

Minutes for a meeting of the Burgh le Marsh Town Council
27th July 2021
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane
Burgh le Marsh.

Present: Chairman: Cllr Neil Cooper, Deputy Chairman: Cllr Jim Moss,
Cllr Lisa Broomfield, Cllr Pat Phillips, Cllr Pauline Cooper, Cllr Ricky Gandechea,
Cllr Mike Greenhalgh, Cllr Paul Rawlinson, Cllr Chris Sanderson
Clerk: Kelly Stevenson

Public Three members of the public present;

Public Session

Parking on Orby Rd: dangerous parking causing obstruction. Council noted the residents' concerns.

156.21 Receive apologies

Apologies were received and accepted from Cllr Sue Blackburn, Cllr Colin Wright and Cllr Andy Cooper.

157.21 Chairman's remarks.

The Chairman welcomed all attending the first meeting back in the Council Building since the start of the Covid Pandemic.

158.21 Report from representatives of our outside bodies.

Apologies were received from LCC Cllr Sue Blackburn and ELDC Cllr Jim Brookes.

159.21 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None.

160.21 Approve and adopt as minutes the notes from the meetings held as follows:

1. Town Council Meeting 29th June 2021
2. Town Council Meeting 6th July 2021

It was Resolved to adopt as minutes the notes from meetings as scheduled.

161.21 Welcome newly appointed co-opted councillors and vote on committee appointments.

The Chairman welcomed newly co-opted Councillors, Cllr Paul Rawlinson and Cllr Chris Sanderson, to the Burgh le Marsh Town Council.

Committees and their purpose of the Council we explained.

Both Cllr Chris Sanderson and Cllr Paul Rawlinson informed of their preferred choice to join the Planning Committee.

It was Resolved Cllr Chris Sanderson and Cllr Paul Rawlinson join the Planning Committee of Burgh le Marsh Town Council.

- 162.21 Consider and approve Payment Schedule and Financial Position for July 2021.
(See appendix 1)**
- Council noted the payments scheduled.
A full breakdown of the council van running costs was requested for the next council meeting.
- It was Resolved to issue the payments as scheduled.
- It was Proposed and Resolved to delegate the issue of payment of salaries and supplies to the Clerk and Chairman for August 2021 as no meeting of the full council will be held.
- Council noted the current financial position and reserve balances.
- ACTION: The Clerk to issues payments as scheduled.
The Clerk to produce a breakdown of the vans running costs.**
- 163.21 Consider and note Clerk's report.
(See appendix 2)**
- Council noted the clerks report.
- Specific update was given in relation the Cricket Field: Legal advice from a Barrister has been requesting with all documentation being considered.
- 164.21 Update on summer event for 7th August 2021.
(see appendix 3)**
- Council noted the event plans and schedule.
- 165.21 Receive legal documentation on the asset transfer of the Market Place and Public Toilets to the Town Council and vote accordingly.
(See appendix 4)**
- Council noted the correspondence received.
- It was Proposed and Resolved to request a copy of the full transfer documents to clarify details of the previously discussed grant and conditions regarding the conversation of the office space.
- ACTION: The Clerk to request a copy of the full transfer documents and report back to Council.**
- 166.21 Consider update on proposal to sell the large council table.
(See appendix 5)**
- After discussion it was proposed and resolved to keep the table until it is necessary to move the table from the old Council Chambers.
- 167.21 Consider and vote on maintenance work required at Tinkers Green Play Area.**

(See appendix 6)

Council noted requirement to extend the slab pathed areas to cover the two play area entrances.

It was Proposed and Resolved to delegate this to the Open Spaces Committee for completion with a budget a £250.00.

ACTION: The Clerk and Open Spaces Committee to arrange maintenance work to extend the slabbed paths to cover the play area entrances within a budget of £250.00

**168.21 Consider and vote on repairs / replacement of the bench at the Church Yard.
(See appendix 7)**

It was Resolved for the council to arrange for removal of the rotten bench.

It was Proposed and Resolved to publicise on the Council Website and Facebook page an enquiry if any wish to place a memorial bench at the church as a replacement.

ACTION: The Clerk to publicise on the council website and Facebook page for any interest in anyone wishing to place a memorial bench.

8.20pm Ricky Gandecha left the meeting

169.21 Approve and adopt the following council policies
1. Code of conduct
(See appendix 8)

It was Resolved to adopt the code of conduct.

170.21 Correspondence Schedule
(See appendix 9)

1. Resident letter: Tinkers Greens access:
Council resolved to Investigate access within the Title Deeds to Tinkers Green.
Correspondence to the resident to supply of a copy of their evidence regarding access.
The Clerk to action.

171.21 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

No members of the public present.

172.21 Receive details of councillor's administration requirements.

The Clerk informed new councillor email addresses are now set up and details will now be issued to Councillors current email addresses.

The council have completed an update of their Standing Orders. A review of the Financial Regulations is required. The Finance Committee will complete this update ready for adoption by full council

The clerk has prepared a councillor's handbook with details of, council services and contact, training and council policies, standing orders and financial regulations.
Once the review and adoption of the financial regulations are complete these will be issued.

There being no further business the meeting closed at 8.45pm