

Minutes for a meeting of the Burgh le Marsh Town Council
25th June 2024
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: Chairman: Cllr Mike Greenhalgh
Cllr Jim Moss, Cllr Mandy Willis, Cllr David Hartley, Cllr Pat Phillips,
Clerk: Kelly Stevenson

Pubic: Three members of the public present.

Public Session

1. It is lovely to see The Causeway re-surfaced. However, is there any news regarding the church footpaths. It was said May, but we are now at the end of June.
This will be followed up with Highways and our LCC Councillor for an update.
2. Parking near the chip shop remains a dangerous issue. If there anything that can be done?
Council share residents' concerns.
Council will write to Lincolnshire Police to again raise this issue.

143.24.1 Receive apologies.

Apologies were received and accepted from: Cllr Sue Nutman, Cllr Lisa Broomfield, Cllr Victoria Driver, Cllr Graeme Driver, Cllr Chris Sanderson, Cllr Neil Cooper and Cllr Pauline Cooper.

144.24.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

No declarations received.

143.24.3 Approve and adopt as minutes the notes from the meeting held on 11th June 2024.

It was Resolved to approve and adopt as minutes the notes from the meeting held on 11th June 2024.

144.24.4 Chairman's remarks.

Welcomed all attending.

145.24.5 Discuss any matters relating to the District and County Council Representatives.

No report from County Council.

Apologies and report received from Cllr Jimmy Brookes of ELDC. Councillors noted the previously received report, detailing information on photo ID for voting and proxy voting, seasonal beach ban for bogs, business licencing and Environmental Crime Enforcement.

Council made no additional comments.

146.24.6 Consider financial matters for June 2024.

- Approve payments and receipts schedule for June 2024 (see appendix 1)

Payments – June 2024.

83	26.06.2024	£775.00	£0.00	£775.00	Cleaning, WC at Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
82	26.06.2024	£222.40	£0.00	£222.40	Staff costs - paye and ni	HMRC	Lloyds Bank Current Account (a/c 00318763)
81	26.06.2024	£60.00	£0.00	£60.00	Councillor allowance (GD)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
80	24.06.2024	£60.00	£0.00	£60.00	Councillor allowance (VD)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
79	26.06.2024	£15.00	£0.00	£15.00	Councillor Allowance (TAX)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
78	26.06.2024	£60.00	£0.00	£60.00	Councillor allowance (SN)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
77	26.06.2024	£15.00	£0.00	£15.00	Councillor Allowance (TAX)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
76	26.06.2024	£60.00	£0.00	£60.00	Councillor allowance (LB)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
75	26.06.2024	£15.00	£0.00	£15.00	Councillor allowance - (Tax)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
74	22.06.2024	£60.00	£0.00	£60.00	Councillor allowance (JM)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
73	24.06.2024	£15.00	£0.00	£15.00	Councillor Allowance (TAX)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
72	26.06.2024	£60.00	£0.00	£60.00	Councillor allowance (DH)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
71	27.06.2024	£75.00	£0.00	£75.00	Councillor Allowance AW	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
68	26.06.2024	£1,494.48	£0.00	£2,189.93	Staff Costs	Staff Costs	Lloyds Bank Current Account (a/c 00318763)
67	26.06.2024	£139.86	£27.97	£167.83	Consumables - WC	Peter Hogarth & Son Ltd	Lloyds Bank Current Account (a/c 00318763)
66	24.06.2024	£44.41	£2.22	£46.63	Electricity - Public Toilets	Total Energies	Lloyds Bank Current Account (a/c 00318763)
65	26.06.2024	£918.52	£183.72	£1,102.24	Grass cutting - x 2 May 2024	Glendale	Lloyds Bank Current Account (a/c 00318763)
64	18.06.2024	£61.00	£0.00	£61.00	Business rates (Market Place Car Park)	ELDC	Lloyds Bank Current Account (a/c 00318763)
63	17.06.2024	£37.42	£7.48	£44.90	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
62	17.06.2024	£7.50	£1.49	£8.99	Amazon prime delivery	Amazon	Lloyds Bank Current Account (a/c 00318763)
61	03.06.2024	£23.54	£0.00	£23.54	NFU - Van Insurance	NFU	Lloyds Bank Current Account (a/c 00318763)

Receipts – June 2024.

4	11.06.2024	£338.84	£0.00	£338.84	Donation: Bench a Donations		Lloyds Bank Current Account (a/c 00318763)
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Council resolved the issue of payments scheduled and receipts for June 2024.

- Approve council's financial position for June 2024, including reserve and earmarked funds. (see appendix 2)

Council resolved council funds of £108,680.98 which includes reserve and earmarked funds of £77,003.87 once all scheduled payments have been issued.

147.24.7 Review council bank account and savings account processes for monthly use of council funds. (see appendix 3)

The clerk confirmed council have an instant access saver account already open with the Lloyds Bank. Interest rates are as follows:

Balance up to £1,000 1.30%

Balance of £1,000 to £10,000 1.83%

Balance above £10,000 1.90%

Following discussion, it was resolved council funds held in the Lloyds Current Account (58,587.37) are transferred to the Lloyds Instant Saver leaving a balance of £5,000 in the current account.

It was resolved funds are then transferred to the current account following a resolution of the council monthly payment due.

ACTION: The clerk to transfer council funds to the Instant Access Saver leaving a current account balance of £5,000. Approx £53,000 to be transferred to the Lloyds Saver Account.

148.24.8 Consider proposal for councillors to have a tablet for council business use. (See appendix 4)

Council noted the proposal to purchase councillor tablets for email and council business use only.

Council acknowledged advice received: cost of devices approx. £150.00, due to updates on devices expected life span of a device is approx. 3 - 4 years before replacement is required.

Council agreed all councillor would have to feel confident to use the devices to access all meeting documents through out the meetings as the idea behind the device investment is for the council to be as paperless as possible.

Following discussion, it was resolved not to proceed this proposal due the significant cost and re-investment required in a short space of time.

No further action required.

149.24.9 Consider and vote on options for waste disposal of the council's green/general waste (see appendix 5)

Council acknowledged the request for waste disposal of council general and green waste.

Following discussion, it was resolved to proceed with a one-off Skip Hire up to a cost of £400 to dispose of current green waste which has piled up.

It was further resolved to subscribe to a 500L wheelie bin for green and general waste. It is anticipated one collection will be required a month at a cost of approximately £20.00 per collection. Council do acknowledge the weight limit of 50kg and any bin collection over this weight will incur a further charge.

Action: The clerk to arrange hire of a Skip to clear all current waste held.

Action: The clerk to arrange hire a wheelie bin for all general and green waste for monthly collections

150.24.10 Consider signing up to the NALC Civility and Respect Pledge for Councils including Councillor Training. (see appendix 6)

Council acknowledged the importance of the NALC Civility and Respect Pledge. Following discussion, Council Resolved taking the pledge and meeting requirements of the pledge.

Action: The clerk to list on a future agenda full requirements council need to undertake to make the pledge, and then the complete the Civility and Respect pledge.

151.24.11 Review policy schedule and resolve policies updated for use. (see appendix 7)

All council policies are currently under review.

Council resolved the policy schedule prepared up to June 2024. This is working document that will be updated as required.

Council reviewed and resolved for use the following policies.

Records and Retention Policy

Publication scheme

Privacy Policy

Free of information requests Policy

Data Protection Policy

Data Protection Breach Policy

Data Protection, HR related, Policy

It was resolved going forward all policies are to be reviewed every 12 months or prior if necessary.

152.24.12 Consider and comment on planning matters:

- Planning correspondence (see appendix 8)

Council noted planning correspondence received:

Full planning permission: S/023/00489/24

Proposal: Planning Permission - Erection of a detached house and construction of a vehicular access.

Location: 26 Station Road, Burgh Le Marsh, Skegness, PE24 5EL

Full planning permission: S/023/00536/24

Proposal: Planning Permission - Extension to existing dwelling to provide additional living accommodation.

Location: 1 Lime Close, Burgh Le Marsh, Skegness, PE24 5BS

- Application: S/023/00901/24
Applicant: Mr J Hodgkinson
Proposal: Planning permission – erection of a detached house with attached garage (plot 3) and construction of a vehicular access.
Location: Land between Park burn and Wheelhouse, Station Road, Burgh le Marsh.

Cllr Mike Greenhalgh, declared an interest due to living near the site location.

Council noted the application and plans.

Following discussion, it was resolved support to the application.

- Application S/023//00834/24
Applicant: T.J. Allen & Son
Proposal: Detailed particulars relating to the erection of 4no. dwellings (outline planning permission reference no S/023/00156/24 outline erection of 4 no. dwellings granted on 27/03/2024)
Location: Land Off Wildshed Lane, Burgh le Marsh.

Council noted the application and plans.

Following discussion, it was resolved support to the application.

153.24.13 Correspondence Schedule (see appendix 9)

1. Residents request regarding trees at Tinkers Green. This matter remains outstanding form 11th June 2024.

Council again noted the request from residents neighbouring Tinkers Green in relation to the trees over hanging their properties.

Following discussion council resolved to have a trees surgeon assess all the trees on the boundary line near the Springfields Development in order that all work is completed consistently. Council will then pursue re-imbursement of costs incurred from the Developer or possible contribution from the residents.

Action: The clerk to arrange a tree surgeon contractor to assess the trees as Tinkers Green and arrange completion of height and overhanging reductions to neighbour properties.

2. Email from the Twinning Association of 15th June 2024 -request for a funding raising stall at the council's picnic in the park.

Council acknowledged the request from the Twinning Association to have a refreshment / funding raising stall at the picnic in the park on 3rd August 2024.

Council resolved their agreement to this request. However, the Twinning Association need to be responsible for any licensing requirements with a copy provided to the Council for information. Council would also request the Twinning Association make it clear, by say posters, the stall if for fund raising to the Twinning Association.

Action: The clerk to confirm the outcome to the Twinning Association.

3. Email of 25th June 2024 from Fr Aiden regarding cemetery space at Glebe Rise.

Council acknowledged the correspondence from the Church.

Council had previously been informed that the church yard had a few hundred spaces under the 70-year re-use rule. Also, with cremation being preferred, the demand on burials has significantly reduced.

In relation the use of the Glebe Rise land, Council again acknowledge the Covenant attached to Title Deeds. Following discussion, Council resolved to cancel the legal investigation work to review the possible likelihood of removing the Covenant.

Council resolved to confirm to the Church, the council have no plans for housing going forward and they would have to consult the Diocese if that were an option. If the church wishes to discuss with council the requirement of cemetery space the council will be happy to have a meeting.

Action: The clerk to confirm Council's comments to the Church regarding no plans for housing going forward and arrangement of a meeting in relation to the need for cemetery spaces.

4. Copy letter from Burgh Sports Association to Burgh Athletic FC.

Council noted the copy of the letter from Burgh Sports Association. This would imply that no trustees remain for the field.

Council acknowledges that if the matter of legal ownership is to be resolved it will be the council who need to fund any legal work.

It was Proposed and Resolved the council seek advice from Sills & Betteridge regarding setting up a charitable status of the field to secure as a community asset.

This matter will be listed on the next Council agenda for update on solicitors' instructions.

There being further business the meeting closed at 8.07pm.

Signed

Date.....