

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 28th November 2023.
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: Chairman: Cllr Jim Moss,
Cllr David Hartley, Cllr Victoria Driver, Cllr Lisa Broomfield, Cllr Neil Cooper,
Cllr Pauline Cooper, Cllr Mandy Willis.
Clerk: Kelly Stevenson

Public Session

1. Meeting request from members of the Heritage Committee in relation to future of the windmill. This is to be arranged in the new year.

227.23 Receive apologies.

Apologies were received and accepted from Cllr Sue Nutman, Cllr Pat Phillips, Cllr Mike Greenhalgh and Cllr Chris Sanderson. Cllr Colin Wright did not attend.

228.23 Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None received.

229.23 Chairman's remarks.

Deputy Chairman Cllr Sue Nutman attended services on Saturday 11th November and Sunday 12th November 2023 to lay remembrance wreaths on behalf of the council.

230.23 Approve and adopt as minutes the notes from the meeting held on 31st October 2023.

It was resolved to list on the next agenda adopting the minutes of the meeting held on 31st October 2023.

231.23 Discuss any matters relating to the District and County Council Representatives.

No reports from LCC and ELDC.

232.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received: (see appendix 1)

Council noted planning correspondence as follows:

1. Refusal of planning permission - Application Number S/023/01833/23
PROPOSAL: Planning Permission - Erection of 1 no. dwelling incorporating the existing agricultural building, which is to be converted, and the construction of a vehicular access.
LOCATION: Agricultural Building on Land Off, Marsh Lane, Burgh Le Marsh.
2. Planning permission - Application Number S/023/01924/23

PROPOSAL: Planning Permission - Siting of 1 no. static caravan for holiday use in connection with previously approved commercial fishing lake.

LOCATION: Lloyds Farm, Billgate Lane, Burgh Le Marsh, Skegness, PE24 5AF

2. Application: S/053/02320/22
Applicant: Croftmarsh Ltd
Proposal: Notice under article 38 for a local development order granting planning permission which is accompanied by an environmental impact assessment.
Location: Land North and South off Wainfleet Road, Skegness

Council's views remain the same, the impact of the development on Burgh le Marsh is not known.

3. Application: S/086/01195/23
Applicant: Outer Dowsing Offshore Wind.
Proposal: consultation for Out Dowsing Offshore Wind.
Location: Outer Dowsing Offshore Wind.

Council made no observations in relation to the application.

4. Application: S/023/02218/23
Applicant: Mr J Giraldez
Proposal: Planning permission – change of use of land for the siting of additional touring caravans.
Location: Sycamore Lakes, Skegness Road, Burgh le Marsh.

Council noted the application details and site plans. Following discussion, it was resolved the application was supported.

233.23

Consider financial matters:

1. Approve payment schedule for November 2023 (see appendix 2)

Council approved and resolved to issues the payments scheduled.

November 2023 payments						
30.11.2023	£14.99	£0.00	£14.99	Safe council subscription	Safe Council	Lloyds Bank Current Account (a/c 00318763)
29.11.2023	£775.00	£0.00	£775.00	Public toilets: cleaning 23/10/23 - 22/11/2023	The Captains Cleaners	Lloyds Bank Current Account (a/c 00318763)
29.11.2023	£2,070.08	£0.00	£2,070.08	Parish Election costs (May 2023)	ELDC	Lloyds Bank Current Account (a/c 00318763)
29.11.2023	£620.02	£0.00	£2,280.40	Staff Costs (totals)	Staff Costs	Lloyds Bank Current Account (a/c 00318763)
29.11.2023	£23.30	£4.67	£27.97	Disposable cups (Xmas Market)	Amazon	Lloyds Bank Current Account (a/c 00318763)
27.11.2023	£80.35	£16.08	£96.43	Stationery / Hi-viz printed	Amazon	Lloyds Bank Current Account (a/c 00318763)
24.11.2023	£41.73	£2.09	£43.82	Electricity - Tinkers Green	Engie	Lloyds Bank Current Account (a/c 00318763)
22.11.2023	£13.25	£0.00	£13.25	T V Licence	T V Licensing	Lloyds Bank Current Account (a/c 00318763)
17.11.2023	£33.38	£6.68	£40.06	BT - phone / broadband	BT	Lloyds Bank Current Account (a/c 00318763)
17.11.2023	£153.33	£30.67	£184.00	Friday (Library)	Curry's	Lloyds Bank Current Account (a/c 00318763)
15.11.2023	£85.51	£17.11	£102.62	300 x AA batteries, xmas trees Dec 2023	Battery Station	Lloyds Bank Current Account (a/c 00318763)
14.11.2023	£84.74	£16.95	£101.69	Cleaning supplies	Peter Hogarth & Son Ltd	Lloyds Bank Current Account (a/c 00318763)
08.11.2023	£61.24	£12.25	£73.49	Water charges	SES Business Water	Lloyds Bank Current Account (a/c 00318763)
06.11.2023	£23.55	£0.00	£23.55	NFU - Van Insurance	NFU	Lloyds Bank Current Account (a/c 00318763)
06.11.2023	£750.00	£0.00	£750.00	Donation; Grant award PFTA, Burgh School (payment 1)	PFTA Burgh School	Lloyds Bank Current Account (a/c 00318763)
06.11.2023	£200.00	£0.00	£200.00	Donation: Grant award - Burgh Rainbows	Burgh Rainbows Group	Lloyds Bank Current Account (a/c 00318763)
04.11.2023	£17.45	£0.88	£18.33	Electricity	Engie	Lloyds Bank Current Account (a/c 00318763)

2. Approve council's financial position for November 2023 (see appendix 3)

Council approved funds totalling £116,104.17 once all November 2023 payments have been issued. This balance includes general and earmarked funds of £77,013.30.

3. Delegate payment of suppliers and salaries for December 2023 to The Chairman, Deputy Chairman and Clerk.

It was resolved to delegate payment of supplies and salaries due in December 2023 to The Chairman, Deputy Chairman and clerk. Council to updated of all payments issued at the meeting scheduled for 30th January 2024.

234.23 Consider Clerks report and outstanding tasks (see appendix 4)

Noted by council. Not further comments and actions raised.

235.23 Update on Christmas Market planned for 2nd December 2023 and approve risk assessment (see appendix 5)

Council acknowledged plans set for the market and approved the event risk assessment.

Council raised no further actions.

236.23 Consider and adopted updated Councillors Code of Conduct (see appendix 6)

It was Resolved to approve and adopt for use the Councillors Code of Conduct.

ACTION: All councillors to be provided with a printed and electronic copy. The council website to be updated with adopted version.

237.23 Update on gym equipment installation and consider proposal for ground surfacing improvements. (see appendix 7)

Council observed the installation of the gym equipment.

Discussion was held regarding the equipment location, which was different to the original plan location. The Clerk confirmed the equipment was installed at the recommended location as advised by the contractors. This was due to ground suitability, access, and visibility. The decision was made at the time of installation by the Clerk and Chairman with support of two additional councillors present.

Prior to discussing ground surfacing improvements, it was proposed the equipment should be moved. Following a heated discussion, it was proposed and resolved to list on a future agenda a proposal to move the equipment.

No further comments or actions were raised in relation to the agenda item.

ACTION: The clerk to list on a future agenda moving and ground surfacing improvements of the adult gym equipment.

238.23 Consider and vote on replacement of two benches at the Market Place and Market Close (see appendix 8)

Following discussion, it was resolved to replace two benches at the Market Place and two at Market Close at a cost of £305.00 per bench, total £1220.00. It was agreed by all to replace the rotten wooden benches with recycled plastic benches in black to match the memorial bench at the Market Place.

Action: The clerk to arrange purchase of four black benches from NBB Recycled Furniture and arrange installation by the Handyman.

239.23 Consider and vote on purchase of a phone or tablet for use by the Council Handyman, which will support a maintenance email contact (see appendix 9)

Following discussion, council resolved the principal of the maintenance mobile phone and agreed the clerk pursue further for costings and report to council listing on a future agenda.

ACTION: The clerk to source cost estimates for a mobile phone and list on a future agenda for review.

240.23 Correspondence Schedule (see appendix 10)

1. Email dated 24/11/2023 regarding public footpath application.
Council noted the correspondence received. No action was instructed.

There being no further business the Meeting closed at 8.20pm

Signed

Dated