



BURGH LE MARSH TOWN COUNCIL

21st May 2024

DEAR COUNCILLOR,

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BURGH LE MARSH TOWN COUNCIL ON:

Tuesday 28th May 2024 at 7.00pm
Burgh le Marsh Town Council, Tinkers Green
Jacksons Lane, Burgh le Marsh.

THE BUSINESS TO BE DEALT WITH IS LISTED IN THE **AGENDA ENCLOSED**

YOURS SINCERELY

KELLY STEVENSON, TOWN CLERK

IMPORTANT NOTES

- 2. There will be an opportunity for prayer prior to the start of the meeting.**
- 3. The purpose of the public session is simply to take statements or questions from members of public for handling in future or immediate assignment to the Clerk and not for discussion presently.**

TOWN CLERK: K. STEVENSON. BURGH LE MARSH TOWN COUNCIL OFFICE, TINKERS GREEN,
JACKSONS LANE, BURGH LE MARSH, PE24 5LA

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Public Session

1. Receive apologies.
2. Receive declarations of interest under the Localism Act 2011, being any pecuniary interest on agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
3. Approve and adopt as minutes the notes from the meeting held on 7th May 2024.
4. Chairman's remarks.
5. Discuss any matters relating to the District and County Council Representatives.
6. Receive and consider outcome data of the public consultation held regarding a footpath access across Tinkers Green (see appendix 1)
7. Review arrangements for D-Day celebrations on 6th June 2024 (see appendix 2)
8. Review arrangements for Picnic in the Park and vote on proceeding (see appendix 3)
9. Review of fencing specification at The Causeway Play Area (see appendix 4)
10. Consider financial matters for the account year 2023/2024:
 - Approve Annual Governance and Accountability Return 2023/24 for submission to external auditors (see appendix 5)
 - Consider council's financial year end position along with reserve and earmarked balances and propose any transfer of funds. (see appendix 6)
 - Consider and agree council's fixed assets for 2023/2024 (see appendix 7)
11. Consider financial matters for May 2024:
 - Approve payment schedule for May 2024 (see appendix 8)
 - Approve council's financial position for May 2024, including reserve and earmarked funds (see appendix 9)
12. Consider Insurance renewal and approve the policy schedule and make any cover amendments necessary (see appendix 10)
13. Receive quotation from the PWLB for the capital re-payment of the building loan, consider alongside council's reserves funds and 5-year financial plan (see appendix 11)
14. Consider and comment on planning matters:
 - Planning correspondence (see appendix 12)
 - Application S/023/00680/24
Applicant: Mrs M Mackinder-Jonas
Proposal: section 73 application to vary condition no. 2 (works to the public highways) as previously imposed on planning permission, reference S/023/02295/23 for section 73 application in relation to the condition no 2 (works to the public highway) as imposed on outline planning permission ref S/023/01300/22.
Location: Land at The Common, Burgh le Marsh.

[Online Planning](#)

15. Correspondence Schedule (see appendix 13)