

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 25th July 2023 at 7.00pm
Burgh le Marsh Town Council

Present: Chairman: Cllr Jim Moss
Cllr David Hartley, Cllr Chris Sanderson, Cllr Victoria Driver, Cllr Neil Cooper,
Cllr Mike Greenhalgh, Cllr Amanda Willis, Cllr Pauline Cooper, Cllr Lisa Broomfield

Public: Eight members of the public present
Cllr Jimmy Brooks of ELDC

Public Session

Comments and remarks:

1. Parking at Windmill Drive of a vehicle using half of the pavement is making it difficult to pass. There are also building supplies left on the verge. The property was completed several months ago. Please can the council support with these matters.
Council will report to ELDC and LCC Highways.
Cllr Brookes, present for ELDC, will also report.
2. The footpath between Jackson Lane and Foundry Mews is overgrown.
Council now has a new Handyman, and this area will be actioned in the very near future.
3. The wooden barrier fencing from the footpath next to the school on Wainfleet Road is rotten. Would it be possible to replace with metal railing.
Council will pass this matter to our LCC Councillor, Cllr S Nutman.
4. The Railings on Cock Hill still await cleaning.
Council accepts this comment and have in past agreed this process should be investigated with possible re-powder coating.
Matter to be listed on a future agenda.

7.15pm Council Meeting

161.23 Receive apologies.

Apologies were received accepted from Cllr Pat Phillips and Cllr Sue Nutman. Cllr Colin Wright did not attend.

162.23 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

Cllr Neil Cooper and Cllr Pauline declared interest in agenda items 6.1, planning application S/023/01353/23, item 6.3, planning application S/023/01378/23 and item 6.4, planning application S/023/01307/23.

Cllr Victoria Driver declared interest in agenda item 6.4, planning application S/023/01307/23.

Cllr Mike Greenhalgh declared interest in agenda item 6.3, planning application S/023/01378/23.

163.23 Chairman's remarks.

Cllr Jim Moss represented the council at the Baptist Church Service for the licencing of the new Pastor.

The next litter pick is on Saturday 12th August 2023.

164.23 Approve and adopt as minutes the notes from the meeting held on 11th July 2023

It was Resolved to approve and adopt as minutes the notes from the meeting held on 11th July 2023.

165.23 Discuss any matters relating to the District and County Council Representatives. Review alongside matters previously reported at public sessions (see appendix 1)

Councillor Jimmy Brookes reported on matters at the District Council specifically details of his annual community grant that is available. Details and application forms were left.

Reports continue to be made regarding parking, fly tipping and dog fouling.

7.20pm Cllr Brooks left the meeting.

166.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received:(see appendix 2)

Council noted planning correspondence received:

- A. Planning permission - Application S/023/010253
Proposal: Planning Permission - Extension to existing dwelling to provide additional living accommodation.
Location: 88 Station Road, Burgh Le Marsh, Skegness.
 - B. Planning permission – Application S023/00955/23
Proposal: Planning Permission - Erection of a detached single storey garage.
Location: Fieldview, Middlemarsh Road, Burgh Le Marsh, Skegness, PE24 5AD
 - C. Planning permission – application S/023/011170/23
PROPOSAL: Planning Permission - Extension to existing dwelling to provide additional living accommodation.
LOCATION: 1 Lime Close, Burgh Le Marsh, Skegness, PE24 5BS
 - D. Email correspondence from a resident (14th July 2023) relating to **Agenda item 6.4**
application S/023/01307/23. Proposal for planning permission – erection of 1 no. bungalow.
Location: land to the rear of Burgh House, High Street, Burgh le Marsh.
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2. Application: S/023/01353/23
Application: Mr and Mrs Thain
Proposal: Planning permission – erection of 2no. temporary ancillary facilities blocks at existing licenced campsite (works already completed).
Location: Land adjoining The Lilacs, The Common, Burgh le Marsh.

Having declared an interest as a previous planning agent for the application, Cllr Neil Cooper, and Pauline Cooper, left the meeting discussion.

Council noted the application is a retrospective planning permission. After discussion all agreed support of the application.

3. Application: S/023/01378/23
Application: Ms. J Rutter
Proposal: Planning permission – change of use of land for the siting of 10 no. holiday lodges and construction of internal access road.
Location: Land adjacent to Homelands, Orby Road, Burgh le Marsh.

Cllr Neil Cooper and Cllr Pauline Cooper having declared an interest as planning agent, left the meeting discussion.

Cllr Mik Greenhalgh, having declared an interest, as working professionally for the Client, left the meeting discussion.

Council noted the application along with previous applications for this site. After discussion it was voted against support of this application due to unsafe and dangerous pedestrian access.

4. Application: S/023/01307/23
Applicant: C Yeadon
Proposal: Planning permission – erection of 1 no. bungalow.
Location: Land to the rear of Burgh House, Hight Street, Burgh le Marsh.

Cllr Neil Cooper and Cllr Pauline Cooper, having declared an interest, due to living next-door to the proposed plot, left the council's meeting discussion.

Cllr Victoria Driver, having declared an interest, due to living next to the proposed plot, left the meeting discussion.

Council noted the correspondence received from neighbouring residents' objections in relation to this application.

Two members of the public present requested to give representations of objection to this to the application. Council listened and acknowledged the views of the residents. Summarised concerns are parking and vehicle access and the impact this will have on neighbours, the size and character of the proposed property which should be in keeping with surrounding properties, that of the grade II listed building.

Members of the public were thanked for their comments.

After council discussion, it was agreed the application was not supported. The proposed property is too large for the plot and does not give adequate vehicle access with just one parking space and no safe turning. It is also not in keeping with neighbouring properties that are grade II listed.

5. Application S/023/01429
Applicant: Mr B Shelley

Proposal: Planning permission – change of use of private fishing lake to commercial fishing lake.
 Location: Lloyds Farm, Billgate Lane, Burgh le Marsh, Skegness PE24 5AF

Council noted the application. After discussion it was agreed this application was not supported due to the access road being inadequate.

7.30pm two members of public left the meeting.

167.23 Consider financial matters:

1. Approve payment schedule for July 2023.

Council noted all payments and resolved to issue all the payments as scheduled.

Action: The clerk to issue payments.

Code	Date	Bank	Cheque	Description	Supplier	VAT	Net	VAT	Total
Van Running Costs	03/07/2023	Lloyds Bank Current Account	(NFU - Van Insurance	NFU	X	21.95			21.95
Water Rates - building	10/07/2023	Lloyds Bank Current Account	(water charges - March	SES Business Water	X	69.08			69.08
Village Maintenance (contract)	13/07/2023	Lloyds Bank Current Account	(Contract Cleaning up to	Swift Clearance	X	270.00			270.00
Office Supplies	14/07/2023	Lloyds Bank Current Account	(Laptop bag (wheeled)	Amazon	S	53.32	10.67		63.99
Subscriptions	14/07/2023	Lloyds Bank Current Account	(ICO Subscription	ICO	X	55.00			55.00
Phone/Broadband/Postage	17/07/2023	Lloyds Bank Current Account	(BT - phone / broadband	BT	S	33.38	6.68		40.06
Equipment (open spaces)	19/07/2023	Lloyds Bank Current Account	(Maintenance Equipment	Amazon	S	133.54	26.71		160.25
Staff Costs (1)	23/07/2023	Lloyds Bank Current Account	(Clerk Salary	Staff Costs	X	1,960.98			1,960.98
Library Grant Purchases	24/07/2023	Lloyds Bank Current Account	(T V Licence	T V Licensing	X	13.25			13.25
Electricity Costs - (bulldin	24/07/2023	Lloyds Bank Current Account	(Elec - Market Place Offi	Engie	L	16.83	0.85		17.68
Electricity Costs - (bulldin	24/07/2023	Lloyds Bank Current Account	(Electricity - Tinkers Gre	Engie	L	153.47	7.68		161.15
Staff Costs (1)	25/07/2023	Lloyds Bank Current Account	(Nest Pension Contributi	Nest	X	77.51			77.51
Staff Costs (1)	25/07/2023	Lloyds Bank Current Account	(PAYE & NI	HMRC	X	485.90			485.90
Village Grass Cuts	25/07/2023	Lloyds Bank Current Account	(Grass cutting 07/06	Glendale	S	322.06	64.41		386.47
Van Running Costs	25/07/2023	Lloyds Bank Current Account	(Van Mot and service -	AC Engineering	X	440.63			440.63
Equipment (open spaces)	25/07/2023	Lloyds Bank Current Account	(Equipment - Hoe, Spad	B & Q	S	45.83	9.17		55.00
Professional Fees	25/07/2023	Lloyds Bank Current Account	(Website / email addres	MGC WEbsites	X	462.90			462.90
Professional Fees	27/07/2023	Lloyds Bank Current Account	(Land Reg - copy of dee	HM Land Registry	X	35.94			35.94
Equipment (open spaces)	27/07/2023	Lloyds Bank Current Account	(MKM - Old Invoice (Equ	MKM	S	43.87	8.77		52.64
Capital Loan Payment	28/07/2023	Lloyds Bank Current Account	(Capital Payment off PW	PWLB Lending Fac	X	30,605.99			30,605.99
Parish Allowance	28/07/2023	Lloyds Bank Current Account	(qtr 1 parish allowance	Councillor Allowanc	X	1,279.41			1,279.41
Subscriptions	31/07/2023	Lloyds Bank Current Account	(Health and safety	Safe Council	X	14.99			14.99
Total						36,032.42	134.94		36,167.36

2. Approve council's financial position at 25/07/2023.

Council noted funds of £143,441.17 which includes general reserves of £58,709.36 and earmarked project funds of £54,124.25. Total reserves of £112,833.61.

3. Delegate payment of suppliers and salaries for August 2023 to The Chairman, Deputy Chairman and Clerk.

It was Resolved to delegate authority to the Chairman /Deputy Chairman and Clerk to issue payment of supplier invoices and salaries.

168.23

Review of council's future financial planning as discussed at the meeting held on 11th July 2023:

1. Consider the long-term plan for council achievements / expenditure.

Council again noted the reserves funds and possible assets and projects that may need council's attention.

Council made no further comments or actions regarding further plans and moved on to discussions for a payment off the loan and savers accounts.

8.30pm six members of public left the meeting.

2. Consider payment a capital balance off the public works loan.

Council noted their reserve and earmarked funds of £112,833.61 and the loan balance outstanding of £66,080.57. Annual loan payments total £10,152.26, which is paid in two six monthly instalments of £ 5,062.63. A capital payment off the loan balance reduces the annual payments made with the term outstanding remaining unchanged.

After discussion and considering future expenditure and plans it was Resolved make a 50% payment off the loan balance of £33,040.29.

It was Resolved the clerk arrange to make the capital payment to the Public Works Loan. Council acknowledges the interest rate discount quoted is calculated twice daily and therefore only valid on the day of quoting. It was resolved the Clerk accept the quote and notify Councillors by email of the interest rate discount amount off the capital repayment balance.

Action: The clerk to arrange the capital payment off the loan and report updates to Councillors via email

3. Consider a council savings account, opening an account and possible deposit amount (see appendix 7)

After discussion regarding the total of council reserve funds and resolution to pay a capital amount from the public works loan, it was further proposed to open a high interest savers account.

It was Resolved to consider opening a 95-day fixed term saver account with Redwood Bank, which is an online bank, who promote work with councils. It was agreed the Clerk to complete checks to confirm legitimacy of the bank and follow account opening.

This matter is to be reviewed at next council meeting.

Action: The clerk to research and check Redwood Bank, update councillors via email and follow account opening. List on the next agenda for Council review.

169.23

Consider Clerks report and outstanding tasks (see appendix 8)

8.45pm Cllr Pat Phillips arrived.

Council noted the report of tasks completed and outstanding.

Specifically, noting:

Asset Transfer of Market Place Public Toilets and the Car Park; completion is scheduled to complete on 31st July 2023. Contracts for cleaning are put in place for 1st August 2023 along with meetings for ELDC for key collection. Council will review at the next meeting.

Picnic in the parking: plans and event schedule were confirmed.

170.23 Correspondence Schedule (see appendix 9)

No additional correspondence.

171.23 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

No members of the public remaining.

172.23 Receive offers made for the Council trailer and vote a sale (see appendix 10)

Council acknowledged receipt of bids received for sale of the council trailer. It was Resolved to sell the trailer to the highest bid of £750.00.

Action: The clerk to arrange sale and collection of the trailer.

173.23 Discuss unauthorised access to Tinkers Green (see appendix 11)

It was Resolved to obtain a full copy of the Title Deeds and Covenants from HM Land Registry at a cost of approx. £50.00.

Action: Clerk and Cllr Jim Moss to obtain a copy of the Title Deeds and Covenants from HM Land Registry for Tinkers Green.

There being no further business the meeting closed at 9.00pm

Signed

Dated: 12th September 2023.