

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 29th March 2022 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh

Public Session

Do council have any update on a bench for the Church Yard. Details were passed of a resident that may wish to donate a bench.

Request for Jubilee event details. Plans were discussed for the event.

Present; Chairman Cllr Neil Cooper, Deputy Chairman: Cllr Jim Moss, Cllr Pauline Cooper, Cllr Andy Cooper, Cllr Colin Wright, Cllr Mike Greenhalgh, Cllr Lisa Broomfield, Cllr Pat Phillips.
Clerk: K.Stevenson.

Public: Two members of the public present.

323.22 Receive apologies.

Apologies were received and accepted from Cllr Chris Sanderson, Cllr Sue Blackburn, Cllr Paul Rawlinson, and Cllr Ricky Gandecha.

324.22 Chairman's remarks.

Welcomed and thanked all for attending.

325.22 Report from representatives of our outside bodies.

No reports.

326.22 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None received.

327.55 Approve and adopt as minutes the notes from the meetings held as follows:

1. Planning Committee Meeting 22nd February 2022
2. Town Council Meeting 22nd February 2022

It was resolved to adopted as minutes the notes from the meetings held.

328.22 Consider and note financial matters for March 2022.

1. Approve payment schedule for March 2022 (see appendix 1)

Council noted the payment schedule and approved all payments to be issued.

2. Note financial position and reserve funds (see appendix 2)

Council noted the financial position at 29th March 2022, once payments are issued, of £121,274.19. This includes general reserves and earmarked funds of £114,690.

329.22 Consider and note Clerk's report. (See appendix 3)

Noted by Council.

330.22 Update on the asset transfer of the public toilets and Market Place (see appendix 4)

Council noted correspondence and request for a completion date.

It was resolved to complete the transfer as soon as possible once the legal papers are received from solicitors. It was delegated the Chairman, Deputy Chairman and Clerk to deal with matters arising for completion.

ACTION: The Clerk to confirm to Hodgkinson's the council position for a completion date.

ACTION; The Chairman and Deputy Chairman to sign the legal papers on behalf of the council.

331.22 Consider actions required for Land Registration of the Picnic Area (see appendix 5)

All documentation is with the solicitors. Confirmation of land registration is still awaited.

332.22 Update on planned council events (see appendix 6).

Council noted event plans from the working group. Discussion was held regarding tickets and lunch sittings.

The working group will continue with finalising tickets and advertising on the event.

As per a member of the public's comment, council may consider charging a nominal ticket fee with funds to be donated to charity.

After discussion it was agreed the working group would give this consideration when planning and advertising.

333.22 Consider and vote on installation of a Flag Pole at Tinkers Green (see appendix 7)

It was resolved by council to have a flag pole at Tinkers Green with Cllr Jim Moss and Cllr Andy Cooper to see if repair of the flag pole currently stored at the Market Place office can be repaired and report back at the next meeting.

ACTION: Cllr Jim Moss and Cllr Andy Cooper to see if the flag pole at the Market Place office can be repaired and report back at the next meeting.

334.22 Consider and vote on correspondence received from the Baptist Church in relation to Ukraine Appeal. (see appendix 8)

Council noted the request from the Baptist Church. Aid/ funds are being sent to the Baptist Union on the Polish boards to support refugees.

After discussion it was Proposed and Unanimously Resolved for the Council to give a £500.00 donation to support the Ukraine Appeal.

After further discussion Councillors proposed and resolved to donate their Councillor Allowance for 2021/22 and the coming financial year 2022/23.

It was agreed for the Clerk to email all councillors with details of their allowance and advise of this proposal. Those councillors wishing to donate their allowance will confirm this to the Clerk.

ACTION: The Clerk to arrange donation of £500.00 to the Baptist Church Ukraine Appeal on behalf of the Town Council.

ACTION: The clerk to email all councillors with details of their parish councillor allowance for 2022/21 and 2022/23. Those then wishing to donate their allowance to email confirmation to the clerk.

The clerk to then arrange payment of the donation to the Baptist Church Ukraine Appeal.

335.22 Receive recommendations from the Open Spaces Committee in relation to picnic benches and concrete surface pads at Tinkers Green (see appendix 9).

Council noted the recommendation for concrete bases for the picnic tables at Tinkers Green along with further enhancements of a seating pod/ sheltered seating to support three additional picnic benches as previously agreed.

After discussion it was Resolved to delegate the work and enhancements to the Open Spaces Committee with a budget of £5000.00

ACTION: The clerk to arrange a meeting of the Open Spaces Committee to action picnic area bases and additional seating pod/sheltered seating.

336.22 Correspondence Schedule (See appendix 10)

1. Letter: Orby Parish Council – 21st February 2022 – Speed Watch Equipment.
Council Resolved to loan the equipment to Orby Parish Council to trial and support their speed watch.
The clerk to liaise with Orby Parish Council.
2. Letter: LCC 24th March 2022: Community Hub Grant 2022/2023
It was resolved to apply for the 2022/23 community hub grant. The chairman signed the application on behalf of the council.
The clerk to submit the application.

337.22 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 to the confidential nature of the following business to be discussed.

It was Resolved to exclude members of the public present pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

Two members of the public left the meeting.

338.22 Consider options in relation to council van (see appendix 11)

It was agreed to postpone this discussion pending outcome of personnel investigations.
This matter will be listed on a future agenda.

339.22 Receive update on personnel.

Minimum wage increase was noted by council. It was Resolved to increase the Handyman's wage at the same increment level.

It was requested the Clerk's PayScale increase be listed on the next agenda.

The personnel committee gave details of meeting currently being held with Handyman regarding complaints received.

There being no further business the meeting closed at 8.50pm.

Signed: *Clr N Cooper*
03/05/2022