, it was resolved to obtain quotations for a replacement window.

Action: The Clerk to obtain quotes for the replacement window at the WC in The Market Place and include this item on the next meeting agenda for review.

290.10 Consider and vote on Events for 2026 (see appendix 6)

a. Picnic in the park; 1st August 2026.

Following discussion, it was resolved to proceed planning of Picnic in the Park on Saturday 1st August 2026.

Council to review plans and the clerk to list on a future agenda for any actions required by Council.

b. Christmas Events: Christmas Market 28th November 2026 and Christmas Reception 15th December 2026.

Following discussion, it was resolved to schedule events for Christmas 2026 and plan as necessary with the Clerk to list on a future agenda for any actions required by Council.

All events are to be planned by council working group: Cllr Jim Moss, Cllr David Hartley, Cllr Mike Greenhalgh and the Clerk.

Working group members to be reviewed at the next council meeting.

c. Council community recognition award. Vote on receiving nominations.

Following discussion, it was resolved councillors make nominations for a council recognition award. Clerk to list on a future meeting agenda for action.

291.11 Consider and vote on purchasing additional large display remembrance poppies for 2026. (see appendix 7)

Following discussion, it was Proposed, Seconded and Resolved to purchase an additional 20 large display poppies for Remembrance in November 2026. It was Resolved the purchase transaction is to be in the new financial year (26/27).

Action: The clerk to arrange purchase of 20 large display poppies at the start of the new financial year for 26/27, on or after 1st April 2026.

292.12 Vote on actioning Spring / Summer planting (see appendix 8)

Following discussion, it was Resolved to proceed with ordering and purchasing of plants for village planters for Summer 2026 from Chanson Flowers. Cllr Mandy Willis confirmed she will support the Clerk with planting as advised by the suppliers in mid-May.

Action: The Clerk to order and purchase plants for all village planters for summer 2026 ready for planning in May

293.13 Consider planning matters:

Application:	01327/25/RVC
Applicant:	Mrs Mary Mackinder-Jonas
Proposal:	Section 73 Application to vary no.1 approved plans, condition no 2 (landscaping) condition no.4 (drainage) and consider no. 5 (refuse bin collection) as previously imposed on application S/023/02292/23
Location:	Land At; The Common, Burgh le Marsh, Lincolnshire.

Council noted the application. Following discussion, it was Resolved to support the application

294.14 Consider Correspondence (see appendix 9)

1. LALC, e-newsletter of 20/02/26.

Noted by Council. No additional comments.

2. Email, C. Horton 18/02/2026. Arboricultural Insights – Consultancy.
Noted by Council, no additional comments.
3. LCC Highways, email thread, 18/02/26, road repair at Wildshed Lane.
Noted by Council, no additional comments.
4. LCC Highways, email 13/02/2026. Road Closure Notice.
Noted by Council, no additional comments.
5. Post Office email 12-02-2026.
Noted by Council and also Chairmans remarks earlier in the meeting.
Mobile Post Office, who advised a service is starting in April 2026. The service will be 1 hour per week, 12.15pm to 1.15pm on a Thursday. The van will be located at the Methodist Church.
6. Resident email 21st February 2026 – concerns regarding parking at Church Hill.
Noted by Council. Council are sympathetic to concerns raised and resolved to forward the concerns to LCC Highways and Cllr Brookes.

295.15 Exclude the public and press pursuant to the Public Bodies (admissions to meetings) Act 1960 due the confidential nature of the business to be discussed.

It was Proposed and Resolved to exclude the public present from the meeting due to the nature of the business to be discussed.

9.25pm. One member of public left the meeting.

296.16 Update from the personnel committee regarding planned staffing appraisal process, policy updates, pay increases as per staffing NJC pay scales, mandatory staff training. (see appendix 10)

Outcome of confidential discussion:

All HR policies are being reviewed along with staffing contracts and job descriptions.

Council to review and adopt at a future meeting.

Personnel committee members to meet with staff approx. every two months to see what is working well and what's not etc, a staff check in rather than formal appraisal.

Staff salaries are to be increased in accordance with their current pay scales from 1st April 2026.

Council Resolved the clerk to book mandatory training as required.

There being no further business the meeting closed at 9.35pm

Signed

Dated 31/03/2026