Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 26th October 2021
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: **Chairman: Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Mike Greenhalgh Cllr Pat Phillips, Cllr Paul Rawlinson, Cllr Chris Sanderson.**

Public **Four members of the public present.**
PCSO Jayne Richardson and PCSO Nigel Miller.

233.21 Receive apologies

Apologies were received and accepted from Deputy Chairman Cllr Jim Moss, Cllr Sue Blackburn, Cllr Andy Cooper and Cllr Colin Wright.

234.21 Chairman's remarks.

Welcomed and thanked all for attending

235.21 Report from representatives of our outside bodies.

ELDC Cllr J Brooks - emailed apologies and report.

236.21 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

237.21 Approve and adopt as minutes the notes from the meetings held as follows:

1. Town Council Meeting 28th September 2021
2. Planning Committee Meeting 5th October 2021
3. Finance Committee Meeting 5th October 2021
4. Extra Ordinary Meeting Town Council Meeting 12th October 2021
5. Planning Committee Meeting 12th October 2021

It was Resolved to adopt as minutes the notes from the meetings scheduled.

238.21 Consider financial matters:

1. **Approve payment schedule for October 2021 (see appendix 1)**

It was Resolved to issue the payments scheduled.

2. **Note financial position, reserve funds and proposals regarding earmarked funds for October 2021.** (see appendix 2)

Current council funds of £149,294.62, once October payments are issued, was noted by council. These includes reserve and earmarked funds of £114,690.09.

It was proposed to transfer and close the earmarked fund: Serco Fund of £5550.62 to the council's general reserve fund.

ACTION The Clerk to transfer and close the earmarked Serco fund to the general reserve fund.

It was Proposed and Resolved to review adding further balances to the earmarked funds, for say Christmas 2022, once any surplus funds are known at the year end of the current financial year.

239.21 Consider and note Clerk's report. (See appendix 3).

Council noted current tasks as detailed in the report.

Additional to the report the Clerk confirmed delivery of the Poppy Wreath for November 11th 2021.

In addition it was Proposed to try and purchase large poppies for display on the village street lights.

It was unanimously Resolved to purchase large poppies for display on the village street lights with a delegated budget of £500.00

ACTION: The Clerk the purchase large poppies for street lights with a budget of £500.00

240.21 Update on Glebe Rise Cemetery and Ground works/ Maintenance.

Council noted the clerk has informed the church of their agreement to work jointly on the administration of the cemetery.

Additional groundworks to the footpath remain outstanding. Cllr N Cooper is still to arrange quotations and will update at the next meeting.

241.21 Update and vote on the asset transfer of the public toilets and Market Place (see appendix 4)

Council noted the correspondence received, however require confirm of the grant amounts and the relaxation of the covenant to enable change of use of the upstairs office space as was discussed with ELDC in 2019 prior the Covid Pandemic.

It was Resolved to contact ELDC to clarify details of the grant and covenant restrictions.

ACTOIN: The clerk to contact ELDC to confirm grant and covenant details and list on the next agenda.

242.21 **Update on Land Registration of the Picnic Site, Bratoft Lane (see appendix 5)**

Council noted the Statutory Declaration received form Hodgkinson's Solicitors. Cllr Neil Cooper will review this report by email to the Clerk of his agreement or amendments.

243.21 **Receive recommendations from the Open Spaces Committee (see appendix 6)**

Council noted and resolved to support the Open Spaces Committees work and recommendations for pursuing consultations and possible grant funding opportunities for a skate park.

In relation to the reserving or agreeing specific council funds it was Resolved to address these once consultations were underway or complete, so council can assess the need of a skate park.

ACTION: The Clerk to arrange an Open Spaces Committee Meeting.

244.21 **Consider Tinkers Green access (see appendix 7)**

Council noted that no further correspondence or evidence from the resident has been received in relation to access. Council Resolved to wait for the resident to pursue this matter further.

The Clerk informed of number of public comments are received concerning the access gate being locked too early.

After discussion council agreed that a gate is not necessary now that a height barrier is installed. It was therefore Resolved to keep lower access gate unlocked at all times and review should this become a problem

ACTION: The clerk to notify the resident currently locking the gate that this is not required at present.

245.21 **Review of waste collections at the Bottle Bank, Common Lane.**

Council noted the complaints received.

It was resolved the letter must be sent to local businesses as soon as possible to advise the site for residential waste only.

246.21 **Correspondence Schedule (See appendix 8)**

No additional correspondence.

There being no further business the meeting closed 8.55pm