

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 27th June 2023.
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman, Cllr Jim Moss.
Cllr David Hartley, Cllr Chris Sanderson,
Cllr Lisa Broomfield, Cllr Amanda Willis, Cllr Colin Wright, Cllr Mike Greenhalgh,

Clerk: Kelly Stevenson

Public: Five member of the public present.

Public Session

1. A number of years ago, a bin was requested for the bus stop at Dobson Court. Please can this be requested again. All bins are on the opposite side of the road and litter is always being left in this area.
The council will make this request to ELDC.
2. Is there any information regarding the Football Field on Marsh Lane. Member of public was a councillor when this field was purchased and notes the council interest in this community asset. Question was raised regarding councillors being members / trustees of the field.
Council confirmed communications have been made with the current trustee.
3. What is the outcome of the parking at Cervantes Court and resurfacing of Claremont Road asked for at the May meeting.
Update was given as per Cllr Sue Numan's Ward Walk on 12th June 2023. Specific reason for the application refusal of double yellow lines at Cervantes Court is not known. No information has been from the Highways from regarding any re-surfacing of the footpaths on Claremont Road.
Cllr Sue Numan will be asked to update further at the next meeting.

133.23 Receive apologies.

Apologies were received and accepted from Deputy Chairman, Cllr Sue Nutman, Cllr Victoria Driver, Cllr Neil Cooper and Cllr Pauline Cooper. Cllr Pat Phillips did not attend.

134.23 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

Cllr Amanda Willis declared a declaration of interest relating to item planning item 6.2, due to living next to 91 Skegness Road, Burgh le Marsh.

135.23 Discuss any matters relating to the District and County Council Representatives.

Apologies were received from Cllr Jimmy Brookes of ELDC, there is no report from the District Council. However, Cllr Brooke's has received communications from several residents that the Burgh Roundabout has had several advertising boards placed on it and asked for this to be referred to our LCC Councillor, Cllr Sue Nutman, for further investigation.

Cllr Sue Nutman of LCC is unable to attend, however emailed with some brief updates following the Ward walk by LCC on 12th June 2023.

The proposal for double yellow lines at Cervantes Court has been rejected by LCC. This is going to be appealed.

The Causeway re-surfacing remains on a works schedule for 2025/26 but is enhanced to include drainage. This is still being pushed for an earlier date for completion.

There is no update regarding re-surfacing of the church footpath. Cllr Sue Nutman will report further at the next scheduled meeting.

136.23 Chairman's remarks.

The Council will be at the Windmill Event on Saturday 1st July 2023 for community engagement.

The next community litter pick is Saturday 8th July 2023.

137.23 Approve and adopt as minutes the notes from the meeting held on 30th May 2023 and 13th June 2023.

It was Resolved to adopt as minutes the notes from the meetings held on 30th May 2023 and 13th June 2023.

138.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received:(see appendix 1)

No additional planning correspondence.

2. Application: S/023/01197/23
Applicant: Aimax Properties Ltd
Proposal: Section 73 application to vary condition no. 2 (approved plans) and Condition no.9 (referring to drawing number in relation to access, parking and turning facility) as imposed on planning permission ref no. S/023/1378/21 – erection of 1no pair of semi-detached houses.
Location: 91 Skegness Road, Burgh le Marsh, Skegness, PE24 5LL

Having declared an interest in this item, Cllr Amanda Willis, withdrew from the meeting discussion.

Council noted the application and plan amendment. After discussion and vote the majority result was against the amendment due to the increase in bedrooms having the potential to increase vehicles at the properties causing parking issues. Council also felt this could also increase the property value above affordable housing.

3. Application: S/023/01170/23
Applicant: Mr S Vardy
Proposal: Planning permission – extension to existing dwelling to provide additional living accommodation.
Location: 1 Lime Close, Burgh le Marsh, Skegness PE24 5BS

Council noted the application and plans. After discussion all voted in support of the application.

139.23 Consider financial matters:

1. Approve payment schedule for June 2023 (see appendix 2)

Council noted and resolved the June 2023 payment Schedule as follows.

Date	Description	Supplier	VAT Type	Net	VAT	Total
05/06/2023	Van Insurance	NFU	X	21.95		21.95
07/06/2023	Payroll licence software (2023/24)	Moneysoft	S	82.00	16.40	98.40
09/06/2023	Land reg. search	HM Land Registry	X	23.94		23.94
15/06/2023	Grass cutting 29/03/2023 (1 whole village)	Glendale	S	354.81	70.96	425.77
15/06/2023	Grass cutting 19/04/2023 (1 cut whole village)	Glendale	S	354.81	70.96	425.77
15/06/2023	Copier charges (library)	GLL	X	15.52		15.52
19/06/2023	BT - phone / broadband	BT	S	33.38	6.68	40.06
22/06/2023	T V Licence	T V Licensing	X	13.25		13.25
23/06/2023	Elec - Market Place Office	Engie	L	17.37	0.87	18.24
23/06/2023	Electricity - Tinkers Green	Engie	L	156.99	7.85	164.84
23/06/2023	Town Council Banner (events)	Printed Today	X	28.71		28.71
27/06/2023	Cleaning supplies (wc at Tinkers Green)	Peter Hogarth & Son Ltd	S	126.62	25.32	151.94
27/06/2023	Sign at council building - new website and email	Webb Publicity & Signs Ltd	S	89.00	17.80	106.80
27/06/2023	Library Lights repair	Hallgate Lincs Ltd	S	195.00	39.00	234.00
27/06/2023	LALC Annual subscription	LALC	X	522.23		522.23
27/06/2023	Grass cutting 12/05 & 16/05/2023	Glendale	S	322.06	64.41	386.47
27/06/2023	Fuel - May 2023	T D Motors	X	72.20		72.20
27/06/2023	Total staff costs	Staff Costs	X	1,660.38		1,660.38
27/06/2023	internal Audit - records 2022/23	Sarah Kulwicki (Coningsby)	E	85.00		85.00
27/06/2023	insurance 2023/24	BHIB Insurance	X	2,335.76		2,335.76
27/06/2023	Cleaning and Maintenance work (June 2023)	Swift Clearance	X	472.50		472.50
27/06/2023	Mower Service (for Windmill)	Whites of Willoughby	S	244.30	48.86	293.16
Total				7,227.78	369.11	7,596.89

2. Approve council's financial position at 27/06/2023 (see appendix 3)

Council noted all reserve fund entries have been actioned as previously agreed.

Council noted and approved the council's funds of £139,587.13, which includes general reserve funds of £ 58,709.36 and earmarked project funds of £54,124.25 once all scheduled payments are issued.

After discussion it was Revolved to list on the next council agenda for council to consider future projects, savings accounts for deposit of reserve funds, possibly a fixed term saver, and obtain a quote for paying off the publics works building loan.

Action: The clerk to research fixed term savers accounts, obtain quote for paying off the public works building loan and list on the next agenda.

Council noted the previously received task list.
It was noted signs have been updated with the Council's new website and email contact.

Council acknowledged the need complete a review of projects and this should be listed on a further agenda.

Council made no further comments.

141.23 Update on completion of the asset transfer of public toilets and Market Place (verbal)

It appears the delay is payment of the invoice from ELDC for the deep clean. It was requested this had an invoice number update. This has been amended and emailed to ELDC today (27/06/2023). Council will again be updated via email regarding the completion.

142.23 Update on Picnic in the Park planned for 6th August 2023 (see appendix 5)

Council approved plans for picnic in the park on Sunday 6th August 2023, which is proposed to include, Childrens Entertainer, Live Music, Bouncy Castle, Teddy Bear's Picnic, Fancy Dress competition. The Baptist Church will again provide a BBQ and the School PFTA will provide a refreshment stall.

143.23 Finalise plans for council attendance at the Windmill Event on Saturday 1st July 2023. Verbal update.

A display has been completed of council projects, funds, and events for community engagement at the Windmill Event on Saturday 1st July 2023. Cllr J Moss, Cllr Sue Numan, Cllr David Hartley, and Cllr Mike Greenhalgh confirmed they will be at event to support the Council Stand.

144.23 Receive update on parish notice boards and illustrated map details (see appendix 6)

Council received the proposal for a Notice Board and possible illustrated map of Burgh le Marsh which would mark the Coronation at Kings Charles III in 2023.

After discussion it was agreed to obtain a full price for the Notice board and tribute plaque and bring back to the next council meeting.

After discussion, it was agreed some further examples of the map should be viewed prior to agreeing and accepting any quotes.

Action: The Clerk to seek full quotations for the Notice Board personalised to Burgh le Marsh Town Council.

The clerk to obtain examples of work from the design/artist companies and list on a future agenda for council discussion.

145.23 Review and adopt Council policies as scheduled (see appendix 7)

Council noted the policy schedule.

Council requested all HR and employment policies are list for approval on the July meeting agendas. Thereafter council will adopt and approve policies on each month to ensure all policies are reviewed annually.

Action: HR and Employment policies to be reviewed and list on the July meeting agendas for adoption.

146.23 Correspondence Schedule (see appendix 8)

1. Resident email, 16/06/2023, regarding the Burgh to Skegness Cycle path.
The overgrown hedges and footpath have been reported to LCC on their Fix My Street facility.
2. Cllr J Brookes, email 24/06/2023 allotment request.
Council noted the further request for allotments. Council request this is listed on the next council agenda for review.
3. LCC email 26/06/2023, litter picking
Council confirmed taking part in this proposal to receive litter picking equipment. The clerk to email confirmation.
4. Cllr David Hartley, email 26/06/2023, sale of council trailer.
Council noted the proposal of both sale of the trailer and donation of the large council table to the Windmill be listed on the council agenda.

There being no further business the meeting closed at 8.30pm

Signed

Dated: 11th July 2023.