

Minutes for a meeting of Burgh le Marsh Town Council
29th November 2022
Burgh le Marsh Town Council, Jacksons Lane, Burgh le Marsh

Present: Deputy Chairman: Cllr Jim Moss, Cllr Sue Blackburn, Cllr Lisa Broomfield, Cllr Pat Phillips, Cllr Colin Wright, Cllr Andy Cooper.

Public: Two members of the public present

Public Session:

The Christmas tree and lights look splendid. The poppies marking November 11th were also lovely. Well done.

205.22 Receive apologies.

Apologies were received and accepted from Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Paul Rawlinson, Cllr Chris Sanderson and Cllr Ricky Gandechea.

206.22 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None

207.22 Chairman's remarks.

The Council's Deputy Chairman, Cllr J Moss, gave a report of the busy month of November:

Cllr Sue Blackburn, Cllr Lisa Broomfield, Cllr Jim Moss and The Clerk attended Farther Terry's retirement concert and farewell church service.

On the 1st of November large poppies were displayed on street light columns marking the period of remembrance.

The war memorial was given a light clean, in accordance with guidance, in readiness for the Remembrance Services. Cllr Jim Moss represented the council to lay the poppy wreath at the War Memorial on 11th November 2022 and the Service on Sunday 13th November 2022.

Christmas trees were picked out by the Clerk and Cllr Sue Blackburn with all lights being installed over the weekend. The lights are looking splendid and receiving such positive comments from our community.

Another successful litter pick was held on 12th November 2022. The next litter pick is on 10th December 2022 for any councillors wishing to attend.

208.22 Discuss any matters that may need referring to the District or County Council Representatives.

Cllr Sue Blackburn, for LCC, was requested to enquire with Highways regarding a time frame for the yellow lines and restrictions proposed for Wainfleet Road.

209.22 Approve and adopt as minutes the notes from the meeting held on: 25th October 2022.

It was resolved to approve as minutes the notes from the meeting held on 25th October 2022

210.22 Consider and note financial matters:

1. Approve payments to be issued for November 2022 (see appendix 1)

Council noted the payment schedule. It was resolved to issue the payments scheduled.

2. Council's financial position for November 2022 (see appendix 2)

Council noted and approved funds, once all November 2022 payments are issued, of £158,579.10. This included general reserve and earmarked funds of £121,290.09.

3. Resolve to delegate authority to The Chairman/Deputy Chairman and Clerk to make payment of properly due salaries and suppliers for December 2022.

It was resolved to delegate authority to The Chairman/Deputy Chairman and Clerk to issue payment of properly due salaries and suppliers for December 2022.

4. Review updates on precept planning for 2023/24 (see appendix 3)

Council notes the updates to the budget for 2023/24 as follows:

Grass cutting: there will be an 6% increase, the annual increase is £320.96 for the scheduled 16 cuts per year.

It was Resolved to proceed with the grassing cutting for the coming year with Glendale Ltd.

Salaries: as per guidance from the LALC / NALC suggested increases are add to the 00 budget for an approx. 7% increase.

Parish allowance: It was resolved the allowance for councillors is increased to £300.00 per year and payable at £75.00 per quarter.

Council noted and approved the forecast carry forward of approximately £7,800 on the current financial year, based on information held at present.

It was Resolved to carry forward £4,000 as reduction to the precept claim for 2023/24 and any other balance carried forward be allocated to general funds. Council are mindful that any future years overspend would mean a larger precept claim increase.

The budget will be reviewed at the next council meeting on 13th December 2022.

211.22 Receive Clerk's report on completed and outstanding tasks (see appendix 4)

Noted by council.

212.22 Update on replacement of the toddler play area equipment and vote on amendments (see appendix 5)

Council received the update from the working group meeting with Playdale. After discussion it was Resolved to proceed with toddler play area equipment selection made, which is a closer like for like replacement with enhanced play values and an preferred slide height. It was Resolved to increase the budget allocated on 11th October 2022 by £844.34 giving a total budget of £20,822.34 to cover the new equipment selection.

Further plans were noted to extend and replace the surfacing pad for toddler swings with the current swings remaining.

After discussion it was resolved to add this work to the project. It was agreed to allocate an increase to the budget of £3,769.40 for replacement of the surfacing

It was Resolved to allocate a total budget of £24,5971.79 for replacement of the toddler play area multi-play equipment with surfacing pad and surfacing to the toddler swings.

ACTION: The clerk to confirm and place the order with Playdale for completion in early spring 2023.

213.22 Consider and vote on a Christmas Reception following the town council meeting on Tuesday 13th December 2022 (see appendix 6)

It was resolved to hold a Christmas Reception and community award presentation following the Town Council meeting on 13th December 2022 and allocate a budget of £100.00 for some light refreshments.

ACTION: The clerk to advertise and arrange refreshments.

214.22 Consider registration of the library as a warm space (see appendix 7)

Council noted the proposal to register the library as a warm space to support the current cost of living crisis.

It was resolved to register the library as a warm space during its opening times of a Tuesday 2.00pm - 4.30pm, Thursday 10.00am to 1.00pm and Saturday 10.00am to 1.00pm.

Action: The clerk to support registration and advertising to the community where necessary.

215.22 Consider and comment on the following Planning Matters:

1. Planning correspondence received (see appendix 8)

No additional correspondence.

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| 2. Application | S/023/01962/22 |
| Applicant: | Burgh Baptist Church |
| Proposal: | Planning permission – extension to frontage of existing manse to provide a consulting room and w.c. |
| Location: | The Manse, Old Chapel Lane, Burgh le Marsh, Skegness PE24 5LQ |

The application and plans were noted by council. After discussion, it was agreed the application was supported.

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| 3. Application: | S/023/01995/22 |
| Applicant: | Mr R Brown |
| Proposal: | Planning permission – extension of existing dwelling to provide additional living accommodation. |
| Location | 77 Skegness Road, Burgh le Marsh, Skegness PE24 4LL |

Plans and the application were noted and viewed alongside application S/023/1840/22, which is for the neighbouring property. After discussion it was agreed by all the application is supported.

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| 4. Application: | S/023/01840/22 |
| Applicant: | Mr C Bunn |

Proposal: Planning permission – extension and alterations to existing dwelling to provide additional living accommodation.
Location: 79 Skegness Road, Burgh le Marsh, Skegness PE24 5LL

Plans and the application were noted and viewed alongside application S/023/1995/22, which is for the neighbouring property. After discussion it was agreed by all the application is supported.

216.22 Correspondence Schedule (see appendix 9)

1. Email dated 1st November 2022 from LCC regarding the Parish Agreement for 2023/24 and supporting documents.
2. Email dated 7th November 2022 – historical enquiry.
3. Email dated 12th November 2022 - litter pick / bus shelters

Noted by council. No actions requested.

217.22 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

It was Resolved to exclude press and public due to the nature of business to be discussed.

Two members of the public left the meeting.

218.22 Review of Clerks appraisal and recommendations from the personnel committee (see appendix 10)

Council approved the clerk's appraisal and recommendations.

It was Resolved to allocate the clerk an additional four hours per month for the next six months in order to work on the CILCA qualification. Council noted the importance of having a clerk with the qualification that can support with council in future with training etc.

It was Resolved to subscribe to SLCC membership for the Clerk.

219.22 Review of further HR matters. (Appendix 11)

Council noted report regarding HR Staffing.

After discussion it was Resolved to prepare a policy for use of the council vehicle and list on the next agenda for approval.

Action: The clerk to prepare a vehicle use policy and list on the next agenda for approval.

There being no further business the meeting closed at 8.25pm.

Signed.....

Dated 13th December 2022.