

Minutes for a meeting of the Burgh le Marsh Town Council
27th January 2026
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman; Cllr David Hartley
Deputy Chairman: Cllr Mike Greenhalgh
Cllr Jim Moss, Cllr Lisa Broomfield, Cllr Pat Phillips, Cllr Chris Sanderson,
Cllr Graeme Driver, Cllr Andy Wardell, Cllr Mandy Willis.
Clerk; Kelly Stevenson.

Public: Four members of the public
Cllr Brookes for EDLC and LCC.

Public Session.

- Q:** What is happening with the old post office building. It is in a terrible derelict looking state, and when will a post office service be returning to Burgh.
Council comment: we have had correspondence regarding this too. The previous building tenant was contacted regarding fallen roof tiles to ask him to advise the property owner.
This building is privately owned. The Town Council cannot enforce any maintenance to the building.
Cllr Brookes for ELDC, present, will bring this matter up with the planning enforcement.
Council will also contact ELDC.
In relation to a post office, approx. 12 months ago the Post Office said an application was made for a service in Burgh. Council have emailed the post office for an update.
- Q:** Is there any update regarding the 56a bus service?
Cllr Brookes for ELDC and LCC has been supporting with this matter. A resident petition has been submitted. The service was fully funded by Stagecoach, and they advise the service was cancelled due to low usage. Cllr Brooks is in continued correspondence with Stagecoach and also seeking support from LCC Highways to get additional public transport services to Burgh.
Cllr Brooks will update residents at the next meeting.

7.10pm Council Meeting

270.1 Receive apologies.

Apologise were received and accepted from Cllr Sue Nutman and Cllr Graeme Driver.

Cllr Neil Cooper and Cllr Pauline Cooper's continued absence was noted.

271.2 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

No declarations made.

273.3 Chairman's remarks.

Not much has happened since the last meeting, no functions or community engagement.
Reminder to all from February, it will be one Full Town Council Meeting on the last Tuesday of the month. Next meeting is 24th February 2026.

274.4 Approve and adopt as minutes the notes of the meeting held on 13th January 2026.

It was Resolved to approve and adopt as minutes the notes from the meeting held on 13th January 2026.

274.5 Discussion and reports relating to the District and County Council.

Cllr Brooks provided the following updates:

ELDC:

Green waste collection service require a subscription for twenty-one collections at the cost £55.00. Nominations are being taken for Community Ambassador Awards, if council and residents wish to make any nominations.

Council can still apply for the funds from Cllr Brooks Community Grant. Cllr Brookes to forward an application for to the Clerk.

LCC:

Consultation on budget increases for 26/27 are being conducted. The suggested 4.9% increase is not agreed yet. It is likely to be less following the consultations.

Consultation is out now for additional double yellow lines on Wainfleet Road.

Reports to Fix My Street have been made for, filling of grit bins on Ingoldmells Road. Street lighting at Bishop Tozer, is the responsibility of the ground management company, which is believed to be Midfleet.

Any reports made to LCC's Fix My Street for lighting, potholes etc Cllr Brookes can follow up if council or residents have the reference.

275.5 Consider finance matters:

a. Payments and Receipts; December 2025 and January 2026 (see appendix 1)

Council noted the previously received reports.

Following discussion, Council resolved payments and receipts for December 2025 and January 2026 as scheduled:

Payments: December 2025.

Payments 01-12-2025-31-12-2025							
Date	Net	VAT	Total	Description	Supplier	Bank	
31/12/2025	754.00	-	754.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)	
31/12/2025	51.60	-	51.60	GLL Photocopier charges	GLL	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	115.75	23.15	138.90	Emergency lighting / fire extg. checks	Hallgate Lincs Ltd	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	90.00	-	90.00	Councillor Allowances HMRC Deductions	HMRC	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor Allowance PP	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor allowance (GD)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor allowance (SN)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor Allowance - LB	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor Allowance Jim Moss	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	60.00	-	60.00	Councillor allowance (DH)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	75.00	-	75.00	Councillor allowance (AW)	Councillor Allowances	Lloyds Bank Current Account (a/c 00318763)	
30/12/2025	2,593.35		2,593.35	Staff costs	HMRC	Lloyds Bank Current Account (a/c 00318763)	
24/12/2025	269.98	13.50	283.48	electricity - market place upstairs room.	Engie	Lloyds Bank Current Account (a/c 00318763)	
24/12/2025	16.49	0.83	17.32	Electricity - Tinkers Green	Engie	Lloyds Bank Current Account (a/c 00318763)	
23/12/2025	56.16	2.81	58.97	Electricity - Public Toilets	Total Energies	Lloyds Bank Current Account (a/c 00318763)	
22/12/2025	15.00	-	15.00	T V Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)	
19/12/2025	416.77	-	416.77	Water charges - WC Market Place	Anglian Water	Lloyds Bank Current Account (a/c 00318763)	
18/12/2025	100.00	-	100.00	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)	
18/12/2025	61.00	-	61.00	Business rates (Market Place Car Park)	ELDC	Lloyds Bank Current Account (a/c 00318763)	
17/12/2025	27.30	-	27.30	Refreshments - S/rolls etc RECEPTION	Councillor Reimbursement	Lloyds Bank Current Account (a/c 00318763)	
17/12/2025	35.94	-	35.94	Table Cloths - RECEPTION 16/12/2025	Clerk/ Councillor - reimbursement of expenditure	Lloyds Bank Current Account (a/c 00318763)	
17/12/2025	218.69	-	218.69	Christmas Presents - Windmill Event (13/12/2025)	Councillor Reimbursement	Lloyds Bank Current Account (a/c 00318763)	
17/12/2025	150.00	-	150.00	Entertainment: K Divilly, Reception	K. Divilly - singer	Lloyds Bank Current Account (a/c 00318763)	
17/12/2025	40.95	8.19	49.14	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)	
16/12/2025	25.00	5.00	30.00	Padlock - WC Market Place	Amazon	Lloyds Bank Current Account (a/c 00318763)	
16/12/2025	4.25	-	4.25	Bank Account Charge (Lloyd's Current)	Lloyds Bank	Lloyds Bank Current Account (a/c 00318763)	
11/12/2025	5.82	1.17	6.99	Desk Calendar	Amazon	Lloyds Bank Current Account (a/c 00318763)	
08/12/2025	22.15	4.44	26.59	Platters - Reception	Amazon	Lloyds Bank Current Account (a/c 00318763)	
08/12/2025	19.46	3.88	23.34	Stationery, Dividers, folders	Amazon	Lloyds Bank Current Account (a/c 00318763)	
09/12/2025	8.33	1.67	10.00	Cloth - Christmas Market	Amazon	Lloyds Bank Current Account (a/c 00318763)	
09/12/2025	7.50	1.49	8.99	Amazon Prime (delivery)	Amazon	Lloyds Bank Current Account (a/c 00318763)	
08/12/2025	36.70	-	36.70	Water charges - Tinkers Green	SES Business Water	Lloyds Bank Current Account (a/c 00318763)	
02/12/2025	82.50	-	82.50	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)	
02/12/2025	58.35	-	58.35	Tea, Coffee, - Reception and Market	Clerk/ Councillor - reimbursement of expenditure	Lloyds Bank Current Account (a/c 00318763)	
02/12/2025	102.20	-	102.20	Refreshments: Xmas Market	Clerk/ Councillor - reimbursement of expenditure	Lloyds Bank Current Account (a/c 00318763)	
01/12/2025	6.17	1.23	7.40	Labels	Amazon	Lloyds Bank Current Account (a/c 00318763)	
	5,826.41	67.36	5,893.77				

Payments – January 2026

Payments 01-01-2026 - 31-01-2026							
Date	Net	VAT	Total	Description	Supplier	Bank	
28/01/2026	17.18	0.86	18.04	electricity - market place upstairs room.	Engle	Lloyds Bank Current Account (a/c 00318763)	
28/01/2026	264.71	13.24	277.95	Electricity - Tinkers Green	Engle	Lloyds Bank Current Account (a/c 00318763)	
27/01/2026	780.00	-	780.00	Cleaning - WC Market Place	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)	
27/01/2026	2,305.94	-	2,305.84	Staff Costs	Nest	Lloyds Bank Current Account (a/c 00318763)	
27/01/2026	3,290.00	658.00	3,948.00	Christmas lighting display - 2025	Lite	Lloyds Bank Current Account (a/c 00318763)	
23/01/2026	100.00	-	100.00	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)	
23/01/2026	40.00	8.00	48.00	Book shelves x2	Lincolnshire Trading Company LTD	Lloyds Bank Current Account (a/c 00318763)	
23/01/2026	65.54	3.28	68.82	Electricity - Market Place	Total Energies	Lloyds Bank Current Account (a/c 00318763)	
23/01/2026	15.00	-	15.00	TV Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)	
08/01/2026	39.23	-	39.23	Water charges - library	SES Business Water	Lloyds Bank Current Account (a/c 00318763)	
20/01/2026	12.89	2.58	15.47	A4 copier paper	Amazon	Lloyds Bank Current Account (a/c 00318763)	
19/01/2026	4.25	-	4.25	Bank Account Charge (Lloyd's Current)	Lloyds Bank	Lloyds Bank Current Account (a/c 00318763)	
19/01/2026	61.00	-	61.00	Business rates (Market Place Car Park)	ELDC	Lloyds Bank Current Account (a/c 00318763)	
19/01/2026	40.95	8.19	49.14	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)	
15/01/2026	30.00	-	30.00	Footpaths - contract Gardener	Edward Crick	Lloyds Bank Current Account (a/c 00318763)	
09/01/2026	7.50	1.49	8.99	Large tape measure	Amazon	Lloyds Bank Current Account (a/c 00318763)	
09/01/2026	7.50	1.49	8.99	Amazon prime delivery	Amazon	Lloyds Bank Current Account (a/c 00318763)	
06/01/2026	500.00	-	500.00	Legal Fees: POA - Purchase of Methodist Church	Hodgkinson's	Lloyds Bank Current Account (a/c 00318763)	
	7,581.69	697.13	8,278.72				
Transferred from reserve saver:				8,278.72			

Receipts – December 2025, January 2026.

Receipts - 01-12-2025 - 31-01-26							
Date	Net	VAT	Total	Description	Customer	Bank	
09/01/2026	79.09	-	79.09	Interest received	Lloyds Bank	Lloyd's Instant Access Account (30-97-67 31021768)	
08/01/2026	4,339.33	-	4,339.33	Parish agreement - grass cutting costs	LCC	Lloyds Bank Current Account (a/c 00318763)	
09/12/2025	67.00	-	67.00	Interest	Lloyds Bank	Lloyd's Instant Access Account (30-97-67 31021768)	
	4,485.42	-	4,485.42				

b. Financial position: January 2026 (see appendix 2)

Council noted the previously received statements.

Council resolved council funds on 28th January 2026, following issue of January payments as scheduled, of £158,032.57. This balance includes general reserves of £43,670.59 and earmarked funds of £100,230.38.

Council noted a vat refund is currently expected for 25/26 of £3,416.07.

276.6 Receive update on purchase of the Methodist Church (see appendix 3)

Purchase: Council solicitors are in receipt of the contract pack and will be going through for comment and queries for Methodist Church Solicitors. Council will be updated in the coming weeks.

All information regarding funding and bank statement have been sent to Hodgkinson's as requested.

No further actions for Council at this stage.

Council will be update via email with any correspondence and will review for actions at the next meeting on 24th February 2026.

7.30pm Cllr Brookes left the meeting

Building Survey: Council noted the three quotations.

Following discussion, it was resolved to proceed with a building survey from Sutherland Consultancy at the cost of £1400.00 plus vat.

Action: The Clerk to instruct Sutherland Consultancy and arrange completion of the building survey.

Grants: An interim report and update on impact of the grant award from the East Lindsey Investment Funds (ELIF) has been submitted.

To support the grant impact, it would be useful to have additional evidence e.g. Outcome from further consultation and social media posts.

Following discussion, it was resolved to issue an update on the purchase process to the website.

Refurbishment: The working group will continue with planning. The next working group meeting 12th February 2026. Council will be updated following this meeting.

277.7 Consider and review maintenance at Tinkers Green

- a. Entrance (see appendix 4)
- b. Play Area Rospa Inspection repairs and field footpaths (see appendix 5)

Council noted the previously received report and photos of the entrance. The entrance is becoming impassable with even a small rainfall. Rainfall from the car park is forming a large puddle covering the whole entrance.

Council noted the previously received reports; full ROSPA inspection reports and summary prepared by the council Handyman.

Following discussion, it was resolved to obtain advice and quotations from Ground Works contractors to assess.

Following further discussion and given the detailed requirements of the ROSPA inspection it was Resolved to delegate scheduling quotations and planning repairs to a working group.

It was resolved Cllr Andy Wardell, Cllr Mike Greenhalgh, the Clerk and Handyman form a working group to assess requirement at Tinkers Green.

Full Council to review at the next meeting on 24th February 2026.

Actions: Working Group to meet and work through repairs and quotes required and report back to full council at the next meeting.

278.8 Consider quote for replacement gate to the Church Yard following complaints and making a council contribution towards to the cost. (see appendix 6)

Council noted the correspondence and quote provided.

Following discussion, it was resolved to await outcome of the Church PCC Meeting.

Council do share the concerns of residents; however, it is not the council's land.

Council will review again following an outcome and request from the church for a specific donation amount and confirmation of any resident contributions.

Action: The clerk to advise the church they will review again following the PCC meeting and a request for a donation.

279.9 Consider Correspondence (see appendix 7)

1. **Corporate finance email 22-11-2026: confirmation of precept submission 26/27.**
Noted by Council, no actions required.
2. **Email correspondence between Cllr Brookes and ELDC regarding street naming of new development in Burgh le Marsh.**
Noted by Council, no action required.
3. **Resident email 19/01/20256 and clerk reply 21/06/2026, regarding grave memorial.**

For council information, no action required.

4. Council email 21/01/2026, Post Office. Update request on post office facilities to Burgh le Marsh.

Noted by Council. Council will review any reply from the post office at their next meeting.

5. Resident email 16/01/2026 clerk reply 21/01/26. Repair of old shop/ post office building on High Street:

Council referred to earlier discussions in the public session.

A small number of roof tiles have recently fallen from the building.

It was resolved to contact ELDC planning enforcement regarding the concern and dangerous hazard of falling roof tiles along with the state of the building repair.

Action: The clerk to contact ELDC and update councillors via email.

6. Resident correspondence and plan for a remembrance display in November 2026: Request council donation / contribution towards material costs of £100.00.

Plans noted by council.

Council commented that while they do support displays for Remembrance. The location of this suggested display is not a council owned building. Event planners would need to seek permission of the building owners.

Concern raised concern regarding the location and accessing the area on roadside would be dangerous. Council would suggest an alternative location, such as Cock Hill.

Council were reminded funds/ grants cannot to be award to an individual. A donation of material would need to be considered.

Action: clerk to advise the resident.

7. Email from LCC Highways, 16/01/2026 – consultation of waiting restrictions on Wainfleet Road, Burgh le Marsh.

Noted by Council.

Council have informed LCC of their support to the proposal. No further action required.

8. Email, 22/01/2026 Planning Inspectorate APP/D2510/W/25/3366428: Land off Skegness Road and Ingoldmells Road, PE24 5HD.

Noted by Council. No further action required.

9. Resident email: 25/01/2026 – dog fouling, Chapman, avenue- Hall Lane Clerk reply; report to ELDC, link sent for dog fouling reporting.

Council agreed the Clerk's reply was satisfactory. No further action required.

10. Resident email: 24/01/2026 – Grass verges neighbour using verge for building equipment.

Clerk reply; report to LCC Highways and link sent for Fix My Street.

Council agreed the Clerk's reply was satisfactory. No further action required.

11. Resident message to Council social media, 25/01/2026, road and pots holes, Chapman Avenue.

Clerk reply; report to LCC Highways and link sent to Fix My Street.

Council agreed the Clerk's reply was satisfactory. No further action required.

279.9 Exclude the public and press pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

It was resolved to exclude members of the public present pursuant the Public Bodies (admission of meetings) Act 1960 due the confidential nature of the business to be discussed.

8.00pm Four Member of public left the meeting.

**280.10 Discuss staffing matters and agree arrangement of a personnel committee meeting.
(see appendix 8)**

Outcome of confidential discussion:

It was resolved for the personal committee to meet to arrange staffing appraisals, review employment contracts, job descriptions, and review all HR Policies.

As resolved at the Council meeting on 13th May 2025, current personnel committee members are:

Cllr Jim Moss, committee Chairman
Cllr Lisa Broomfield
Cllr Pat Philips
Cllr Mandy Willis

Following discussion, it was resolved Cllr Andy Wardell to join personnel Committee.

It was resolved the personnel committee meet on Tuesday 10th February 2026 at 6.00pm
Full council will be updated at the next council meeting on 24th February 2026.

There being no further business the meeting closed 8.30pm

Signed

Dated 24/02/2026.