Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 31st January 2023
Burgh le Marsh Village Hall, Jacksons Lane, Burgh le Marsh
(Venue change due to building maintenance at the library)

Present: **Meeting Chairman: Deputy Chairman Cllr J Moss, Cllr Sue Blackburn, Cllr Andy Cooper, Cllr Lisa Broomfield, Cllr Paul Rawlinson, Cllr Pat Phillips.**
Clerk: K. Stevenson

Public: **Two members of the public**

Public Session

No comments or questions to the council**.**

234.23 Receive apologises.

Apologies were received and accepted from Chairman Cllr Neil Cooper, Cllr Pauline Cooper, Cllr Chris Sanderson, Cllr Colin Wright.
Cllr Ricky Gandecha did not attend.

235.23 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

None.

236.23 Discuss any matters relating to the District and County Council Representatives.

Cllr Blackburn, LCC Councillor, was asked to make enquiries with Highways for an update on repairs and resurfacing of The Causeway.

237.23 Chairman's remarks.

Chairman welcomed all attending.

Cllr J Moss attended the launch of the Wellbeing Services supported by the NHS and Baptist Church. This is a great service and run by volunteers and NHS Co-ordinator.

238.23 Approve and adopt as minutes the notes from the meetings held on: 10th January 2023.

It was resolved to adopt as minutes the notes from the meeting held on 10th January 2023.

239.23 Consider and comment on the following Planning Matters:

1. Planning correspondence received (see appendix 1)

S/023/002213/22 – full planning permission – extension of existing industrial building to provide a canopy. Unit 2 New Road, Burgh Road Trading Estate, Burgh Road West, Skegness.

S/023/02349/22 – listed building consent. Replacement of the granary store at The Windmill, High Street Burgh le Marsh.

2. Application S/023/00014/23
   Applicant Mr W Hawkins
   Proposal: section 73 application re: condition no. 4 (ecological enhancements) as imposed on planning permission S/023/00670/22 for erection of 2 no. dwellings each with a detached single garage and construction of a vehicular access.
   Location: Land between Park Burn and Wheelhouse, Station Road, Burgh le Marsh

   The application was noted by council along with the previous permission granted.

   After discussion and noting the ecological report it was agreed this application was supported.

3. Application S/023/02478/22
   Applicant Mr. S. Clow
   Proposal Outline erection of a dwelling (with means of access to be considered)
   Location Land Opposite 104 Station Road, Burgh le Marsh

   The application and plans were noted. After discussion it was agreed the application was supported.

240.23 Consider and financial matters:

1. Approve payments issued for December 2022 (see appendix 2)

   Payments issued in December 2022 were approve. It was specifically noted payment of was issued for the deposit due on the new toddler play area equipment.

2. Approve payments for January 2023 (see appendix 3)

   It was resolved to issue payments scheduled totalling £11,579.97

3. Approve council's financial position for January 2023 (see appendix 4)

   Council noted approved council funds totalling £127,585.10 once all January payments have been issued. This included General and earmarked funds of £108,994.22.
   Council specifically noted earmarked fund: Play area equipment expenditure of £12,295.87 being the deposit paid for the new toddler play area equipment installation. This balance has therefore reduced general and earmarked funds.

241.23 Consider clerks report on completed and outstanding tasks (see appendix 5)

Outstanding and completed tasks were noted by council.

The Clerk advised of the continuing condensation issue persists at the library building. Council proposed and resolved the rental of a dehumidifier to support drying out the roof space.
ACTION: The clerk to arrange a dehumidifier.

Other tasks for council input are listed as agenda items.

242.23 Receive update on the installation of the new toddler play equipment at Tinkers Green and vote on replacing the toddler swing cradle seats (see appendix 6)

It was confirmed the council Handyman has commenced removal of the current equipment ready for the new equipment installation in February.

Council noted the quotations received for replacement cradle swing seats to go on the existing frame. It was agreed with new surfacing and equipment it would complete enhancement of the area. After discussion it was agreed to allocate a budget of £500.00 for purchase of two cradle seats and chains.

Action: The clerk to organise purchase of two cradle seats and chains to co-inside with completion of the new toddler play area equipment installation.

243.23 Consider council events for 2023 and delegate a budget for planning to a working group.

1. King Charles III Coronation weekend: Saturday 6th May – Monday 8th May 2023 (see appendix 7).

Proposals for celebrations recommended by the Royal Family were noted by Council. It was resolved for the Clerk, Cllr Jim Moss, and Cllr Sue Blackburn to form a working group to plan events in more detail and report to full council.

It was resolved to allocate a budget of £2000.00 for the Coronation Weekend events.

It was resolved for the clerk to enquire on possible grant funding that maybe available to support community events.

ACTION: The Clerk, Cllr Jim Moss, and Cllr Sue Blackburn to plan events to celebration the Coronation Weekend and report back council.
The Clerk to enquire on grant funding available to support community events.

2. Picnic in the park: Sunday 6th August 2022 (see appendix 8)

Plans and booking were noted and approved by council. Further updates

244.23 Consider arrangements for planting of the village flower planters (see appendix 9)

Council noted the planting will not be undertaken by Linkage. Council agreed village planters will need to be completed by council or consider alternative contractors.

It was agreed for the council arrange planting all village planters. The is to be completed by the Clerk, Cllr Sue Blackburn, and Council Handyman.

245.23 Consider and vote on the purchase of two IT Pods from library grant reserve funds. (See appendix 10).

Council noted the proposal and Resolved the purchase of two IT pods at the cost of £495.00 plus VAT. from library grant earmarked funds.

ACTION: The Clerk to order IT Pods.

246.23 Receive update on community litter pick dates and plans for 2023 and vote on purchase of a display flag. (See appendix 11)

Council approved all litter pick dates of the 2nd Saturday in each month starting on Saturday 11th February 2021. However in May 2023 the litter pick will be held on Monday 8th May 2023 as part of The Big Help Out for King Charles III Coronation Weekend.

It was proposed and resolved in order to support marketing and advertising of the event to purchase as feather flag with an allocated but of £150.00.

ACTION: The clerk to organise purchase of the feather flag with stand.

247.23 Receive update on the Asset Transfer of the Market Place and WC (verbal at the meeting)

The clerk gave a verbal update that Solicitors have been informed on both sides that completion must be by the end of the financial year. Delays have been encountered by both legal teams due to staffing changes. This matter will be reviewed at the next meeting.

248.23 Correspondence Schedule (see appendix 12)

1. Invite from the Parish Church to Father Aiden's Licensing service on 6th March 2023 at 7.00pm
   Noted by council and diarised for as many councillors to attend as possible.
2. Correspondence regarding Burgh Hall and TPO's.
   Noted by council. Cllr J Moss will be attending a site meeting with resident and Tree Officer on Wednesday 1st February 2023 and will report back at the next council meeting.
3. Email regarding council promotion / recruitment.
   Council agreed the proposal for promotion and recruitment to the council. Dates were agreed for: Tuesday 7th March 2023 from 6.00pm to 7.00pm and Thursday 9th March from 3.00-4.00pm.
   Action: The clerk to arrange and advertise.
4. LALC letter regarding grant funding.
   Noted by council.

249.23 Exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act 1960 due to the confidential nature of the business to be discussed.

It was resolved to exclude the public from the meeting due to the nature of the business to be discussed.

Two members of the public left the meeting.

250.23 Review of HR matters and policy review. (See appendix 13)

Council noted HR and policy implementation. This will matter will be reviewed and discussed future meeting.

There being no further business the meeting closed at 8.45pm

Signed…………………………………………………………..

Dated …………………………………………………………..