

Minutes for a meeting of the Burgh le Marsh Town Council
Tuesday 31st May 2022
Burgh le Marsh Town Council, Tinkers Green, Jacksons Lane, Burgh le Marsh.

Present: **Chairman, Cllr Neil Cooper, Deputy Chairman Cllr Jim Moss**
Cllr Pauline Cooper, Cllr Pat Phillips, Cllr Lisa Broomfield, Cllr Colin Wright, Cllr Chris Sanderson, Cllr Paul Rawlinson.
Clerk: K.Stevenson

Public: Two members of the public present.

107.22 Receive apologies.

Apologies were received and accepted from Cllr Ricky Gandechea, Cllr Sue Blackburn and Cllr Andy Cooper.

108.22 Chairman's remarks.

Welcomed all attending

109.22 Pursuant to the Localism Act 2011: Receive declarations of interest in accordance with the act.

No declaration received

110.22 Approve and adopt as minutes the notes from the meetings held as follows:

1. Planning Committee Meeting 3rd May 2022
2. Town Council Meeting 3rd May 2022
3. Town Council Meeting 17th May 2022
4. Annual Parish Meeting 17th May 2022.

It was resolved to adopt as minutes the notes from the meetings scheduled.

111.22 Consider and comment on the following Planning Matters:

1. Planning correspondence received (see appendix 1)
(No applications received since the previous meeting on 3rd May 2022)

Council noted the following planning correspondence:

Full Planning permission approved S/023/0498/22: excavation of land to form a fishing lake. Land adjacent, Homelands, Orby Road.

Enforcement Notice – EC 023/00173/22, 7 Wildshed Lane, Burgh le Marsh.

Council noted: Consultation letter from LCC regarding proposed waiting restrictions (school) and consultation plan.

Council was neutral to the proposal. The parking restrictions will likely move the parking issues further away from the school. Council feel members of the community should give input and requested the clerk to advertise this consultation on the council social media page.

112.22 Consider and note financial matters:

1. Annual return and final year end accounts for 2021/22 (see appendix 2)

Council noted and approved the annual return for 2021/2022. The return and all council documents are with the internal auditor. This matter will be listed on the next council's agenda for approval to confirm submission to the external auditors.

2. Approve payment schedule for May 2022 (see appendix 3)

It was Resolved to issue the payments scheduled.

3. Financial position and reserve funds May 2022(see appendix 4)

Council noted and approved funds of £ £156,093.62. This includes reserve and earmarked funds with an opening balance for 2022/2023 of £114,690.09.

Adjustments and transfers have been processed, as per the precept budget for 2022/23, resulting in a reserve and earmarked fund balance of £122,221.09

Transfer entries as follows:

£4000.00 transferred to the councils' general funds.

£2000.00 transferred to a new earmarked fund: Jubilee Event

(£1069.00) payments made against the Jubilee Event earmarked fund.

£5000.00 transferred to the earmarked fund: Play Area Equipment.

£5000.00 transferred to the earmarked fund: Public Toilets (Market Place)

£1500.00 transferred to the earmarked fund: Market Place Office (refurbishment)

£100.00 transferred to the earmarked fund: War Memorial

£1000.00 transferred to the earmarked fund: Windmill (Donation)

113.22 Consider council insurance renewal for June 2022 (see appendix 5)

Council noted the renewal and resolved to complete the renewal with BHIB.

ACTION: The clerk to complete the insurance and arrange payment of the renewal premium.

**114.22 Consider and note Clerk's report on completed and outstanding tasks.
(See appendix 6)**

Council noted the report.

**115.22 Update and receive correspondence in relation the Picnic Site land registration.
(See appendix 7)**

Council noted the time frame for land registration. It was agreed in the meantime to obtain a valuation of the site.

ACTION: The clerk to keep review of land registration and list any updates on a future agenda.

The Clerk to contact the district valuer for a valuation of the site.

116.22 Update on the Jubilee Community Lunch on Sunday 5th June 2022: (see appendix 8)

1. Event plan & Budget
2. Risk assessment

Council noted and approved the event plan and risk assessments prepared for the event.

117.22 Correspondence Schedule (See appendix 9)

1. **Email 10th May 2022:** complaint regarding anti-social behaviour at Tinkers Green.
The clerk confirmed this has been discussed with the PCSO and the resident informed of this.

118.22 Exclude press and public pursuant to the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following business to be discussed.

Two members of the public left the meeting.

119.22 Receive correspondence in relation to Marsh Lane Football Field (see appendix 10)

Council noted correspondence received.

After discussion, it was agreed for Cllr Neil Cooper to seek some legal advice and report back to council at the next council meeting on 14th June 2022.

There being no further business the meeting closed at 8.50pm.

Signed: *Cllr Neil Cooper*
14/06/2022

