

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 25th February 2025.
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman; Cllr Mike Greenhalgh
Cllr Dave Hartley, Cllr Lisa Broomfield, Cllr Pat Philips,
Cllr Victoria Driver, Cllr Graeme Driver.
Clerk: Kelly Stevenson

Public Four members of the public present.
Cllr Jimmy Brookes of ELDC

Public Session

No comments raised from members of the public.

325.1 Receive apologies.

Apologies were received and accepted from Cllr Mandy Willis, Cllr Jim Moss, Cllr Sue Nutman and Cllr Chris Sanderson. Cllr Neil Cooper and Pauline Cooper, continue with their agreed absence.

326.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None received.

327.3 Approve and adopt as minutes the notes from the meeting held on 11th February 2025.

It was resolved to adopt as minutes the notes from the meeting held on 11th February 2025.

328.4 Discuss any matters relating to the District and County Council Representatives.

Cllr Jimmy Brookes of East Lindsey District Council:
"Please pass on best wish to Cllr Neil Cooper and Cllr Pauline Cooper. The community grants has been awarded to the council toward the VE Day event and £1000.00 to the Windmill Heritage Group toward paints and printing of their VE Day memorial newsletter. Enforcement officers are in the area, and they are being asked to attend in Burgh le Marsh. In approx. 18 months ELDC and LCC are combining, be aware what responsibilities may come to the parish council, other Towns are setting up a Devolution Committee.

329.5 Consider finance matters:

1. Approve payments and receipts for February 2025 (see appendix 1)

Council noted the previously received schedule of payments and receipts for February 2025.

It was resolved to approve and issue the payments of £3574.12 as scheduled for February 2025.

Voucher No	Date	Net	VAT	Total	Description	Supplier	Bank
324	25/02/2025	2,056.35	-	2,056.35	Staff Costs	All staff Costs.	Lloyds Bank Current Account (a/c 00318763)
320	25/02/2025	806.00	-	806.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
319	25/02/2025	212.50	-	212.50	Cleaning - WC Tinkers Green	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
318	22/02/2025	13.25	-	13.25	TV Licence	TV Licensing	Lloyds Bank Current Account (a/c 00318763)
317	21/02/2025	60.00	-	60.00	Contractor: Grass seed (footpa	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
316	21/02/2025	60.00	-	60.00	Contractor: Footpaths 18/02/2	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
315	20/02/2025	19.56	0.98	20.54	Electricity - WC Market Place	Total Energies	Lloyds Bank Current Account (a/c 00318763)
314	20/02/2025	28.60	5.72	34.32	A4 lever arch files & dividers, pl	Amazon	Lloyds Bank Current Account (a/c 00318763)
313	20/02/2025	14.16	2.83	16.99	A4 Copier paper (1 box)	Amazon	Lloyds Bank Current Account (a/c 00318763)
312	20/02/2025	15.49	3.10	18.59	Amazon - Flags	Amazon	Lloyds Bank Current Account (a/c 00318763)
311	18/02/2025	50.00	-	50.00	Sarah's Florist - Flowers	Sarah's Florist	Lloyds Bank Current Account (a/c 00318763)
310	17/02/2025	45.00	-	45.00	Contract Garden 05/02/2025 -	Edward Crick	Lloyds Bank Current Account (a/c 00318763)
309	17/02/2025	37.42	7.48	44.90	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
308	10/02/2025	31.25	-	31.25	SES Water - Library	SES Business Water	Lloyds Bank Current Account (a/c 00318763)
307	10/02/2025	7.50	1.49	8.99	Amazon Prime (delivery)	Amazon	Lloyds Bank Current Account (a/c 00318763)
306	07/02/2025	79.54	15.90	95.44	Screw Fix - Parts	Screwfix	Lloyds Bank Current Account (a/c 00318763)
		3,536.62	37.50	3,574.12			

It was Resolved to approve receipts totalling £744.49 as scheduled for February 2025. Thanks was given to Cllr Brookes for the community grant from ELDC of £700.00.

Voucher No	Date	Net	VAT	Total	Description	Customer	Bank
22	18/02/2025	700.00	-	700.00	Grant: ELDC Community Grant	ELDC	Lloyds Bank Current Account (a/c 00318763)
21	10/02/2025	44.49	-	44.49	Interest received	Lloyds Bank	Lloyd's Instant Access Account (30-97-67 31021768)
		744.49	-	744.49			

2. Approve Council's financial statements for February 2025. (see appendix 2)

Council noted the previously received financial statements for February 2025. It was resolved to approve council funds totalling £96,144.97 which includes a general reserve of £43,607.59 and earmarked funds of £23,226.72.

330.6 Update from the Councils Working Group for the Methodist Church (see appendix 3)

Verbal update given as details have now changed regarding the methodist church valuation. Property manager for the Methodist Church confirmed their sales agent has attended to value the Methodist Church and site. The sales objective of the Methodist Church Circuit Leader Group is currently unknown. The agent advised there is the possibility of development potential at the site which could maximise any sale price. This would obviously be a different valuation to that of the Town Council purchase for community use. It was advised that the council consider putting forward an offer and proposal to the Methodist Church so they can consider both options when the Leadership Team meet.

Following discussion, Council resolved to draft a proposal letter and offer in the region of £90,000 to purchase the Church for community use also offering the Methodist Church continued use of the Building on a Sunday.

It was Resolved to continue to with the first stage of public consultation to seek support from the community. Council asked the public attending to spread the word, this is not something the council can do alone. Public support and the need for the enhanced facility is a necessity to ensure sustainability of the project and grant funding applications.

Action: Working group to draft proposal offer letter the Methodist Church Leadership Team.
Action: Working group to issue first consultation document via a google form and leaflet drop.

331.7 Receive update on pre-planning advice from ELDC relating to the Picnic Site, Bratoft Lane. (see appendix 4)

Council noted the email received on 19th February 2025 from ELDC. The Planning Officer advised seeking support of their manager and due to workload will get back to the council as soon as possible.

Cllr Brookes of ELDC offered to chase this matter with ELDC Planning Department.

Council resolved to inform ELDC of their next meeting date and list on that agenda for further council review.

Action: The clerk to chase up and advise ELDC of the council's next meeting and list on the agenda.

332.8 Receive updates relating to:

1. Football Field, Marsh Lane (Verbal update)

Chairman gave a verbal update; Both the Junior and Adult football clubs are operating from the field. The junior club are taking responsibility for the field and have been in touch with the one remaining trustee of Burgh Sports Association, who are registered owners of the field, a transfer of legal ownership is agreed. A company by limited guarantee is being formed with the Football club and Town Council as trustees which will protect the field. Council will be updated following the football club's AGM on Friday, 28th February 2025.

Council made no additional comments.

2. Cricket Field, Station Road

Chairman and clerk gave an update:

A letter was sent at the end of January 2025 to each individual trustee of the Cricket Field from the Council requesting a meeting with the view to moving forward. At the present date, no reply has been received from any trustee. The situation remains an impasse with receiving no communications.

Following discussion, it was Resolved to send a further and stronger worded letter to each Trustee to again request moving the situation forward.

Action: The Chairman and Clerk to send a stronger worded letter to each Cricket Field Trustee to request a meeting to discuss the future of the Cricket Field.

333.9 Receive update from the working group on event plans for celebrating VE Day 80 (verbal update / see appendix 5)

The working group, which is made up of Councillors and other Community Groups met on 20th February 2025 for event planning which so far is as follows

Event Date: Thursday 8th May 2025.

Event Details	4.30pm: Church Service at the Parish Church.
	6.00 to 9.00pm: Community event at the Windmill, with entertainment and refreshments.
	9.00pm: Community Choir and lighting of the Beacon at Cock Hill.

The working group have completed an application for a road closure and diversion from the top of Wainfleet Road at West End to Storeys Lane at East End to ensure residents are safe while attending the Beacon Lighting. The application is for a closure from 9.00pm to 10.00pm. A requirement of Highways is a Traffic Management Company. The working has sourced a company and have revised quote from £794.00 to £486.00 with the council taking responsibility for given advance notice of the road closure and diversion.

Following discussion, it was Resolved to proceed with the application and fee for the road closure at the cost of £486.00. Council notes this is dependant on approval of LCC Highways.

Action: The Clerk to complete the application with LCC Highways and Traffic Management company.

The working group next meet on 20th March 2025.

340.10 Consider Planning matters

1. Application: S/023/00192/25
Applicant: Mr J Hodgkinson
Proposal: Section 73 Application to vary condition no. 2 (approved plans) no. 6 (parking provision) no. 7 (surface water) and no. 12 (habitat and management plan) previously imposed on planning permission ref S/023/00901/24.
Location: Land Between Parkburn and Wheel House, Station Road, Burgh le Marsh.

[Online Planning](#)

Cllr Mike Greenhalgh declared an interest due to living in close proximity to the development.

It was Resolved Cllr David Hartley took Chair of the meeting.

Council noted the application and planning amendments requested. Following discussion it was Resolved to support the application.

2. Application: S/023/00104/25
Applicant: Stagecoach Servies Ltd
Proposal: Planning permission - erection of bus canopy.
Location: Stagecoach Bus Depot, Burgh Road Trading Estate, Burgh Road West, Skegness, PE24 4UF

[Online Planning](#)

Cllr Mike Greenhalgh re-took chair of the meeting.

Council noted the application and plans. Following discussion, it was Resolved to support the application.

3. Application: S/023/00134/25
Applicant: Mrs P Williams

Proposal: Planning permission siting of a residential lodge and removal of existing caravan.
Location: 30-32 The Causeway, Burgh le Marsh, Skegness, PE24 5LT

[Online Planning](#)

Council noted the application and plans. Following discussion, it was Resolved to support of the application with condition of the building height does not exceed that of the current caravan or that of the Baptist Church windows neighbouring the site.

341.11 Correspondence Schedule

1. LACL Newsletters.
Digital copy to all councillors. Noted by Council.
No additional comments or actions.
2. Email from Post Office, 21-02-2025. This is a second reply to our email requesting post office services or a mobile service in Burgh. A post office application is confirmed. No times scales are given.
Noted by Council. No additional comments or actions.
3. Email, 20-02-25, insurance claim for an accident on the Church footpath.
A reply has been emailed to advise footpaths are Lincolnshire County Council Highways responsibility.
Noted by council. Council resolved the reply already sent advising Lincolnshire County Council Highways responsibility.
No additional comments or actions.
4. Email from the Council's insurance company, 20-02-2025.
Insurance claim re: accident at Tinkers Green. Denial of any liability is successful. The case is now closed.
Noted by council. Council made no additional comments or actions.
5. Email form resident, 14-02-2025, Tree Planning.
Council noted the email and link to LCC website for trees.
Council noted trees were still requested The Causeway verges and Tress infilling the boundary at Tinkers Green would beneficial.
It was also Resolved to consider planting a tree marking VE Day 80.
Action: Council to review and list on future agenda.

There being no further business the meeting closed at 8.00pm.

Signed

Dated