

Minutes for a meeting of the Burgh le Marsh Town Council
28th March 2023
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman: Cllr Neil Cooper, Deputy Chairman: Cllr Jim Moss
Cllr Sue Blackburn, Cllr Pat Phillips, Cllr Pauline Cooper, Cllr Colin Wright

Public: Three members of public present.

Public Session:

Comments / questions to council as follows:

1. The Causeway; is there any news regarding the road re-surfacing? Potholes and the road surfacing are in a terrible condition.
Cllr S Blackburn of LCC confirmed she will follow this up with Highways. Arrangements are being made for the Portfolio holder to complete a walk around of Burgh to assess the issues. A date is to be confirmed however, it is expected for approx. 6 weeks.
2. The Causeway / Chapman Avenue; The grass verges are a complete mess; can something be done to restore the decorative verges and tree planting to prevent parking on the verges.
Council noted this issue. Cllr N Cooper advised he will contact the Baptist Church regarding planting to follow up on a past offer of trees for the village.

274.23 Receive apologies.

Apologies were received and accepted from Cllr Andy Cooper, Cllr Lisa Broomfield and Cllr Chris Sanderson and Cllr Paul Rawlinson.

275.23 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None.

276.23 Discuss any matters relating to the District and County Council Representatives.

District Councillor, Cllr J Brookes, sent apologies for not being available to attend. However, emailed a report updating council of matters relating to the District Council. The Clerk emailed the report to all councillors prior to the meeting. No further comments regarding districted matters were raised.

County Councillor, Cllr Sue Blackburn, informed there was no report from Lincolnshire County Council.

Cllr Blackburn confirmed all matters raised in the public session relating to Highways will be reported and she will hope to update at the next meeting.

277.23 Chairman's remarks.

Welcomed all attending.

278.23 Approve and adopt as minutes the notes from the meeting held on 28th February 2023 and 14th March 2023.

It was Resolved to approve as minutes the notes from the meetings held on 28th February 2023 and 14th March 2023.

279.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received:(see appendix 1)

No additional planning correspondence.

2. Application S/023/00536/23
Applicant: Mr E Mason
Proposal: Planning permission – erection of building comprising of offices, reception, store, workshop, and a holiday let together with the siting of 1 no. additional static holiday caravan and repositioning of 4 no. static caravans.
Location: Cherry Lea Caravan and Fishing Park, Burgh Road West, Skegness, PE24 4UF.

After discussion it was agreed by all the application was supported.

280.23 Consider financial matters:

1. **Approve payment schedule for March 2023 (see appendix 2)**

Payments totalling £18,153.03, which includes the balance due on completion of the toddler play area, were approved.

2. **Approve council's financial position for March 2023 (see appendix 3)**

Council noted funds of £106,366.87 with earmarked and reserve funds totalling £95,924.61 once March payments are issued. This is reduced due to the installation of the toddler play area.

3. **Approve internal auditor for the year audit.**

It was Resolved to again appoint the Deputy Clerk of Coningsby Town Council to complete the council's internal audit.

Action: The clerk to arrange completion of the internal audit.

281.23 Clerks Report on completed and outstanding council tasks (see appendix 4)

Council noted the previously received report.

Specifically noting the concern regarding the library roof and lighting. The issue of condensation in the roof space continues to cause issues with lighting. Contractors have checked the roof for leaks, for which none have been identified. Investigations will continue and will be updated at the next meeting.

282.23 Update on completion of the asset transfer of public toilets and Market Place (Appendix 5)

The council's signed documents are with Solicitors for the transfer to be completed. Solicitors are awaiting confirmation from ELDC of their signed transfer documents. ELDC have been contacted regarding the industrial clean and any key handover.

It was agreed for the Clerk to email any update regarding completion to the Councillors.

283.23 Update on proposed celebrations of King Charles III Coronation weekend: Saturday 6th May – Monday 8th May 2023 (see appendix 6).

Council noted and approved plans for the events. Tickets for the meals are available for collection from the library during the next two weeks.

284.23 Update on village planting for spring / summer 2023 (see appendix 7)

Cllr S Blackburn gave a verbal update on the quantity of plants required and price received for all village plants as follows:

2 x triple planters at the Market Place
1 x triple planter on the Grass verge outside Sunshine Children's Centre.
3 x wooden barrels on the grass verge outside Sunshine Children's Centre
5 x wall planters at Sunshine Children's Centre.
2 x wooden gate planters at Skegness Road
2 x wooden gate planters at Orby Road.
2 x circle displays at Elm Crescent
2 x planters at Skegness Road / Ingoldmells Road.

It is expected all planting can be achieved within the allocated budget for 2023/24 of £750.00

It was Resolved to replace the two wooden barrel planters that were stolen in approx. 2021 at the corner of Skegness Road / Ingoldmells Road at an additional cost of £50.00.

After discussion it was Resolved to proceed with ordering of the plants.

Action: Cllr S Blackburn and Clerk to arrange ordering and delivery of the plants which will be planted and maintained by the Council Handyman.

285.22 Correspondence Schedule (see appendix 8)

1. Resident email, 14th March 2023 and 21st March 2023 regarding addition of Walking Trail.
Noted by Council. The link for the route is to be shared on the website.
2. Resident email, 21st March 2023, allotment request.
Noted by Council. No land appropriate is available. The Clerk has notified the resident.
3. Email 21st March 2023, filming request.
Requested noted. The location is not in the parish boundary for Burgh le Marsh.

Inform the applicant of the correct parish / district to contact.

4. Resident email, 25th March 2023, complaint re: footpath (Hall Lane to High Street / Wainfleet Road - near school.
Complaint noted by Council. The area will be addressed by the Council Handyman.
Council will be updated by email.
5. Email 26th March 2023 – contact information for Twinning Association
Correspondence noted and passed on to Cllr Neil Cooper.

There being no further business the meeting closed at 8.20pm

Signed

Dated