

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 26th March 2024
Burgh le Marsh Town Council, Tinkers Green, Jackson Lane, Burgh le Marsh.

Present: Chairman: Cllr Jim Moss,
Deputy Chairman: Cllr Sue Nutman
Cllr Lisa Broomfield, Cllr David Hartley, Cllr Mike Greenhalgh, Cllr Amanda Willis
Cllr Pat Phillips.
Clerk: Kelly Stevenson

Public: Four members of the public present.

286.24 Receive apologies.

Apologies were received and accepted from Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Victoria Driver and Cllr Chris Sanderson,

287.24 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

No declarations.

288.24 Approve and adopt as minutes the notes from the meeting held on 27th February 2024.

It was resolved to approve and adopt as minutes the notes from the meeting held on 27th February 2024.

289.24 Chairman's remarks.

No additional comments.

290.24 Discuss any matters relating to the District and County Council Representatives.

No reports.

291.24 Item 9 brought forward.
Receive and vote on request for a grant to Brugh guides (see appendix 5)

Council invited the Guide Leader present to give further details of who the grant would benefit. Guider leader present gave a full account of what the goods do, the trip planned and mostly what the students will get of the out of trip and the process to panning it. The Guides are also doing funding raising within the community to support funding the Guides.

Following discussion and noting the detailed application and supporting statements, it was Proposed and Resolved Council award the grant of £500.00 the Burgh Guides.

Action: The Clerk to arrange payment of £500.00 to Burgh Guides.

292.24 Consider and comment on the following Planning Matters:

1. Planning correspondence (see appendix 1)

Council noted planning permissions received as follows:

Full planning permission – S/023/02455/23

Proposal: Planning Permission - Erection of a detached house with an integral double garage and construction of a vehicular access.

Location: Plot 8 Land Off, Wildshed Lane, Burgh Le Marsh

Full Planning permission – S/023/02379/23

Proposal: Planning Permission - Erection of 1no. house with attached garage and construction of a vehicular access.

Location: Land Off, Wildshed Lane, Burgh Le Marsh

2. Application: S/023/00235/24

Applicant: Mrs B Beverley

Proposal: Planning permission – erection of an annexe, 2 no holiday cottages and the excavation of a wildlife pond.

Location: Omega house, Wainfleet Road, Burgh le Marsh, Skegness, PE24 5AH

Council noted the application and plans. Following discussion, it was resolved further information on the land would be beneficial. It was therefore resolved to report a neutral observation to the application.

3. Application: S/023/00346/24

Applicant: Mr G Houlden

Proposal: Planning permission – erection of a dwelling with attached garage and construction of a vehicular access.

Location: Land Off, Wildshed Lane Burgh le Marsh.

Council noted the application and plans. Following discussion, it was Resolved the application was supported.

4. Application: S/023/00351/24

Applicant: Mrs A Tuxworth

Proposal: Outline erection of 1 no. dwelling and detached garage (with means of access to be considered).

Location: Coseway, Bratoft Lane, Burgh le Marsh, Skegness PE24 5ER.

Council noted the application and plans. Following discussion, it was resolved the application was supported.

293.24

Consider financial matters:

1. Approve payment schedule for March 2024 (see appendix 2)

Council noted and approved the payment for March 2024 as scheduled.

09.03.2024	£4.00	£0.00	£4.00	Refreshments - litter pick	Burgh Co-op	Petty Cash
26.03.2024	£2,141.43	£0.00	£2,141.43	Staff Costs	Staff Costs	Lloyds Bank Current Account (a/c 00318763)
04.03.2024	£23.55	£0.00	£23.55	NFU - Van Insurance	NFU	Lloyds Bank Current Account (a/c 00318763)
13.03.2024	£83.33	£16.66	£99.99	Canva - Soft wear subscription	Canva	Lloyds Bank Current Account (a/c 00318763)
15.03.2024	£7.49	£1.50	£8.99	Amazon prime delivery	Amazon	Lloyds Bank Current Account (a/c 00318763)
15.03.2024	£36.92	£7.39	£44.31	Arch Files, Wall mount file, clip boards	Amazon	Lloyds Bank Current Account (a/c 00318763)
15.03.2024	£3.38	£0.68	£4.06	Dividers	Amazon	Lloyds Bank Current Account (a/c 00318763)
18.03.2024	£5.40	£1.08	£6.48	Month dividers	Amazon	Lloyds Bank Current Account (a/c 00318763)
18.03.2024	£14.15	£2.84	£16.99	Document files (box 50)	Amazon	Lloyds Bank Current Account (a/c 00318763)
18.03.2024	£33.38	£6.68	£40.06	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
22.03.2024	£0.00	£0.00	£0.00	T V Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)
23.03.2024	£0.00	£0.00	£0.00	Electricity: WC Market Place	Total Energies	Lloyds Bank Current Account (a/c 00318763)
22.03.2024	£8.33	£1.66	£9.99	Clipboard Box - Handyman use.	Amazon	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (AW)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (DH)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (JM)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (LB)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (SN)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£75.00	£0.00	£75.00	Councillor allowance (VD)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£0.00	£0.00	£0.00	Hallgate: fire alarm service	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£640.09	£128.02	£768.11	2 X flood light, 2 x Victorian LED at Church.	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£26.52	£0.00	£26.52	Photocopier charges: Library	GLL	Lloyds Bank Current Account (a/c 00318763)
31.03.2024	£0.00	£0.00	£0.00	Loan Payment	PWLB Lending Facility	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£0.00	£0.00	£0.00	Water Charges - WC Market Place 04/12-03/24	Wave	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£132.36	£26.47	£158.83	Cleaning / Supplies for WC	Peter Hogarth & Son Ltd	Lloyds Bank Current Account (a/c 00318763)
26.03.2024	£725.00	£0.00	£725.00	Cleaning WC - Market Place - 23/02/24 to 22/03/24	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
18.03.2024	£82.00	£0.00	£82.00	Business rates (Market Place Car Park)	ELDC	Lloyds Bank Current Account (a/c 00318763)
22.03.2024	£13.25	£0.00	£13.25	T V Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)
22.03.2024	£120.07	£6.01	£126.08	Electricity - Public Toilets	Total Energies	Lloyds Bank Current Account (a/c 00318763)
25.03.2024	£17.21	£0.87	£18.08	electricity - market place upstairs room.	Engie	Lloyds Bank Current Account (a/c 00318763)
25.03.2024	£587.35	£29.37	£616.72	Electricity - Tinkers Green	Engie	Lloyds Bank Current Account (a/c 00318763)

2. Approve council's financial position for March 2024 (see appendix 3)

Council noted and resolved the council's financial position once all payments scheduled have been issued of £94,027.27, this included general and earmarked funds of 67,774.99. Council acknowledged the clerk will be completing the financial year end return for 23/24, which will be listed on a future agenda.

294.24

Review of proposal for request for footpath access across Tinkers Green relating to planning application: S/023/00751/18: outline erection of 30no.dwellings Land North of, Common Lane, Burgh le Marsh, also considering the requirement of public consultation. (see appendix 4)

Council acknowledged the need to consult the public on matters outside of normal council business to ensure that council take in account the view of the community on every decision they make.

Following discussion, it was Proposed, Seconded and Resolved a public consultation should be held to support council in deciding on the request for a footpath access.

It was Resolved to ask the following questions:

1. Surname and postcode (optional)
2. Should the council support the request for a footpath access?
3. If you support the access request, should the council ask for financial benefit for the use of the community land?
4. Do you feel a footpath access could support and benefit the community of Burgh?
5. Does future maintenance of street lighting of any access and footpath concern you?
6. General comments.

It was Resolved to have the consultation period for 30 days and for council to review all the data prior to making any votes to ensure the public views are considered.

The consultation document is to be shared on the website, social media, and paper copies in the library.

Action: The clerk to arrange the consultation document to be displayed on the website, social media, and paper copies in the library.
List on the next available agenda following completion of the consultation period.

296.24 Receive update on the new noticeboard and map at the Marketplace (see appendix 6)

Council noted the map. Following discussion, it was Proposed and Resolved to make changes as follows:

1. Add street names.
2. Take off all the small buildings.
3. Identify the landmark buildings, i.e. Market Pace, WC etc.
4. A Key to identify map locations.

Action: The Clerk to advise of the suggested changes and list on a future agenda.

7.50pm One member of public arrived.

297.24 Consider and vote on the principal of supporting a lease/ownership of the Windmill and vote three councillors to join the working group. (see appendix 7)

Council are aware the current repairs will be a lengthy process and once completed LCC will withdraw any interest in the Windmill by either completing an asset transfer to the Windmill to the Town Council and Community or by private sale of the asset.

Following discussion, it was Proposed, Seconded and Resolved the council support the principal of pursuing a future interest in the windmill.

It was further proposed three members of the Council form and working group with three members of the heritage group to pursue viable and sustainable plans for the future of windmill.

It was Resolved, Cllr Mike Greenhalgh, Cllr Jim Moss and Cllr Pat Phillips along with the support of the clerk form the working group.

Cllr Sue Nutman will support where possible.

Council are to be kept updated and matters require a resolution of the full council will be listed on a future agenda.

Action: The Clerk to contact the Hertiage Committee to arrange a working group.

298.24 Consider a grant application to UKSPF grass roots funding (see appendix 8)

Following discussion, it was Proposed and Resolved an application is submitted to the UKSPF by 31st May 2024 for grants towards restoring the heritage railings on Cock Hill and High Street, gates at Tinkers Green and possible sheltered seating.

Action: The clerk to complete the grant application and update Council at a future meeting.

299.24 Update on council events: (see appendix 9)

A verbal update was given as follows:

1. 80th Anniversary of D-Day, 6th June 2024.

Council Resolve proceeding with the commemorative event.

It was Resolved Cllr Pat Phillips will ask the church for the bells to be rung at 6.30pm.

It was Resolved to light the beacon at 9.15pm.

2. Picnic in the park, 3rd August 2024.

The working group have, provisional bookings for:

Childrens entertainer, Band, BBQ by the Baptist Church, Bouncy Council, First Aid Ice Cream van.

It was Resolved to proceed with the event on Saturday 3rd August 2024.

Action: The clerk to list on a future council agenda should any matters require council's actions.

300.24 Correspondence Schedule (appendix 10)

1. Response from National Grid of 12th March 2024.

Noted by Council

2. Letter from a Resident re: a memorial bench.

The resident would like to donate the cost of one of the benches at Market Close and have a memorial plaque placed on it.

Council has two new benches ready and waiting for placement at Market Close.

Council noted and Resolved the request. The Clerk to update the resident.

3. Resident email dated 28/02/2024 – request for inclusive play equipment.

Council noted the request it is also on the Council's wish list.

The clerk to reply to the resident.

4. Resident email dated 28/03/2024 – request for baby changing facility in the WC at Tinkers Green.

Council acknowledges this request. It was Resolved to proceed with purchase and installation of a baby changing unit in the WC at Tinkers Green. Council resolved a budget a £150.00 for the equipment purchase.

301.24 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

It was Proposed and Resolved to exclude the press and public due the nature of the business to be discussed.

Four members of the public left the meeting.

8.20pm Cllr Sue Nutman left the meeting.

302.24 Receive update relating to the Football Field, Marsh Lane. (verbal updates)

One member of the public remained, Burgh Athletic Football representative, Chris Cussons.

Outcome of discussions:

Council invited an update of the success of the football club and current knowledge of trustees of Burgh Athletic and land ownership.

Football teams at the ground are increasing, currently a men's team and four youth teams. The lawn mower is broken, and the club seek help with grass cutting, they have plenty of volunteers who will cut the grass. The Windmill lawn mower may be disposable for use. Council will check this with the Windmill Committee. Council would like to help where possible.

It was Proposed and Resolved to arrange the Council's grass cutting contractors to complete a cut of the football field at a one-off cost of £120.00.

Action: The clerk to arrange the grass cutting.

Going forward Council and the football club would like to resolve the trustee and ownership of the field by Burgh Sports Association. This is to be listed on a future agenda.

8.50pm One member of the public left the meeting.

303.24 Receive quotes for electrical works and general works on council assets. (appendix 11).

Council noted the quotes received.

It was Resolved to proceed with sensor lighting upgrades and LED lighting to the WC at Tinkers Green and Public Toilets at the Market Place with TRJ Electrical.

Council noted the quote for fencing at The Causeway play area.

It was Proposed and Resolved to proceed with fencing quote however make enquires for having metal fencing as opposed to the wooden fencing quoted. It was resolved to increase the budget to £1000.00.

Action: The clerk to arrange completion of the works quoted.

304.24 Receive quote for legal opinion relating to Gele Rise (appendix 12).

Council noted the quote for legal opinion on the Title and covenants on the Land at Glebe Rise.

It was Proposed and Resolved to proceed with the legal opinion from Hodgkinson's.

Action: The clerk to arrange legal advice with Hodgkinson's relating to the land at Glebe Rise. List on a future council agenda.

305.24 Review of HR, Staffing Salaries, training, SLCC subscription (see appendix 13).

Council Resolved salary increases in line with national living wage and pay scale NJC21.

Council Resolved a subscription to the SLCC.

There being no further business the meeting closed at 9.25pm.

Signed

Date.....