

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 30th May 2023
Tinkers Green, Jacksons Lane, Burgh le Marsh

Present: Chairman: Cllr Jim Moss,
Cllr Chris Sanderson, Cllr Mike Greenhalgh, Cllr Pat Phillips, Cllr David Hartley,
Cllr Amanda Willis, Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Victoria Driver.
Clerk: K. Stevenson.

Public Four members of the public present.

108.23 Receive apologies.

Apologies were received and accepted from, Cllr Lisa Broomfield, Cllr Colin Wright, and Cllr Sue Blackburn.

109.23 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

No declarations received.

110.23 Chairman's remarks.

Chairman, Cllr Jim moss, thanked Cllr Colin Wright for fixing the fence at the bottom of Tinkers Green and thanked Cllr Sue Black for taking councillors on the village tour.

111.23 Approve and adopt as minutes the notes from the meeting held on 16th May 2023

It was resolved to adopt as minutes the notes from the meeting held on 16th May 2023.

112.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received.

- Full planning - S-023-00536-23

Proposal: Planning Permission - Erection of a building comprising of offices, reception, store, workshop, and a holiday let together with the siting of 1no. additional static holiday caravan.
Location: Cherry Lea Caravan and Fishing Park, Burgh Road West, Skegness, Pe24 4uf

- Full planning S023-01053-23

Proposal: Planning Permission - Extension to existing dwelling to provide additional living accommodation. Location: 88 STATION ROAD, BURGH LE MARSH, SKEGNESS, PE24 5EP

- Outline planning

Proposal: Outline erection of 104no. dwellings and excavation of 2no. retention/conservation ponds with all matters reserved. Location: Land Adjacent Jockhedge, Hall Lane, Burgh Le Marsh

2. Application: S/023/00950/22

Applicant: Berkley Properties Ltd

Proposal: Planning permission – erection of 5 no. houses with integral double garages and construction of internal access roads.

Location: Burgh Hall, Hall Lane, Burgh le Marsh.

Cllr Mike Greenhalgh declared an interest and would not participate in discussion or vote.

Council noted the application and plans together with resident correspondence to the council.

After discussion council all agreed a neutral view to the application. It was agreed in principle so long as the trees are protected.

3. Application: S/023/00955/23
Applicant: Mr H Yalcin
Proposal: Planning permission – erection of a detached single storey garage.
Location: Fieldview, Middlemarsh Road, Burgh le Marsh, PE24 5AD

Council noted the application and plans. After discussion all agreed support to the application.

4. Application: S/023/00946/23
Applicant: Mr Walton
Proposal: Planning permission – change of use of land to use for the siting of 4no. mobile homes and construction of internal access road.
Location: The Stables, Middlemarsh Road, Burgh le Marsh PE24 5AD

Council noted the application and plans. After discussion it was agreed by all the application was not supported due to the location being in a flood zone 3 and there is no safe or suitable link to the village.

5. Application: S/023/01053/23
Applicant: Mrs J McDowall
Proposal: Planning permission – extension to existing dwelling to provide additional living accommodation.
Location: 88 Station Road, Burgh le Marsh, Skegness, PE24 5EP

Council noted the application and plans. After discussion it was agreed by all the application was supported.

113.23

Consider financial matters:

1. Approve payment schedule for May 2023 (see appendix 2)

Council noted the previously received payment and receipts schedules.

Council noted funds received in May 2023 of:

19/05/2023	Vat refunds	£4554.23
16/05/2023	Vat refund	£3239.93
25/05/2023	ELDC Revenue Grant, public toilets	£4650.00
25/05/2023	ELDC Revenue Grant, Market Place	£2259.00

It was Resolved to issue the payments scheduled for May 2023 of £5,054.36 including vat as follows:

Code	Date	Description	VAT Type	Nett	VAT	Total
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Subscriptions	02/05/2023	Amazon prime delivery	S	7.49	1.50	8.99
Coronation 2023	02/05/2023	Flag / Bunting - coronation (Village Hall)	S	10.82	2.17	12.99
Coronation 2023	02/05/2023	Coronation event - meal boxes (100)	S	39.98	8.00	47.98
Coronation 2023	02/05/2023	Gazebo (Coronation event)	Z	60.00		60.00
Van Running Costs	03/05/2023	NFU Van Insurance	X	21.95		21.95
Coronation 2023	03/05/2023	Union Jack Tablecloths (coronation)	S	18.00	3.60	21.60
Coronation 2023	04/05/2023	flags (table decs)	S	5.82	1.17	6.99
Coronation 2023	04/05/2023	Food order for Coronation event - Turner Price.	X	502.70		502.70
Coronation 2023	05/05/2023	Microphone - coronation event	S	14.16	2.83	16.99
Coronation 2023	15/05/2023	Bookers / Tesco - Coronation event	X	79.77		79.77
Phone/Broadband/Postage	16/05/2023	BT - phone / broadband	S	158.33	31.67	190.00
Coronation 2023	18/05/2023	Refreshments 06/05/2023 (library coronation showing)	X	28.75		28.75
Office Supplies	19/05/2023	Dividers & plastic wallets	S	12.65	2.53	15.18
Office Supplies	19/05/2023	Notebook / things to do (Q-connect)	S	4.87	0.97	5.84
Equipment (open spaces - maintenance)	19/05/2023	Tool Station - Chain (20M - securing fence at Tinkers Green)	S	44.13	8.83	52.96
Office Supplies	19/05/2023	A 4 Paper	S	18.96	3.79	22.75
Coronation 2023	19/05/2023	First Aid / Coronation Event	X	80.00		80.00
Electricity Costs - (building)	25/05/2023	Electricity - Market Place	L	16.84	0.84	17.68
Electricity Costs - (building)	25/05/2023	Electricity - Tinkers Green	L	163.08	8.16	171.24
Phone/Broadband/Postage	25/05/2023	BT - phone / broadband	S	66.71	13.35	80.06
Phone/Broadband/Postage	25/05/2023	BT - phone / broadband	S	76.80	15.37	92.17
Library Costs	25/05/2023	T V Licence	X	13.25		13.25
Equipment (open spaces - maintenance)	26/05/2023	Post create / wood - Fencing at Tinkers Green	S	77.95	15.59	93.54
Flowers / Tubs	30/05/2023	Flowers / compost (village)	X	144.00		144.00
Staff Costs (1)	30/05/2023	Staffing & associated payments	X	2,306.77		1,397.57
Coronation 2023	30/05/2023	Re-imburse Sue - Cupcakes (Coronation)	X	18.00		18.00
General Repairs - Tinkers Green	30/05/2023	Tree work at Tinkers Green (back of library)	S	200.00	40.00	240.00
Village Maintenance (contract)	30/05/2023	22/05/2023 - Village maintenance / strimming	X	105.00		105.00
Church Yard Lighting	30/05/2023	Church yard lighting 2 years up to 31/03/2023	L	521.47	27.44	548.91
Coronation 2023	30/05/2023	Refreshments 06/05/2023 (library coronation showing)	X	48.30		48.30
				4,866.55	187.81	5,054.36

2. Approve council's financial position for May2023 (see appendix 3)

Council noted the previously received finance statements showing council funds of £147,239.72 once all payments are issued for May 2023. This includes general reserves of £68,580.10 and earmarked project funds of £27,334.87.

Council will review all reserve and earmarked funds at their next meeting as part of the year-end analysis of the 2022/23 accounts.

114.23 Clerks Report on completed and outstanding council tasks (see appendix 4)

Council noted the clerk's report and outstanding tasks. No further comments were raised.

115.23 Update on completion of the asset transfer of public toilets and Market Place (Appendix 5)

Council noted that both parties Solicitors are being chased for a completion date.

As requested by ELDC invoices have been raised and submitted for:

- £2000.00 to fund deep cleaning of the facility
- £4650, three-year revenue grant, public toilets. This is to support the running costs, agreed in 2019.
- £2259, three-year review grant, Market Place. This is to support for the running costs, agreed in 2019.

Payment has been received from ELDC on 25th May 2023 of the revenue grants totalling £6,909.00. Payment is awaited on the £2000.00 to facilitate the deep cleaning.

Council will be updated via email regarding completion.

116.23 Consider if council wish to mark the coronation of King Charles III with a permanent tribute. (*Verbal proposal*)

Following the successful celebrations of King Charles III Coronation, it is proposed if council wish to consider a permanent tribute.

After discussion It was Proposed and Resolved to consider a placing a tribute in the Market Place with one suggestion of new Council notice boards and possible town map which could also mark the Town Council taking ownership of the Market Place.

ACTION: The Clerk and Cllr Jim Moss to research possible town maps and noticeboard ideas and report back to Council at a future meeting.

117.23 Consider council attendance at the Windmill Event on Saturday 1st July 2023 (See appendix 6)

Council agreed attending the Windmill event to support and give a council presence. The aim being to show and educate members of the community on the work of the parish council. The display stand used at the recent promotional events will be updated for the event.

After discussion it was Resolved to attend the Windmill event on Saturday 1st July 2023 with each councillor who is available to attend for half an hour on a rota basis.

Action: The clerk to email councillors for their availability and draw a rota of half hour time slots for councillors to add when they can attend.

118.23 Receive and consider resident request installing adult gym equipment at Tinkers Green (See appendix 7)

After discussion councillors agreed in principle adding adult gym equipment to Tinkers Green was a good idea.

It was Resolved a working group of Cllr Jim Moss, Cllr Lisa Broomfield, Cllr Amanda Willis and Clerk research equipment suggestions and pricing to report back to council at a future meeting.

ACTION: The clerk to arrange a working group meeting for equipment suggestions and pricings.

119.23 Correspondence Schedule (see appendix 8)

1. Resident email, 17th May 2023, complaint regarding parking together with replies and information from PCSO Miller.
Noted by Council.
2. Resident email, 10th May 2023, regarding Skegness Road.
The area has been strimmed by a Town Council appointed contractor.
3. Email, 22nd May 2023, form LMBD regarding strimming and clearing of the strips of land for near to Bishop Tozer.
Noted by Council.
4. ELDC email dated 10th May 2023 regarding the Asset Transfer.
Noted by council. Invoices have been submitted to ELDC and payment of the revenue grants received as discussed earlier in the meeting.

120.23 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

It was Resolved to exclude the public due the nature of the business to be discussed.

Four members of the public left the meeting.

121.23 Consider employment advertisement and requirements for a council handyman.

Outcome of the confidential discussion; Council approved the advertisement for a new village maintenance worker.

It was Resolved to advertise the post on the council website and share on Facebook with a closing date of 9th June 2023. Council will review applications at the next council meeting on 13th June 2023 for the personnel committee members to then arrange interviews.

122.23 Consider the proposal for a Council Chaplin.

This item was postponed for a future discussion due to the length of the meeting.

There being no further business the meeting closed at 9.25pm.

Signed *Cllr J Moss*

Dated 13th June 2023.